Procedures for Attendance and Assessment Exemptions

Type of Exemption

Medical Exemption for absences for the Chronic Absenteeism Indicator
OAC 210:10-13-25

1. District adopts local board policy;
2. Attendance exemptions committee convenes to review student documentation;
3. Approved exemptions are sent to the site;
4. Each site submits approved student absences with committee documentation in SSO;
5. District’s Admin User reviews for approval or denial; and
6. District- approved medically exempt absences are removed from the Chronic Absenteeism Indicator calculation.

Emergency Exemption from the Oklahoma School Testing Program
OAC 210:10-13-23

1. Determination based on OAC and OSDE approval;
2. Site requests an Emergency Exemption (EE) for a student through the Testing Status Application (TSA) in SSO;
3. OSDE reviews the site’s request, including supporting documentation, to either approve or deny; and
4. Each OSDE-approved EE is removed from the participation and performance calculations.

Emergency Exemptions (EE) for OSTP

In accordance with OAC 210:10-13-23, schools will be able to request an emergency exemption from OSDE for any of its enrolled students who are unable to participate in the assessment or a make-up assessment due to a documented significant medical emergency. This includes:

(1) Death of an "immediate family member" defined as a parent, legal guardian, sibling, or child of the student for whom the exemption is requested; or

(2) "Significant medical emergency," defined as the debilitating onset of a severe or life threatening physical or mental illness, infection, injury, disease and/or emotional trauma that meets all criteria outlined here.

Requests and supporting documentation for all emergency exemptions from assessments must be submitted through the Testing Status Application in Single Sign-on during the window. More guidance can be found here.
Chronic Absenteeism Indicator

For SY 2021-2022, schools will be able to report locally approved medically exempt absences in accordance with OAC 210:10-13-25.

- Chronic Absenteeism means students are absent from school at least ten percent (10%) of the time that school is in session. For example, a student who is absent for 19 instructional days at a school with a 180-day instructional calendar would be considered chronically absent.

- Medically exempt absences must constitute a "significant medical condition" meaning they are a severe, chronic, or life-threatening physical or mental illness, infection, injury, disease, or emotional trauma.

- Absences classified as "excused" related to military deployment activities or homelessness under the McKinney-Vento-Act do not qualify for medical exemption unless they are determined to meet the criteria of a “significant medical condition”.

Medically exempt absences are locally determined, approved, and reported by the site as outlined below. Note: you must use the Google survey form linked here to identify your Admin User(s) as they are the only ones able to approve or deny requests submitted by the Site user(s).

Targeted guidance to support schools during this process will be published on the Resources for Accountability Reporting page under Chronic Absenteeism.