

In accordance with OAC [210:10-13-18](#), the Offices of English Language Proficiency and Accountability are opening a Data Verification Review (DVR) window for the spring 2020 English Language Proficiency (ELP) Assessment. This window will

- Allow sites to review and verify data pulled into accountability reporting application from testing vendor;
- Allow sites to submit Data Verification Request (DVRs) for data discrepancies;
- Allow submitted DVRs to be researched and resolved by SDE staff; and
- Allow sites to upload supporting documentation when needed.

The ELP ASSESSMENT DVR Application can be accessed by signing into your Single Sign-On account and choosing Accountability Reporting.



From Accountability Reporting, click on STUDENT DATA and then choose **ASSESSMENTS ELP**.



If you are a district user, you will need to click on **YOUR SCHOOLS** and then choose a school.



This will open a spreadsheet that displays all of the English Learners enrolled at your site expected to have ELP Assessment Scores. Students who auto-exited by scoring proficient are identified by green highlighted Composite Scale Scores and Composite Perf Levels as shown in the example below.

| Type | Student Grade Level | Exit Eligible | Composite Scale Score | Composite Perf Level | NFAY | Listening Perf Level | Reading Perf Level | Speaking Perf Level | Writing Perf Level | Listening Scale Score | Reading Scale Score | Speaking Scale Score | Writing Scale Score | Other Placement |
|--------|---------------------|---------------|-----------------------|----------------------|------|----------------------|--------------------|---------------------|--------------------|-----------------------|---------------------|----------------------|---------------------|-----------------|
| ACCESS | 03 | Y | 355 | 4.4 | 0 | 6.0 | 6.0 | 2.7 | 4.0 | 391 | 382 | 270 | 350 | N |
| ACCESS | 04 | Y | 360 | 4.3 | 0 | 6.0 | 3.7 | 3.0 | 4.2 | 441 | 350 | 294 | 363 | N |
| ACCESS | 03 | N | 345 | 4.1 | 0 | 6.0 | 4.7 | 3.2 | 3.9 | 391 | 349 | 294 | 344 | N |
| ACCESS | 03 | N | 313 | 3.3 | 0 | 3.8 | 5.3 | 2.2 | 3.1 | 327 | 358 | 245 | 290 | N |
| ACCESS | 04 | Y | 374 | 4.7 | 0 | 6.0 | 4.6 | 3.5 | 4.3 | 471 | 360 | 319 | 369 | N |
| ACCESS | KG | N | | | 0 | 6.0 | | 4.0 | | 333 | | 301 | | N |
| ACCESS | 05 | N | 388 | 4.9 | 0 | 6.0 | 6.0 | 3.8 | 4.0 | 487 | 396 | 344 | 357 | N |
| ACCESS | 01 | N | 299 | 2.9 | 0 | 6.0 | 1.8 | 3.3 | 2.2 | 340 | 241 | 279 | 246 | N |
| ACCESS | 03 | N | 349 | 4.2 | 0 | 6.0 | 3.9 | 4.0 | 4.0 | 376 | 341 | 337 | 350 | N |

Click on the **Composite Scale Score** to filter your data to display students that do not have a composite score and may need a DVR. Review the data for each student. Check the box beside the student's STN to create a DRV for data discrepancies such as

- ✓ You have records that the student took the assessment, but the student does not have a score/s or is not showing in the spreadsheet;
- ✓ The student is signed up to take an ELPA assessment during the fall extended window.

| DVR | | STN | Type | Student Grade Level | Exit Eligible | Composite Scale Score | Composite Perf Level | NFAY | Listening Perf Level | Reading Perf Level | Speaking Perf Level |
|--------------------------|------|-----|--------|---------------------|---------------|-----------------------|----------------------|------|----------------------|--------------------|---------------------|
| <input type="checkbox"/> | View | | ACCESS | 03 | N | | | 0 | 6.0 | 6.0 | 4.3 |
| <input type="checkbox"/> | View | | ACCESS | KG | N | | | | | | |
| <input type="checkbox"/> | View | | ACCESS | KG | N | | | | | | |
| <input type="checkbox"/> | View | | ACCESS | 02 | N | | | | | | |
| <input type="checkbox"/> | View | | ACCESS | 02 | N | | | | | | |
| <input type="checkbox"/> | View | | ACCESS | 02 | N | | | | | | |
| <input type="checkbox"/> | View | | ACCESS | KG | N | | | | | | |

A student's composite scale score will be blank if they did not test or if they are missing domain scores

ASSESSMENTS ELP ENGLISH LEARNERS ATTENDANCE ENROLLMENTS COU

Create DVR for Missing Assessment if the student is not showing in the spreadsheet

Create DVR for Existing Assessment if the student is showing in the spreadsheet, but is missing one or more scores.

You can also create a DVR by clicking on **View** beside the student's STN. This opens a window that displays the data in a different visualization as shown in the example below.

| | | |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| <p>COMPOSITE</p> <p>No Score Code DNA</p> <p>Performance Level</p> <p>Scale Score</p> | <p>LISTENING</p> <p>No Score Code</p> <p>Performance Level 6.0</p> <p>Scale Score 442</p> | <p>READING</p> <p>No Score Code</p> <p>Performance Level 6.0</p> <p>Scale Score 370</p> |
| | <p>SPEAKING</p> <p>No Score Code</p> <p>Performance Level 4.3</p> <p>Scale Score 351</p> | <p>WRITING</p> <p>No Score Code</p> <p>Performance Level</p> <p>Scale Score</p> |

In this example, we see that the student is missing their Writing score. The student is scheduled to take the Writing portion in the fall extended window so you click Create DVR.

Creating a DVR

When you click Create DVR, a window opens. Use the text box to explain your request and upload any supporting documentation (i.e., roster for fall makeup window). Click the **Save and Close** button at the top of the page.

STUDENT ASSESSMENT ELP DVR

ASPEN CREEK ES 72-1003-205

REQUEST

Student is missing the writing domain score and is signed up to take the writing portion of the WIDA ACCESS during the fall make-up window.

SUPPORTING DOCUMENTS

Accepted file types are: .pdf, .doc, .docx, .xls, .xlsx, .jpg, .png, .csv, .txt.
-- No Documents --

Viewing and Monitoring your DVR/s:

Click on the **APPEALS** tab to display all of the ELP Assessment DVRs submitted for your site.

SCHOOL DATA
STUDENT DATA
REPORTS
CONFLICTS
APPEALS

YEAR 2020

SUMMARY

STUDENT ASSESSMENT

| Appeal Type | Total | Open | Info Required | Closed Pending | Closed |
|------------------------|-------|------|---------------|----------------|--------|
| Student Assessment ELP | 1 | 1 | 0 | 0 | 0 |

Click on the [View](#) beside the student's STN in the ASSESSMENTS ELP to display the DVR with the student's ELP Assessment Record

STUDENT ASSESSMENT ELP
Create DVR

Year

STN

First Name

Middle Name

Last Name

Grade Level

Test Type

COMPOSITE

No Score Code DNA

Performance Level

Scale Score

LISTENING

No Score Code

Performance Level 6.0

Scale Score 442

READING

No Score Code

Performance Level 6.0

Scale Score 370

SPEAKING

No Score Code

Performance Level 4.3

Scale Score 351

WRITING

No Score Code

Performance Level

Scale Score

DVR(S)

| ID | Submitted By | Submitted Date | Assigned To | Status | Request | Resolution |
|----------|--------------|----------------|-------------|--------|---------------------------------------------------------------------------------------------------------------------------|------------|
| View 248 | lesa rohrer | 2020-08-12 | | Open | Student is missing the writing portion of their ELP Assessment and is scheduled to take this in the Fall extended window. | |

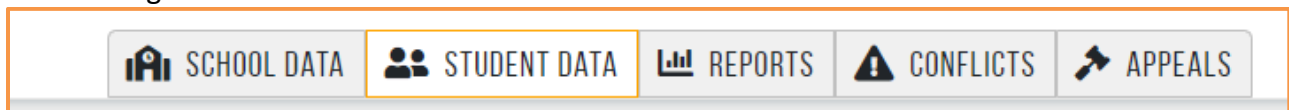
Resolving DVRs

English Language Proficiency team members review DVRs daily to provide timely resolutions. If appropriate, a team member may reach out to request additional information supporting the requested update. Once data has either been verified or updated, the DVR will move to a **Closed** status, and a team member will provide resolution text in the DVR. Please note that some requests require more research and review than others do. However, team members will ensure that all DVRs submitted during the window receive appropriate resolution.

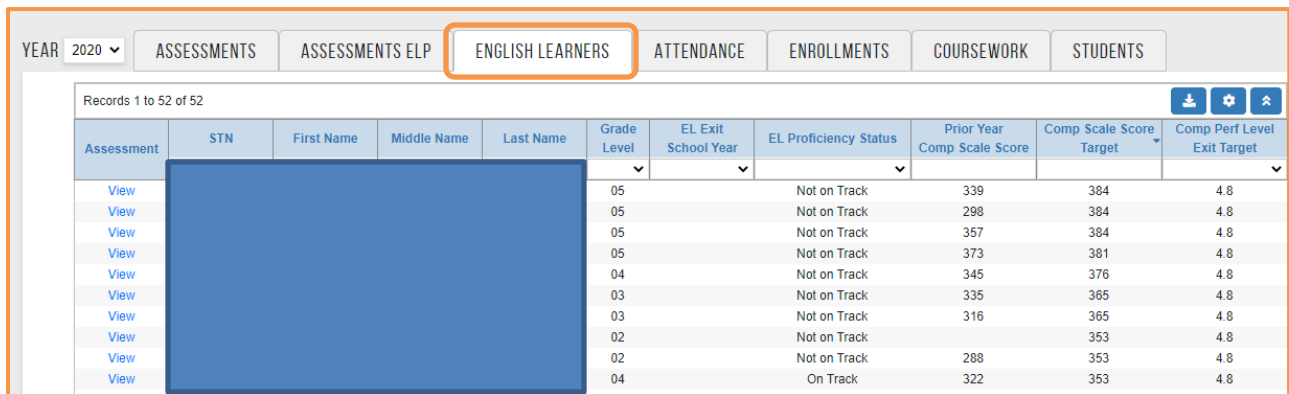
Connecting Data

The **ENGLISH LEARNERS** tab displays more information about your English Learners to help you evaluate how well the programs and supports in place are working.

To access- go to Your **STUDENT DATA** tab



Then Choose the **ENGLISH LEARNERS** Tab to open a spreadsheet that allows you to filter and compare data in different ways.



The screenshot shows a web interface with a navigation bar at the top containing tabs for 'ASSESSMENTS', 'ASSESSMENTS ELP', 'ENGLISH LEARNERS', 'ATTENDANCE', 'ENROLLMENTS', 'COURSEWORK', and 'STUDENTS'. The 'ENGLISH LEARNERS' tab is selected. Below the navigation bar, there is a table with columns: 'Assessment', 'STN', 'First Name', 'Middle Name', 'Last Name', 'Grade Level', 'EL Exit School Year', 'EL Proficiency Status', 'Prior Year Comp Scale Score', 'Comp Scale Score Target', and 'Comp Perf Level Exit Target'. The table contains 12 rows of data. A large blue rectangular area obscures the 'STN', 'First Name', 'Middle Name', and 'Last Name' columns for all rows. The 'EL Proficiency Status' column shows 'Not on Track' for 11 rows and 'On Track' for 1 row. The 'Comp Scale Score Target' and 'Comp Perf Level Exit Target' columns show values of 384 and 4.8 respectively for most rows, and 353 and 4.8 for the 'On Track' row.

The EL Proficiency Status reflects the student’s progress based on comparing their composite scale score with their Comp Scale Score Target.

- Students that score below their targets are **Not on Track**
- Students that score at or above their targets are **On Track**

For the **2021 SY**, Prior Year Comp Scale Score will reflect the student’s 2020 ELP Assessment score and the Comp Scale Score Target will reflect the score the student will need on the 2021 ELP Assessment to be on Track. This will help you know how much support individual students need to get on-track.

For questions on the ELP Assessment DVR process, or for assistance reviewing your data, please contact Janna Corn- janna.corn@sde.ok.gov, (405) 522-1343 or Yuseli Freire-yuseli.freire@sde.ok.gov, (405) 522-0862