

**Checklist for Monitoring of Gifted Educational Programming**  
**Oklahoma State Department of Education**  
**Joy Hofmeister, State Superintendent of Public Instruction**

County

Year

School District

**GIFTED EDUCATIONAL PLAN (GEP) WITH BUDGET (70 O.S. 1210-307.C)**

- \_\_\_\_\_ A. When was the GEP last updated by the school district?
- \_\_\_\_\_ B. If the GEP is over 10 years old, when does the district plan to revise?
- \_\_\_\_\_ C. Has the Annual Gifted Educational Budget been submitted to the SDE?

**LOCAL ADVISORY COMMITTEE (70 O.S. 1210.308)**

- \_\_\_\_\_ A. Does the Committee include parents and community members who are advocates for gifted education? (committee roster)
- \_\_\_\_\_ B. Are there a minimum of three and a maximum of eleven members on the committee? (committee roster)
- \_\_\_\_\_ C. Are committee meeting agendas and minutes in accordance with the Oklahoma Open Meetings Act? (documentation) (O.S. 311.5)
- \_\_\_\_\_ D. Did the Committee assist in the development of the GEP? (minutes)

**PROGRAMMING AND INSTRUCTION (70 O. S. 1210.303.B)**

- \_\_\_\_\_ A. Is there evidence that appropriate gifted educational programming, which is modified in pace, breadth, and depth, is provided for each identified gifted student? (documentation)
- \_\_\_\_\_ B. Are records of placement decisions and data on all nominated students kept on file for a minimum of five years or for as long as needed for educational decisions? (Must include, but not limited to: written permission to test for individual assessments, written parental approval of program placement decisions, individual student test composite score report)
- \_\_\_\_\_ C. Is there evidence that the district's identification procedures stated in the current approved plan are uniformly implemented? (All schools providing same procedures to all students)
- \_\_\_\_\_ D. Is there evidence of multiple programming options which are matched with students' identified needs and interests? (Flexible programming options available among students)

**PROGRAM PERSONNEL (State Board Reg. Based on 70 O. S. 1210.303.A.5 & 306)**

- \_\_\_\_\_ A. Are program personnel properly certified?
- \_\_\_\_\_ B. Is there evidence that program personnel have participated in inservice training or college training in gifted education? (Verify with documentation)

**GIFTED EXPENDITURES REPORT/OCAS (70 O.S. 1210.307.D)**

\_\_\_\_\_ Has the district properly coded their gifted education expenditures to Program 251 through the Oklahoma Cost Accounting System (OCAS)?

\_\_\_\_\_ Amount Generated

**I hereby certify that the information contained in this program audit is complete & accurate.**

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Signature of Superintendent Date

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Signature of RAO/State Gifted Director Date