Office Assessments and Accountability
January 18, 2022

- Assessment Updates
- Accountability Updates
Assessments Updates

- College- and Career-Readiness Assessment Updates
- WIDA Updates
- Precode Window Closing
- OSTP Required Training
- Accommodation Reminders
Graduation Requirements amid Covid 19

Was the student enrolled in grade 11 at any time during the 2020 calendar year?

Yes
With the ongoing national emergency and disruptions that occurred through the Spring 2021 testing window, the administrative rules at Oklahoma Administrative Code (“OAC”) 210:10-13-23 can be utilized such that this student can be issued a standard diploma if they have met all other graduation requirements and would otherwise graduate, except for missing one or more CCRA assessments.

- This will not impact the required 95% assessment participation rate in the accountability system due to the federal accountability waiver.

No
This student must take the CCRA assessments to receive a diploma unless one of the following unique situations applies.

- By the end of Fall Semester of the 2021-22 school year, did the student meet all other graduation requirements and would otherwise have graduated except for missing one or more CCRA (US History, Science, SAT, or ACT) assessment(s)?

Yes
This student can be retroactively issued a standard diploma based on the aforementioned administrative rules.

- Please ensure that these students are exited in your SIS accordingly (e.g., exit code of “1921”).

No
This student must take the Spring 2022 CCRA assessments to meet graduation requirements and receive their diploma.

- If the student is unable to test during the Spring 2022 assessment window due to a “significant medical emergency” (as outlined in OAC 210:10-13-23), an emergency medical exemption may be applied for.

- A “significant medical emergency” is defined as “the debilitating onset of a severe or life-threatening physical or mental illness, infection, injury, disease and/or emotional trauma” that meets additional criteria (please click the linked OAC to view these criteria).
ACT Updates

• Test Date Selection
  • If you have not already done so, log into Pearson Access Next and select your test dates for the spring.
  • Please note that Online Testing is required by OSDE.

• ACT District Testing in March is NOT provided by OSDE.
  • The Fall Testing was a one-time opportunity.

• ACT Accommodation Requests are due by February 4, 2022.
  • If a student was previously approved for an accommodation (e.g., Fall Testing), please go to the student and change the test date selection for that student. This is due by February 4th as well.
College Board/SAT Updates

- January 21, 2022, is the last date to request an offsite testing location.
  - Email OKSAT@collegeboard.org to request offsite location.

- Accommodation Requests must be submitted by February 22, 2022.

- If you have not already, please view the SAT Administration Training
  - (Passcode: OKSAT2022!)
  - This link and the slide deck is available on the College- and Career-Readiness Assessments webpage
CCRA Contact Info

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The 2021-2022 ELP Annual Assessment Information and Reminders webinar was recently held and can be reviewed at the following links.

- **New 1.6.22 Slide Deck; Webinar**: This presentation covers important reminders during the testing window, including updates to the process for transferring students during testing, tips on avoiding common test irregularities, and other helpful information.
WIDA Contact Info

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2021-2022 Precode Window Closed

• Precode closed on January 12, 2022, at 11:59 PM.
• The window will not be opening back up.
• The Precode file will be generated through the Accountability Reporting application.
2021-2022 Precode Window Closed

Next Steps

• Feb. 11, 2022: Student Data Available in the Cognia OSTP Data Portal

• Additional student data changes are made via the Cognia OSTP Data Portal.
  • Transfer out/Move-Ins
  • IEP, 504, and ELAP Designations
  • Accommodations Updates

• Requests for alternate test formats are made through the Cognia Service Desk 1-866-629-0220

• Resources available at https://oklahoma.onlinehelp.cognia.org/guides/
Upcoming Spring 2022 OSTP Training Requirements

- DTC Roadshow – Required for all district designated DTCs
  - Sign-up info and Reminders were sent to DTCs via email through Cognia Service Desk
  - Training may be used to meet BTC and Test Administrator Training Requirements
  - Training certificates must be kept by the district for five years
  - More reminders to sign up are coming: 1/26/2022 and 1/25/2022.

- Test Administrator/Test Proctor Training Modules – Available Soon!
  - Completed through the NextThought/OK Edge Platform (Same as Spring 2021)
  - Scheduled to be available February 22, 2022
  - Must be completed prior to administering or proctoring a test
  - TA/TP Training Module
    - TAs – Must score at or above 80% on the quiz to pass.
    - TP/Roving Proctors – Must watch the entire module; there is no quiz.
OSTP Accommodation Reminders

- Locally Provided vs Embedded Accommodations
- Response Accommodations
- Extracting the Accommodation Report in EDPlan
Locally Provided Accommodations

Delivered Locally
Accommodations for IEP
- IEP with Accommodations ELA (Grades 3-8)
- IEP with Accommodations Mathematics (Grades 3-8)
- IEP with Accommodations Science (Grades 5 & 8; 11)
- IEP with Accommodations US History (Grade 11)

Accommodations for 504
- 504 with Accommodations ELA (Grades 3-8)
- 504 with Accommodations Mathematics (Grades 3-8)
- 504 with Accommodations Science (Grades 5 & 8; 11)
- 504 with Accommodations US History (Grade 11)

Editing Students in the Cognia OSTP Data Portal
Locally provided accommodations must be notated in the Cognia OSTP Data Portal by a BTC, Building User, DTC, or District User.

Accommodations for EL
- EL with Accommodations ELA (Grades 3-8)
- EL with Accommodations Mathematics (Grades 3-8)
- EL with Accommodations Science (Grades 5 & 8; 11)
- EL with Accommodations US History (Grade 11)
Locally Provided Accommodations

Setting, Timing, and Scheduling Options for Students with IEPs or 504s

- S1. Individual testing
- S2. Small group testing (8-10 maximum)
- S3. Preferential seating
- S4. Separate location
- S5. Provide special lighting
- S6. Provide adaptive or special furniture
- T1. Flexible schedule same day – S4. Must be selected
- T2. Administer test over several sessions or “chunking” (except writing tasks/sections) – S4. Must be selected
- T3. Allow frequent breaks during one test session (max of 10-15 minutes)- students must complete a Section of the test before being dismissed.
Locally Provided Accommodations

Presentation Options for Students with IEPs or 504s

- P1. Alternate Formats
  a. Large-Print Versions (from testing vendor)
- P2. Reverse Color Contrast
- P3. Use of assistive technology (AT) devices or supports (e.g., color overlays, magnifier, pencil grips, auditory amplification devices, noise buffer, wedge for positioning, and multiplication table/chart, hundreds chart)- S1, S2, or S4 – may also be appropriate as to not distract other students
- P4. Human Reader, or Sign language Interpretation
  *P4 applies to all Math, Science, and U.S. History test sections and Grades 5 & 8 ELA writing/extended constructed response sections only
  b. Human Reader reads test directions, test items, and answer choices-***need S1 or S2
  c. Sign Language Interpretation
    (need an additional test booklet/separate location) S1
Locally Provided Accommodations

Presentation Options for Students with IEPs or 504s

- P5. Use of Secure Braille Note-taker (students with a visual impairment)
  * S1 or S2
- P6. Simplification/repetition/signage of directions
- P8. Use of an abacus
- P9. Use of a calculator on Grades 3-5 Mathematics
- P10. Provide cues (arrows, stop signs) on answer form – Paper Only Tests
- P11. Use masking or templates to reduce amount of visible print
- P12. Secure paper to work area with tape or magnets- Paper Only Tests
- P13. Student may read the test aloud or sign the test to himself or herself
  *S1 must be selected
- P14. Placeholders, templates, or markers to maintain place- Paper Only tests
- P16. Paper & Pencil Test- Must have documentation that the student needs this for all assessments
Embedded Accommodations for Students with IEPs or 504 Plans

- Screen Zoom
- Color Contrast
- General Masking
- Turn off all Universal Tools
- Text-to-Speech Mathematics
- Text-to-Speech ELA Grades 3, 4, 6, & 7 NS1 (State approval is required); Grades 5 & 8 Writing Sections Only
- Text-to-Speech Science
- Text-to-Speech US History
- Spanish Text-to-Speech Mathematics
- Spanish Text-to-Speech Science
- Spanish Text-to-Speech US History
- Allow Accessibility Mode Testing

Editing Students in the Cognia OSTP Data Portal

Embedded accommodations must be configured through the Cognia OSTP Data Portal by a BTC, Building User, DTC, or District User.
Selecting Embedded Accommodations for Students with IEPs or 504 Plans

- **P1c. Alternate Formats**
  - c. Large-print through Online Testing Client (Vector-based Magnification) "Screen Zoom"

- **P2. Reverse Color Contrast** "Color Contrast"

- **P4. Text-to-Speech, Human Reader, or Sign language Interpretation** "Text-to-Speech" *Must be selected for the appropriate subject area*

- **P7. Turn off Universal Tools/Accessibility Features** "Turn off all Universal Tools"

- **P11. Use masking or templates to reduce amount of visible print** – Built into online testing platform "General Masking"

- Presentation or Response accommodations provided through a third-party assistive technology device "Allow Accessibility Mode Testing"
  - Please see the OSTP Testing with Third Party Assistive Technology manual for guidance.

Guideline, Answer Masking (for multiple choice only), and Sketch & Text Highlight tools are not assigned accommodations; they are available to all students for online testing.
Response Accommodation Options for students with IEP’s or 504 Plans

Locally Provided Accommodations

- **R1.** Student marks answers in test book and not on an answer document, for later transfer by a Test Administrator to an answer document. – Paper Only tests/Does not apply to grade 3
- **R2.** Human Scribe ELA, Mathematics, Science, U.S. History: (S1 needed)
  a. Student dictates response to a scribe who records responses on an answer document or through the Online Testing Client by Test Administrator or Proctor.
  b. Student signs response to a scribe who records responses on an answer document or though the Online Testing Client by Test Administrator or Proctor.
  c. Student tapes or records response for a writing portion of the test for verbatim transcription by Test Administrator or Proctor.
Locally Provided Accommodations

R3. Use computer or other assistive technology device to respond.
   a. Student utilizes an electronic input device without the “help” features, such as spell check, an electronic dictionary, a thesaurus, or access to the Internet. (S1 or S2 is needed) DTC must destroy or erase responses or recordings.

R4. Test Administrator monitors placement of student responses on the answer document or the online testing client.

R5. Brailler/Secure, Braille Note-taker/Abacus (students with a visual impairment)- S1, S2, or S4 must be selected
Response Accommodation Options for Students with IEP’s or 504 Plans

Provided through Computer Based Testing Platform

- R2. Human Scribe ELA, Mathematics, Science, U.S. History: (S1 needed)
  a. Student dictates response to a scribe who records responses on an answer document or through the Online Testing Client by Test Administrator or Proctor.
  b. Student signs response to a scribe who records responses on an answer document or though the Online Testing Client by Test Administrator or Proctor.
  c. Student tapes or records response for a writing portion of the test for verbatim transcription by Test Administrator or Proctor.
Response Accommodation Options for Students with IEP’s or 504 Plans

Provided through Computer Based Testing Platform

R3. Use computer or other assistive technology device to respond.
   a. Student utilizes an electronic input device without the “help” features, such as spell check, an electronic dictionary, a thesaurus, or access to the Internet. (S1 or S2 is needed) DTC must destroy or erase responses or recordings.

R4. Test Administrator monitors placement of student responses on the answer document or the online testing client.

R5. Brailler/Secure, Braille Note-taker/Abacus (students with a visual impairment)- S1, S2, or S4 must be selected
Calculators

Locally Provided Accommodations

- Grades 3-5 Math; Only as an approved accommodation
  - four function calculator (it can have square root and percent)
- Grades 6-7
  - four function calculator (it can have square root and percent) *May not have +/- key
- Grade 8 Math/Science
  - scientific calculator
- Grade 11 CCRA Math/Science
  - Part 1: Refer to SAT or ACT guidelines
  - Part 2: Science content: graphing or scientific

Available Through Computer Based Testing Platform

- ExamCalc for grades 6-7 math; Grade 8 Math/Science; CCRA Science Content
Extracting the eMetric Report in OK EDPlan

1. Log On to OK EdPlan
   • Log on to: http://www.ok.pcgeducation.com/
     (district name)

   • Type your username
     (First name space last name)
   • Type in your password
2. On the main menu of OK EdPlan, choose Reporting > from the dropdown select Advanced Reporting. A new window will open up.

3. On the left side of the Advanced Reporting Window, click on Public Folders or the + symbol > _OK Reports folder > OK Reports Library folder > Assessment Reports folder
   • Then select the EMetric SY20-21 report. The report will display in the internet browser.
4. Under the heading Input Controls on the left side of the screen, select one site to generate the report.
   • The OSTP Portal will require you to upload one report per site.

5. Choose the Export symbol > Export Document As option > CSV Archive option.
6. Review the document for accuracy.

Case Managers should review the report to ensure that the accommodations listed are the accommodations that each student should be receiving during testing.

- All corrections need to be done in through finalized IEPs in OK EdPlan.
- Updates to Advanced Reporting will take 24 hours.
- Run the report again in Advanced Reporting to review for accuracy.
- Repeat this process as necessary.
Non-standard Accommodations and Unique Accommodations

Please reference the training from December 16th for questions related to Non-standard (NS1) and Unique (NS2) accommodations.

We have linked the website below with the Slide Deck and Recorded Training.

https://sde.ok.gov/office-assessments

Referenced Documents

• IEP/504 OSTP Accommodations Manual
• OSTP Data Portal User Guide
• OSTP Testing with Third Party Assistive Technology Devices
• Accommodation Upload Quick Guide
NS1, NS2, and OSTP Accommodation Contact Info

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Accountability Updates

• Graduation Audit
• TeleEDGE is Back
correct blank or null exit codes previously collected by the Wave using the EZ Entry feature.

For SY 2021-2022, this will be part of the ASR report

review graduation related records and request changes to exit codes pursuant to OAC 210:10-13-18(c)(6)

submit supporting documentation for students who transferred, emigrated, or passed away (i.e., allow for cohort removal)

confirm that resolutions from the Graduation Enrollment (DVR) were applied; certify the calculation of the Graduation indicator score; and create a CVR if needed.
Purpose of the Graduation Audit

• To meet the Office of the State Auditor and Inspector’s requirements.

• Provides schools with the opportunity to submit the supporting documentation they have maintained at the school pursuant to federal law and OAC 210:35-3-47 for students that have transferred to another diploma issuing school (exit codes 1907-1915 & 1919), emigrated (exit code 1916), or passed away (exit code 1923).
“Except for transcript records as defined in 70 O.S. § 24-114, school districts shall dispose of information in a student record at a time established by district policy that is between five (5) and seven (7) years after the student has graduated, transferred, or withdrawn from the district.” Okla. Admin. Code § 210:35-3-47
Monitoring Real-Time Data

- **Attendance** during COVID-19

<table>
<thead>
<tr>
<th>Basis of Admission</th>
<th>Instructional Environment</th>
<th>Attendance Scenarios due to COVID-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Most Common:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R = Resident;</td>
<td><strong>Traditional</strong> – Traditional learning is used when instruction is provided in-person and on-site in a brick-and-mortar building.</td>
<td>Student is <strong>absent from traditional instructional environment</strong> and is <strong>NOT assigned or being served through</strong> a distance learning environment:</td>
</tr>
<tr>
<td>OT = Open Transfer; or</td>
<td></td>
<td>• Attendance code= COV</td>
</tr>
<tr>
<td><strong>ET05 =</strong></td>
<td></td>
<td>• Attendance Type= Absent</td>
</tr>
<tr>
<td>Emergency Transfer with agreement from both LEAs</td>
<td><strong>Distance Learning</strong> – Distance learning is used for <strong>short-term</strong> placements away from traditional learning in accordance with the district’s distance learning policies. These offerings could include virtual online instruction or the use of packets.</td>
<td>• Attendance Type= Excused</td>
</tr>
<tr>
<td>For additional Basis of Admission codes, see <a href="#">Wave Air Table</a></td>
<td></td>
<td>• Absence Value= 0.5 or 1.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Description= COVID-19</td>
</tr>
</tbody>
</table>
# Attendance during COVID-19 continued

<table>
<thead>
<tr>
<th><strong>Distance Learning, Continued</strong></th>
<th><strong>Student is absent from traditional learning environment</strong>, assigned to and absent from a distance learning environment based on local distance learning attendance policy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RVOFF (Virtual Off Campus)</strong></td>
<td><strong>Virtual Learning</strong> – Virtual learning is when a student’s regular mode of instruction is in a virtual environment (or through other means of distance learning models) and is outside of the “traditional environment.”</td>
</tr>
<tr>
<td><strong>RVON (Virtual On Campus)</strong></td>
<td><strong>Blended learning</strong> – Blended learning is used when a combination of a virtual learning environment and on-site, brick and mortar placement. Examples of this would be flex labs, students with alternative schedules, part-time virtual learning placements, etc.</td>
</tr>
</tbody>
</table>

**Reminder:** when a student moves from a Traditional or Distance learning environment into a Virtual or Blended learning environment, the student’s Basis of Admission must change. Please exit the student and then re-enroll them so that their Basis of Admission accurately reflects how they are being served. For questions regarding process or procedure for reporting students through your Student Information System (SIS), please contact StudentDataInfo@sde.ok.gov.
Postsecondary Opportunities

- Go to Coursework
- Click the Flat File option
- Filter for PS Courses
- Check that grades are displaying
Trouble shooting

• If grades are not showing, please contact your vendor and have them work with student information: StudentDataInfo@sde.ok.gov

• If the course shows as N in PS Course Eligible, is an approved course identified in the Postsecondary Guidance, shows the right number of grades, all grades are above a D, and student is in grade 11 or 12,
  • check that the instructional level and term spans are correct;
  • if they are not, update them in your local Student Information System (SIS); and
  • check back after 24 hours to make sure the update has been made.
### Instructional levels for PS Eligible courses

<table>
<thead>
<tr>
<th>PO Type</th>
<th>Instructional Level</th>
<th>Term Span</th>
<th># of Grades Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship</td>
<td>0571</td>
<td>1 or 2 semesters</td>
<td>Minimum 1</td>
</tr>
<tr>
<td>College Prep</td>
<td>0575</td>
<td>Varies by site</td>
<td>Same as term span</td>
</tr>
<tr>
<td>Dual/Concurrent</td>
<td>0576</td>
<td>1 semester</td>
<td>One</td>
</tr>
<tr>
<td>Career Tech</td>
<td>0579</td>
<td>1 or 2 Semesters</td>
<td>Same as Term Span</td>
</tr>
</tbody>
</table>
TeleEDGE is Back

We invite you to join the great conversations happening through our TeleEDGE ECHO virtual collaboration line. This ECHO line is made possible through a partnership with OSU and provides a space for teachers and administrators to link and leverage best practices aligned to moving learning forward through a system of assessment.

TeleEDGE meets virtually through the ZOOM platform the 2nd Thursday of each month from 3:30-4:30.

To register, visit: https://health.okstate.edu/echo/tele-edge.html
Once registered, you will receive meeting details and the Zoom link
Accountability Updates

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Questions?
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Erik Friend
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Future Assessment and Accountability Training Dates

Thursday, Feb 24th
https://zoom.us/webinar/register/WN_uDXRzZUBQRWrDAo6vSIJVA

New DTC Follow Up Training
Tuesday, March 1st At 2:00 PM
https://zoom.us/webinar/register/WN_agU8lFF5ToWrYU7mTTJJJQ

Thursday, March 03rd
https://zoom.us/webinar/register/WN_Ow_L4HvASViJWKIZInGAXg

Thursday, March 31st
https://zoom.us/webinar/register/WN_tXja47k8SB6UqEXxKLuKww

Thursday, April 28th
https://zoom.us/webinar/register/WN_eb3VvLXnS0uP9bbHi57sWA

Thursday, May 12th
https://zoom.us/webinar/register/WN_GpJRAwn9QGydPlhkgZo__A