Kingston Public Schools

CBS Academy
PO Box 370
Kingston, OK 73439



Dear Applicant,

Oklahoma's Alternative Education programs are designed to service at-risk students failing to successfully complete their secondary education and acquire basic skills for higher education and/or employment. Alternative Education Programs are a part of the traditional school; however, they are specifically tailored to meet the needs of students who may be struggling with poverty, substance abuse, family dysfunction, or psychological or physical trauma.

A student can apply to attend an Alternative Education Program only if they are considered an "at-risk" student. At-risk is defined as "a student whose present of expected status indicates they might fail to complete their secondary education for reasons which may include academic deficiency, behavior difficulties, excessive excused absences, pregnancy or parenting, family issues, substance abuse, financial issues, physical or mental health issues, juvenile justice involvement, or other such factors, not including disability status".

Enclosed, please find the forms for Kingston's Alternative Education program including contact information, student information, parent climate survey, and student climate survey. **ALL** forms **MUST** be filled out completely to be considered for the Alternative Education Program. **NOTE:** If the student is not enrolled in Kingston Public School, an enrollment packet will also be required.

This program has a limited number of seats available so this application **DOES NOT** guarantee a spot in the program. Please return the completed packet to the high school office. Parents and/or students will be notified upon acceptance into the program.

Thank you, Stacy Germany Alternative Education Director 580-564-9836

I have read the above letter.		
	Parent initials	Student initials

CONTACT Information								
	CONTACT Information							
Student Full Name: Date:								
Student Phone Number: Cell								
Student Email (other than school email):								
Student Place of Employment:								
GUARDIAN INFORMATION:								
Guardian #1 Name: First Last Parent Step-Parent Other								
Guardian #1 Phone Number: Cell Accept texts: yes no								
Guardian #2 Name: Parent First Last Step-Parent Other								
Guardian #2 Phone Number: Cell Accept texts: yes no								
This person has permission to check out student: yes no								
CORRESPONDENCE INFORMATION								
E-mail address: Accept E-mail yes regarding student: no								
Mailing address: E-mail is checked: daily weekly weekly rarely								
List any other persons (if applicable) who can receive info on student: Name: Phone number:								
Name: Phone number:								
**Check if person has permission to check out student								
List any specific person(s) (if applicable) who CANNOT receive info on student:								
Name: Name: First Last First Last								

Kingston Alternative Education PARENT Entry Information

Student Full Name:			DOB;	
School Year:	Middle	Last Age:		Grade:
HOME INFORMATION:				
Cultural/Ethical Background:		P	rimary Language:	
Type of Resident:		Number of times mov	ved since birth:	
Other Children:				
Name:	Age:	Relationship:	School:	
		-		
Other members living the house	ehold:			
Name:	Age:	Relationship:		

Has the student or any family re			• •	yes no
Has your child had anyone close If yes, who?			When?	☐ yes ☐ no
Has either parent, or someone i				parting.
		u, nau a change in job s	•	yes no
Has your child ever been involve If yes, why?		•	When?	yes no
Does anyone in your immediate			(mana)	
Does anyone in your ininieulale	iaiiiiy ilave a i	ilstory of drugs of alcon-	orabuse?	es no
Do you suspect or know of tobac	cco, drug or alc	ohol use by your child?		res no
Has your child ever received cou	_		yes	
If yes, when?			no	
Has your family ever participated	d in counseling	?	yes	
If yes, when?			no no	

MEDICAL INFORMATION:

Does your child have ADHD Diabetes Headaches Digestive Issues	any of the	following medical proble Convulsions Seizures Respiratory Issues Frequent colds	ems listed bel	Alle	ergies and/or S ner :			
Does your child have	an IEP or	a 504?			yes		no	
Does your child wear	glasses or	contacts?			yes		no	
•		cal limitations or impairn					yes no	
List any other pertine	ent medical	l information:						
•	-	ularly and the reason tal						
oregnancy or parenti ssues, juvenile justic Education programs poverty, substance al routh are individuals nealth) indicates that	ng, family ce involver are specifi buse, fami whose pro they may	nclude academic deficing issues, substance about the such factories and the substance about the substance and the substance is all to successfully continuation and/or employers.	use, financia ctors, not ind the needs of chological o tatus (econo emplete their	l issues, ph cluding disa students w r physical t mic, emotic	ysical or men ability status. Tho may be st rauma. At-ris mal/social, ac	tal hea Altern rugglir k child ademid	alth ative ng with ren ar c, and	n nd /or
Based on the above alternative education		of an "at-risk" child, why	to you feel yo	our child is q	ualified to be p	laced ii	n this	
Completed by :					_ Date:			

Alternative School Criteria Support Indicator

This "Alternative School Criteria Support Indicator" Form MUST be filled out COMPLETELY. It is sent to the State Board of Education-Alt Ed Department as (reasoning) documentation for placement in the Alt Ed program.

Student Full Name:				Grade:	
	Eiret	Middle	Lact		

Support Indicator	Points
Low socio-economic or minority status	1
Teacher, counselor, or principal referred	1
GPA below 2.0 (if so, current GPA)	1
Retained at any point in educational process	2
Credit deficiencies for graduation with entering class:	
a. 2 credits or less	1
b. 3 - 5 credits	2
c. 6 - 7 credits	3
d. 8 credits or more	4
Behavioral intervention:	
a. Full day in-school suspension: 2 - 5 times	1
b. Full day in-school suspension: more than 5 times	2
c. Out of school suspension: 1 - 2 times	3
d. Out of school suspension: 3 or more times	4
Attendance (excluding medical or any kind of suspension):	
a. Absent 10 days or less	1
b. Absent more than 10 days	2
Personal crisis or trauma (example: drug/alcohal abuse, suicide attempts,	2
placement outside of the home, abuse/neglect, pregnant/parenting)	3
Translence (past 3 years)	
a. 2 schools	1
b. 3 schools	2
c. 4 or more schools	3
Oklahoma Juvenile Authority (OJA) involvement	1
If yes, what capacity or violation	1
Department of Human Services (DHS) involvement	1
If yes, what capacity	1
Previously or currently involved in legal/court proceeding	1
If yes, when and what violation	1
Previously or currently enrolled in an Alternative Education Program.	2
Total Points:	

Kingston Alternative Education Counseling Consent

To be completed by parent/guardian AND student

Kingston Public School students who are attending alternative education are REQUIRED to participate in guidance and counseling groups that focus on anger management, substance abuse, conflict resolution, decision making skills, self-esteem, emotional control, and other life skills. Counselors and professionals from outside agencies will assist us with these groups. These required sessions are of great benefit to the students.

In addition, Refuge Behavioral Health is contracted with Kingston Public Schools and will provide individual treatment to alternative education students, if needed. These services will be provided at the request of the student.

By signing the consent form:

- 1. I authorize counseling services to be provided to my child upon request, and I will sign the appropriate treatment forms and plans with Refuge Behavior Services or any other agency. These sessions can include, but are not limited to mandatory group sessions, pull-out group sessions, and individual treatment plans.
- 2. I understand that these services can be provided by the school counselor, Marshall County Family Services, or any other professional agency acting on behalf of Kingston Public Schools.
- 3. I will personally meet with the service providing agency, if required for treatment of my child.

Signature of Parent/ Guardian:	Date:
STUDENT: By signing this form: I understand that I will be red described above and that my choosing to not participate will at student.	
Signature of Student:	Date:

Kingston Public Schools

College Preparatory/Work Ready Parental Curriculum Choice Letter

Dear Parent or Legal Guardian:

Under 70 O.S. § 11-103.6, state law requires eighth-grade students entering the ninth grade to complete college preparatory/work ready high school curriculum outlined in the statute, unless the student's parent or legal guardian approves the student to enroll in core curriculum. The college preparatory/work ready curriculum and the core curriculum requirements are attached. Successful completion of either curriculum will result in receiving a standard diploma. However, the core curriculum does not meet college entrance requirements, nor requirements for the Oklahoma Promise scholarship available to students whose family income meets a certain criteria and who earn a 2.5 GPA in the college preparatory/work ready curriculum.

Choosing the courses a student takes in high school in an important decision for you and your child. With your input, courses chosen for a student's career pathway can give him or her a head start on career and education success. A college preparatory curriculum is challenging and may help determine a student's future success in higher education and the world of work. Students who take a college preparatory curriculum designed to prepare them for both college and a career have more opportunities. In addition, high school students who enroll in a career pathway at a technology center and meet eligibility requirements have the opportunity to earn college credit while in high school. This opportunity has been made possible through a new Cooperative Alliance between the State Regents for Higher Education and the Oklahoma Department of Career Technology.

Please complete the information below by checking which curriculum is best for your child. According to the law, if you do not select the existing state high school graduation requirements, your child will automatically be enrolled in the new college preparatory curriculum. Please contact the school principal or school counselor if you have questions or need information on local graduation requirements.

As the Parent/Guardian, I am selecting the following curriculum for my child:

Check one:			
		College Preparatory/Work Ready Curriculum	
OR		Core Curriculum	
Student's Nan	ne (Prim	t):	Grade;
Parent/Guardi	an's Na	me (Print)	
Parent/Guardi	an's Sig	nature	Date:
High School N	lame: K	INGSTON HIGH SCHOOL	
School Officia	l Name	(Print)	
School Official	l Signati	ure	Date:

Kingston Alternative Education Implementation Plan

Classroom Rules

- 1 Rules posted
- 2 Rules discussed with students at beginning of year and during year, when needed
- 3 Emphasize appropriate behavior
- 4 Adhere to without exception
- 5 Kingston HS/MS Handbook rules apply to Alternative Education students

Classroom routines and procedures

- 1 Classes follow bell schedule of regular MS/HS
- 2 Students go to breakfast/lunch with regular MS/HS
- 3 Students receive a 3rd meal at 2:30 pm
- 4 Students must check out through the main MS/HS office
- 5 Students who are tardy will check in through the main MS/HS office
- 6 Students will attend counseling once a week
- 7 Students follow same transportation guidelines as regular MS/HS students.
- 8 Students may attend regular education classes (art, band, athletics)

Physical Environment

- 1 Teacher can observe all students at all times
- 2 Furniture arranged to facilitate maximum learning environment
- 3 Frequently used materials are accessible (calculators, textbooks, paper, pencils/pens)
- 4 Students have 2 bulletins boards used for classroom assignments
- 5 Teacher's desk is readily accessible for students to approach for help
- 6 Outside area is available for teaching, learning and breaks
- 7 Students are currently seated a minimum of 6 ft apart

Instruction and Academic Work

- 1 Varied teaching strategies (computer, paper/pencil, resource room available for IEP students)
- 2 Well-planned lessons at appropriate level for students (grades 7-12)
- 3 Assignments are relevant and meaningful to students
- 4 Assignments meet Oklahoma PASS skills and/or standards
- 5 Clear questions/directions/instructions
- 6 Students work at their own pace with teacher guidance to keep student on target
- 7 Positive atmosphere and expectation for success
- 8 Teachers available for further instruction
- 9 Utilizes formative assessment to guide instruction
- 10 Tutoring (before/after school, Saturday school) is available

11 Parents will be notified if student is not meeting expectations				
Student Signature	Teacher Signature			
Parent Signature				

Kingston Alternative Education STUDENT Entry Information

Student Full Name:	Grade:
First Middle Last	-
What is your strongest subject?	Weakest subject?
What have been your most difficult years in school and why?	
What in-school activites to you participate in (band, athletics, etc.)?	
TVIIII III Scrioti delivites to you participate iii (saila, atinotos, story.	
What activites do you participate in outside of school?	
Are you currently employed (or looking to become employed)?	yes no
If yes, where?	
If yes, what hours do you work?	
Have you attended an Alternative Education Program before this year?	yes no
If yes, where?	
Do you know students who attend this Alternative Education Program?	yes 🔲 no 🔲
If yes, who?	
What do you think the purpose is of this Alternative Education Program?	
Based on your previous answer, why do you feel you qualify for the Alter	native Education Program?

Date: _____

Student Signature: _____

Student Behavior Observation Checklist

To be completed by student

Declining Grades		Cheating	
Lack of Motivation		Sleeping in class	
Not doing personal best		Inattentive	
Not turning in work		Academic anxiety	
Other:			
Attendance:			
Absenteeism		Faking being sick	
Tardiness		Not currently enrolled	
Leaving school early		In building but not in class	
Skipping classes	(California)	Called into work	
Other:			
Attitude:			
Disruptive in class	(All-and)	Drugs	
Disrespectful		Not following rules	
Defiance		Struggle accepting correction	
Negativity		Nervous about school	
Discipline Referrals		Bored with school	
Other:			

Student Entry Survey

To be completed by student

Name:		6					
Please answer the following questions. There are no	right or wrong a	nswe	ers, so fee	I free t	to answ	er the o	questions
honestly. Your answers will assist us in getting to know	w you. Please	circle	the answ	er that	most cl	osely r	represents
your feelings.							
How much do you respect yourself?	Little	1	2	3	4	5	Lots
How much do you respect your parents/guardians?	Little	1	2	3	4	5	Lots
How well do you treat other people around you?	Poorly	1	2	3	4	5	Very Well
How well do you think you read?	Poorly	1	2	3	4	5	Very Well
How well are you doing in math?	Poorly	1	2	3	4	5	Very Well
How much do you fight/argue with others?	Never	1	2	3	4	5	Often
How well to you get along with your peers?	Poorly	1	2	3	4	5	Very Well
How well do you interact with people in authority?	Poorly	1	2	3	4	5	Very Well
Do you prefer paper/pencil or online classes?	Paper/Pencil	1	2	3	4	5	Online
Do you think that you will finish high school?	No	1	2	3	4	5	Definitely
Do you plan on going to college?	No	1	2	3	4	5	Definitely
Is there anything else you would like us to know about If yes, what?			yes		no		
Student Signature:		- 0		Date:			

SCHOOL CLIMATE SURVEY

Parents

The State Department of Alternative Education has asked us to provide parents with this survey to improve student relationships, learning conditions, and the alternative education program's overall environment.

YOUR answers are confidential.

Your answers will be combined with those of other parents.

NO ONE will be told how you answered.

INSTRUCTIONS

Please read each question carefully, and check the ONE answer that most closely fits your opinion. We appreciate your taking the time to do the survey.

PIE	ease indicate now much you agree or disagree with the following statements:					
		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1.	I am satisfied with the length of the school day.					
2.	My child's school environment is clean and in good condition.					
3.	I like my child's school building.	The state of the s				
4.	My child feels safe at school.					
5.	Students at my child's school are well-behaved.					
6.	My child is safe going to and from school.					
7.	The learning environment at my child's school is excellent.					
8.	I am proud that my child attends this school.					
9.	I am satisfied with the extracurricular activities at my child's school.					
10.	Communication with families occurs in an open and respectful manner.					
	,				i	
1.	School staff has helped my child learn how to manage time.				To the control of the	
	School staff has helped my child learn how to manage time. Teachers assign high-quality homework that helps my child learn.					
2.						
2. 3.	Teachers assign high-quality homework that helps my child learn.					
2.3.4.	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students.					
 2. 3. 4. 5. 	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students. My child's teachers encourage students to think independently.					
 3. 4. 6. 	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students. My child's teachers encourage students to think independently. The best teachers and staff are kept at my child's school.					
 3. 4. 6. 7. 	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students. My child's teachers encourage students to think independently. The best teachers and staff are kept at my child's school. Overall, I am satisfied with my child's school.					
 2. 3. 4. 5. 6. 7. 8. 	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students. My child's teachers encourage students to think independently. The best teachers and staff are kept at my child's school. Overall, I am satisfied with my child's school. The teachers at my child's school are excellent.					
 3. 4. 6. 7. 8. 9. 	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students. My child's teachers encourage students to think independently. The best teachers and staff are kept at my child's school. Overall, I am satisfied with my child's school. The teachers at my child's school are excellent. The academic needs of students are met at my child's school.					
2. 3. 4. 5. 6. 7. 8. 9.	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students. My child's teachers encourage students to think independently. The best teachers and staff are kept at my child's school. Overall, I am satisfied with my child's school. The teachers at my child's school are excellent. The academic needs of students are met at my child's school. The teachers and the staff at my child's school follow through on commitments.					
2. 3. 4. 5. 6. 7. 8. 9. 10.	Teachers assign high-quality homework that helps my child learn. Teacher's at my child's school set high standards for students. My child's teachers encourage students to think independently. The best teachers and staff are kept at my child's school. Overall, I am satisfied with my child's school. The teachers at my child's school are excellent. The academic needs of students are met at my child's school. The teachers and the staff at my child's school follow through on commitments. My child's academic performance has improved because of the staff at this school.					

Ple	ase indicate how much you agree or disagree with the following statements:					
		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1.	School staff encourages students to respect each others differences (gender, race).					
2.	Adults who work in my child's school treat students with respect.					
3.	Adults in my child's school seem to work well with each other.					
4.	I wish my child went to a different school.					
5.	School staff has a positive impact on my child's behavior.					
6.	The rules for student behavior at my child's school are fair.					
7.	My child can turn to friends at school with questions about homework.					
8.	The teachers in the school have built strong relationships with my child.					
9.	My child has friends at school he or she can trust and talk to about problems.					
10.	I know what is going on in my child's school.					
1	More shilled a separal trice to get family members to take part in school activities					
	My child's school tries to get family members to take part in school activities.					
	I am actively involved with my child's school.					
	Parents are involved in making important school decisions.					
	My child has pride in the school.					
	I feel comfortable talking with my child's teachers.					
	I am well-informed about how my child is doing in school.					
	I feel welcome at my child's school.					
8.	I know what my child's teacher expects of my child.				_	

SCHOOL CLIMATE SURVEY

Middle - High School Students

The State Department of Alternative Education has asked us to provide students with this survey to improve student relationships, learning conditions, and the alternative education program's overall environment.

YOUR answers are confidential.

Your answers will be combined with those of other students.

NO ONE will be told how you answered.

INSTRUCTIONS

Please read each question carefully, and check the ONE answer that most closely fits your opinion. We appreciate your taking the time to do the survey.

Please indicate how much you agree or disagree with the following statements about your school:							
 The length of the school day is about right. I often do NOT have enough time to get from one class to the next. My school is kept clean. I like my school building. My school has clear rules and consequences for behavior. 	U U U Strongly disagree	□ □ □ □ Disagree	□ □ □ □ Neutral	□ □ □ □ Agree	C C C Strongly Agree		
Please indicate how much you agree or disagree with the following statemen	ts abou	t studer	nts at yo	our sch	ool:		
Most students in my school 1. do their best, even when their work is difficult. 2. do all their homework, 3. think it is OK to cheat if other students are cheating. 4. try to do a good job on schoolwork even when it is NOT interesting.	☐ ☐ ☐ Strongly disagree	☐ ☐ ☐ Disagree	□ □ □ □ Neutral	□ □ □ □ Agree	Strongly Agree		
Please indicate how much you agree or disagree with the following statements about your teachers:							
My teachers 1. give me a lot of encouragement. 2. make learning interesting. 3. encourage students to share ideas about things we are studying in class. 4. notice when I am doing a good job and let me know about it. 5. will help me improve my work if I do poorly on an assignment. 6. provide me with lots of chances to be part of class discussions or activities. 7. often assign homework that helps me learn. 8. will give me extra help at school outside of our regular class.	CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	O C C C C C C Disagree	□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□		C C C C C C C C C C C C C C C C C C C		

Please indicate how much you agree or disagree with the following statements about your school:							
Most students in my school 1. are well behaved. 2. do NOT really care about each other. 3. help each other when asked. 4. treat each other well.		☐ ☐ ☐ Disagree	□ □ □ □ Neutral	□ □ □ □ Agree	Strongly Agree		
Please indicate how much you agree or disagree with the following stateme	ents abou	t your:	school:				
 Teachers at my school treat students with respect. Students in my school treat each other with respect. Students are treated fairly by the adults in the school. Most students in my school are easily able to work out disagreements with other students. 	☐ ☐ ☐ Strongly disagree	□ □□□ Disagree	□ □ □ Neutral	□ □ □ Agree	Strongly Agree		
 There are lots of chances for students in my school to talk with a teacher one-on-one. Students at this school are often bullied. Students at this school are often teased or picked on. Harassment, intimidation, and bullying by other students are a problem at my school. Adults in the school apply the same rules to all students equally. I sometimes stay home because I do NOT feel safe at school. Adults in this school are usually willing to make the time to give students extra help. My teachers really care about me. 							
How safe do you feel 1. outside around the school. 2. in the hallways and bathrooms of the school. 3. in your classes.	□ □ Not safe	Somewhat safe	☐ ☐ Mostly Safe	U Very Safe			

Please indicate how much you agree or disagree with the following:

2.	Thinking back over the past year in school, how often did you enjoy being in school? hate being in school? feel that the school work you were assigned was meaningful and important?	□ □ Never	Seldom	□ □ Sometimes	Often	Almost Always
Pleas	e indicate how much you agree or disagree with the following:					
		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1.	Students have lots of chances in my school to get involved in sports, clubs, and other school activities outside of class.					
2.	I have opportunities to express myself at school.					
	Students help decide what goes on in my school.					
	I wish I went to a different school. In my school, students have lots of chances to help decide things, like					
0.	activities and rules.					
6.	I feel like I belong at this school.					
	Teachers and other adults here listen to student's ideas about the school.					
	My family wants me to do well in school.					
	My parents ask if I've gotten my homework done.					
10.	My parents would punish me if they found out I skipped school.	\sqcup	\Box			

THIS IS END OF THE SURVEY. THANK YOU!!