

# Oklahoma Long Term Sub Form

LEA's are required to submit contact information for any long-term substitute teacher in a special education position.

Follow these procedures to recommend a candidate to participate in the modules.

A district Superintendent or Human Resources Officer may recommend a candidate for the module by emailing Carolyn Thomas at ([carolyn.thomas@sde.ok.gov](mailto:carolyn.thomas@sde.ok.gov)) with the following information.

Date of Submission \*

Enter a date

LEA (School District) Name \*

Enter your answer

LEA Contact Name \*

Enter your name

LEA Contact Phone \*

Enter your answer

Long Term Sub Teacher Name \*

Enter your answer

Long Term Sub Teacher Email Address \*

Enter your answer

Long Term Sub District of Employment \*

Enter your answer