



# 2020-2021 PK-8<sup>th</sup> Grade Subject Codes

Revised June 2020

## SUBJECT CODE GUIDANCE

### Teaching Assignment

For more support on completing teaching assignments for PK-8<sup>th</sup> grade level teachers, visit page 3 of this document for instructions. If you have further questions, please contact your Regional Accreditation Officer.

### High School Credit

Middle School courses taken for High School Credit must be taught by a teacher certified to teach the course and the course must be taught at the same rigor as the high school course. The course must be coded to the High School Subject Code. See the “9th – 12th Subject Code” list for the proper course codes.

*Please note that mathematics courses taken in middle school do not count toward the three mathematics credits graduation requirement. For more information, visit*

*[https://sde.ok.gov/sites/ok.gov.sde/files/COLLEGE%20PREP%20MATH%20REQUIREMENT\\_0.pdf](https://sde.ok.gov/sites/ok.gov.sde/files/COLLEGE%20PREP%20MATH%20REQUIREMENT_0.pdf)*

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### Self-Contained

- 1012 Pre-K (*half day*)
- 1013 Pre -K (*full day*)
- 1021 Transitional Kindergarten (*half day*)
- 1022 Transitional Kindergarten (*full day*)
- 1023 Kindergarten (*half day*)
- 1024 Kindergarten (*full day*)
- 1041 Transitional First Grade
- 1042 Transitional Second Grade
- 1043 Transitional Third Grade
- 1044 Transitional Fourth Grade
- 1051 First Grade
- 1052 Second Grade
- 1053 Third Grade
- 1054 Fourth Grade
- 1055 Fifth Grade
- 1056 Sixth Grade
- 1057 Seventh Grade
- 1058 Eighth Grade

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### English Language Arts

- 1114 Language Arts
- 1115 Spelling / Vocabulary
- 1132 Reading
- 1134 English Language Arts Remediation

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### English Language Learners

- 1313 English Language Learners

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### Speech (Not Speech Therapy)

- 1125 Speech

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### Library Science

- 1145 Library Science

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### Newspaper/Yearbook

- 1155 Newspaper/Yearbook

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### Family and Consumer Science

- 1165 Family and Consumer Science
- 1167 Life Management
- 1168 Teen Ecology
- 1169 Personal Development

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### Fine Arts

- 1173 Art
- 1183 General Music
- 1184 Music Appreciation
- 1186 Dance
- 1187 Vocal Music
- 1189 Drama
- 1195 Band
- 1196 Music History
- 1197 Orchestra

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### Technology Education and Industrial Arts

- 1224 Technology Ed / Industrial Arts
- 1324 Computer / Technical Ed

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### Computer Science

- 1321 PK-2 Computer Science
- 1323 3-5 Computer Science
- 1326 6-7 Computer Science
- 1328 Exploring Computer Science (8)

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### Keyboarding and Applications

- 1335 Keyboarding
- 1336 Computer / Tech Literacy
- 1337 Computer Applications

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### Health and Nutrition

- 1343 Health / Nutrition

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### Humanities

- 1207 Humanities

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### Careers / Exploration

- 1354 Careers / Exploration

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### Physical Education

- 1363 Physical Education
- 1370 Competitive Athletics

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### Personal Financial Literacy

- 1451 Personal Financial Literacy

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### World Languages Other Than English

- 2122 French
- 2127 Italian
- 2132 Spanish
- 2142 German
- 2147 Japanese
- 2152 Latin
- 2162 Russian
- 2172 Chinese
- 2182 Native American Language
- 2192 American Sign Language

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### Mathematics

- 2204 Mathematics
- 2217 Pre-Algebra
- 2234 Math Remediation

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### Science

- 2254 General Science
- 2266 6th Grade Science
- 2276 7th Grade Science
- 2286 8th Grade Science

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### Social Studies and Civics

- 2303 Civics
- 2305 PK-5 Social Studies

2317 6th Grade World Geography -  
Western Hemisphere  
2318 7th Grade World Geography -  
Eastern Hemisphere  
2319 8th Grade U.S. History and  
Government (*to 1887*)  
2357 History of Religion

**Non-Teaching Codes**

*(Not for use with Finance)*

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1910 In-School Suspension  
1920 Counselor  
1930 Librarian  
1940 Nurse

1950 Superintendent  
1951 Principal / Non-teaching  
1952 Principal / Teaching  
1953 Director / Coordinator  
1954 Instructional Coach  
1955 Athletic Director  
1956 Dean of Students  
1960 Psychologist  
1970 Speech Pathologist (*Master's  
Req'd*)  
1971 Occupational Therapist  
1972 Physical Therapist  
1973 Speech Path (*Bachelor's  
Req'd*)

1980 Psychometrist

**Additional Subject Codes**

*(Not for use with Finance)*

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1383 LEAP (*leadership education*)  
1384 Academic Achievement  
1385 Character Education  
1386 Communication Skills  
1387 Academic Team  
1388 Resource Teacher (*must have  
student counts and are not the  
teacher of record*)

**August 2019 Revisions**

- Revised 1021 and 2022 to include “half day” and “full day”, respectively.
- Revised 1970 to include full word, “Pathologist”.

**June 2020 Revisions**

- Revised date in title to “2020-2021”.

# Teaching Assignment Instructions

## SELECT THE CLASS PROPERTIES

- |   |   |   |
|---|---|---|
| <ul style="list-style-type: none"> <li>● Subject Code</li> <li>● Total Sections (Self Contained is 1 section)</li> <li>● Units (number of High School Credits given)</li> <li>● Semesters</li> <li>● Schedule Type</li> </ul> | <ul style="list-style-type: none"> <li>● Title I</li> <li>● AVID (Advancement via Individual Determination)</li> <li>● Lab (Not Learning Lab or Resource Lab)</li> <li>● Adjunct (This Certified</li> </ul> | <p>Teacher is Adjuncting this Subject)</p> <ul style="list-style-type: none"> <li>● Pre-AP</li> <li>● Head Start</li> <li>● Honors / Gifted and Talented</li> </ul> |
|---|---|---|

## SELECT THE CLASS TYPE

- Single Grade
- Multiple Grades

## SELECT A CLASS CATEGORY

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"> <li>● General</li> <li>● Self - Contained</li> <li>● Alternative Program</li> </ul> | <ul style="list-style-type: none"> <li>● Alternative Academy</li> <li>● CCR Concepts</li> <li>● CCR Basics</li> </ul> | <ul style="list-style-type: none"> <li>● Non-Teaching Assignment</li> </ul> <p><i>* Do not transcript concepts</i></p> |
|--|---|--|

## CHOOSE THE GRADE

- |  |   |   |
|--|---|---|
| <ul style="list-style-type: none"> <li>● Pre-Kindergarten</li> <li>● Kindergarten</li> <li>● Transitional</li> <li>● First Grade</li> <li>● First Grade</li> </ul> | <ul style="list-style-type: none"> <li>● Transitional Second Grade</li> <li>● Second Grade</li> <li>● Transitional Third Grade</li> <li>● Third Grade</li> <li>● Transitional Fourth Grade</li> </ul> | <ul style="list-style-type: none"> <li>● Fourth Grade</li> <li>● Fifth Grade</li> <li>● Sixth Grade</li> <li>● Seventh Grade</li> <li>● Eighth Grade</li> </ul> |
|--|---|---|

## CO-TEACHERS

Enter the six-digit Teacher Certification Number:

Co-Teacher Type: Alternative Education; Gifted & Talented; Title I; General Education; Special Education

## TEACHER AIDES

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Highlight the Assistant's Name</li> <li>2. Select the Teacher Aide Type</li> <li>3. If the name is NOT on the list, contact School</li> </ol> | <ol style="list-style-type: none"> <li>4. Personnel Records</li> <li>5. If the Assistant is a volunteer, enter their name in the "volunteer" box</li> </ol> |
|---|---|

## DISTANCE LEARNING

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Select the Technology Type</li> <li>2. Enter the Name of the sender/receiver</li> </ol> | <ol style="list-style-type: none"> <li>3. Select the sender type</li> <li>4. Enter the name of the person monitoring the class</li> </ol> |
|---|---|