

**TITLE 210. STATE DEPARTMENT OF EDUCATION
CHAPTER 10. SCHOOL ADMINISTRATION AND INSTRUCTIONAL SERVICES
SUBCHAPTER 15. TEXTBOOKS**

210:10-15-1. Purpose

Rules in this Subchapter ~~establish a time frame and procedures by which five or more district boards of education may petition the State Board of Education to add a book or series of textbooks to the approved list selected by the State Textbook Committee~~~~[70:16-102(D)]~~ lay out provisions that apply to the selection of textbooks for Oklahoma public schools.

210:10-15-3. Provisions for ~~alternate textbook selection and alternate textbook selection~~

(a) Subject area textbook review teams. Pursuant to 70 O.S. § 16-102, each year the State Department of Education (OSDE) shall assemble one or more teams of subject matter experts to assist the State Textbook Committee in reviewing textbooks and instructional materials for the subject areas under review. The subject area review team(s) assembled for each year will correspond with the subject area(s) under review that year in the state Textbook Adoption Cycle, with the number of review teams formed each year contingent on the number of subjects under review. Composition of the subject area review teams shall be consistent with the requirements of 70 O.S. § 16-102(E), and each team shall be selected according to the application process and criteria for the relevant subject area established by the OSDE in coordination with the State Textbook Committee. Subject to the availability of funds appropriated to the OSDE, members of subject area review teams shall be eligible for necessary travel expenses while in the performance of their duties, pursuant to the State Travel Reimbursement Act.

(b) Rubric for the review of instructional materials. In reviewing proposed textbooks and other instructional materials, subject area review teams shall apply the appropriate three-tiered rubric developed by the State Textbook Committee in consultation with the OSDE pursuant to 70 O.S. § 16-102(F).

(c) Recommendations and records. After completing its review of a textbook or other instructional material under the applicable rubric, and individually scoring each criterion including justification for the rating assigned, each subject area review team shall submit the team's review documentation and recommended rating to the State Textbook Committee. The Committee shall consider, but is not required to accept, the recommended rating of the subject area review team, and may request that the review team provides additional information to support its recommendations. After the Committee has verified that the review process has been conducted in a fair and scrupulous manner, the Committee shall adopt a final rating for each textbook prior to including it on the list of approved textbooks. The completed rubric for each evaluated textbook, including the subject area review team's recommendations, shall be publicly posted on the State Textbook Committee web page housed on the OSDE website.

(a)(d) State Board of Education Textbook Petition~~alternate textbook petition.~~ *Five or more district boards of education may petition the State Board of Education to add a book or series of textbooks to the approved list selected by the State Textbook Committee*~~[70:16-102(D)]~~. ~~The State Board of Education Textbook Petition Form is available by writing: State Board of Education, 2500 North Lincoln Boulevard, Oklahoma City, OK 73105-4599, or by calling: (405) 521-3308.~~ Guidance for school districts to petition the State Board for approval of alternate instructional materials may be obtained from the OSDE Office of Accreditation or the agency website.

- (b) ~~(1) Adding petitioned materials to the Approved List~~ **(1) list of approved textbooks.** Upon receipt of textbook petition forms for a book, or a series of textbooks, or other applicable instructional materials from five or more district boards of education and upon approval of said petitions by the State Board of Education, the ~~book or series of textbooks~~ materials approved shall be added to the list selected by the State Textbook Committee and maintained pursuant to 70 O.S. § 16-110. The publisher of materials added to the list through this petition process shall enter into a contract in accordance with 70 O.S. § 16-106 and with the same provisions agreed upon by all other publishers.
- (c) ~~(2) Use of state textbook funds for petitioned textbooks.~~ **(2) Use of state textbook funds for petitioned textbooks.** ~~Districts may immediately, upon~~ Upon approval of petitioned materials by the State Board of Education and addition of such materials to the list of approved textbooks, any Oklahoma school district may purchase said the materials approved by petition with state textbook funds. ~~It shall be clearly noted, however, that any district in the state may purchase the materials approved by the State Board of Education.~~
- (d) ~~(3) Restrictions~~ **(3) Conditions for alternate textbook petitions.** The following conditions apply to petitions for alternate instructional material selections.
- (1)(A) The State Board of Education will not consider petitions during the process of deliberation by the State Textbook Committee from the time bids are submitted in the given subject area up for state adoption until the time the final selections for adoption by the State Textbook Committee are announced.
- (2)(B) Any publisher whose textbooks are added to the approved list selected by the State Textbook Committee through petitioning the State Board of Education shall establish and maintain a suitable and convenient depository or depositories in the state of Oklahoma where a stock of their books, or other approved instructional media, to supply all immediate demands shall be kept. For any instructional materials that do not exist in a hard copy form, such as materials accessed solely by means of the internet or through digital storage, the publisher shall provide the State Textbook Committee with copies of the approved materials in one or more appropriate digital storage formats.