

# Oklahoma Schools COVID-19 Prevention - Project 723

## Year Two Final Budget Narrative - Due: July 31, 2023



	Total Award	Total Funds Spent	Explanation of Funds Spent from 07/01/2022 through 06/30/2023
<b>Travel</b> – Include mileage reimbursement, hotel, per diem, student transportation costs, airfare, and conference registration for travel approved in the original budget.			(Ex.: Travel costs for 3 staff to attend the state distance learning conference @ \$1,000/staff).
<b>Equipment</b> – The Federal definition is a single unit item with a cost of \$5,000 or more and a shelf life of one year. LEAs should use the written definition of equipment found in their purchasing policy and include a copy if different from the Federal definition.			
<b>Supplies</b> – Consumable and non-consumable supplies that may include computers and technology costs. depending on the LEA definition of equipment (see above).			
<b>Contractual</b> – Contractual agreements for goods and service delivery that cannot be provided by an existing LEA staff member.			
<b>Other</b> – Other costs not allocated to any other line item above (salaries/benefits, rent, utilities, postage, shipping, etc.)			
<b>Total Indirect Costs</b>			
<b>Total Direct Costs</b>			

\*Attach an OCAS Expenditure Report to this document.

**Budget Narrative:** Provide an itemized breakdown of funds allocated and spent by June 30, 2023.