

Oklahoma State Department of Education  
Financial Accounting , OCAS, and Auditing

District Name \_\_\_\_\_ County - District Number \_\_\_\_\_ - \_\_\_\_\_

**District Contact Information**

To help complete your district's risk assessment tool the following information is needed.

**Name**

**Encumbrance Clerk** \_\_\_\_\_ **Years of Experience at this district in this position?** \_\_\_\_\_

**email:** \_\_\_\_\_

**Treasurer** \_\_\_\_\_ **Years of Experience at this district in this position?** \_\_\_\_\_

**email:** \_\_\_\_\_

**OCAS Contact** \_\_\_\_\_ **Years of Experience at this district in this position?** \_\_\_\_\_

**email:** \_\_\_\_\_

**Superintendent** \_\_\_\_\_ **Years of Experience at this district in this position?** \_\_\_\_\_

**email:** \_\_\_\_\_

**Software Vendor** \_\_\_\_\_ **Was there a change in vendors from FY20 to FY21?** \_\_\_\_\_

**Auditor** \_\_\_\_\_ **How many years has the district contracted with this auditor** \_\_\_\_\_

If this information is not reflected in the On-Line Directory of School Personnel Records please be sure to update it.

Please email the completed form to \_\_\_\_\_