

SCHOOL COUNSELING PROGRAM AUDIT

This document was adopted from the Tennessee Department of Education

DEFINE	Completed or Implemented	In Progress	Not Started	Evidence
Student Standards: Mindsets & Behaviors for Student Success				
ASCA Ethical Standards				
ASCA School Counselor Professional Standards & Competencies				

MANAGE	Completed or Implemented	In Progress	Not Started	Evidence
Beliefs				
Vision statement				
Mission statement				
School data summary				
Annual student outcome goals				
Classroom action plan(s)				
Small group action plan(s)				
Closing the gap action plan(s)				
Use of lesson plan template				
Annual administrative conference				
Use of time (twice per year)				
Annual calendar				
Weekly calendars				
Advisory council				

DELIVER	Completed or Implemented	In Progress	Not Started	Evidence
Classroom instruction				
Small group instruction				
Individual instruction				
Appraisal and advisement				
Counseling				
Consultation				
Collaboration				
Referrals				

ASSESS	Completed or Implemented	In Progress	Not Started	Evidence
School counseling program assessment				
Classroom results report(s)				
Small group results report(s)				
Closing the gap results report(s)				
ASCA School Counselor Professional Standards & Competencies Assessment				
School counselor performance appraisal template				

NOTES: