



MINUTES

of the

OKLAHOMA STATE TEXTBOOK COMMITTEE

February 18, 2022

The Oklahoma State Textbook Committee (STC) held a meeting beginning on February 18, 2022.

Deputy Superintendent Tiffany Neill as proxy for Committee Chair Joy Hofmeister called the meeting to order at 10:00 a.m. and requested confirmation of compliance with Open Meetings Act. Shanda Finnell confirmed public posting on the doors.

Shanda Finnell then called the roll and confirmed quorum.

The committee members that were present:

April Boatright

Nancy Brewer

Luci Copelin

Keely Cox

Kim Ellis

Joniece LeValley

Melissa Pearce

Tiffany Neill as proxy for Joy Hofmeister

The committee members that were absent:

Olivia Ehle

Bradley McNutt

Kathryn Szallar

Committee member Olivia Ehle arrived at the meeting at 10:06 a.m.

The next item on the agenda was approval of the minutes for the December 3, 2021 meeting. Kim Ellis made a motion to approve the minutes. Joniece LeValley seconded the motion. Tiffany asked if there was any discussion. There was no response and the vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Oivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0.

Following the vote, Joniece LeValley states there is a clerical error in the final adjournment language of the December 3, 2021 meeting minutes. The minutes show she made the motion to adjourn but it does not include her name in the adjournment vote. Nancy Brewer makes a motion to amend the minutes to include Joniece LeValley in the final adjournment roll count. Melissa Pearce seconds the motion. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0.

Tiffany Neill calls for a vote to amend the December 3, 2021 minutes to accurately reflect the adjournment vote. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0.

Melissa Pearce then states that the July 20-22, 2021 minutes are being included in the December 3, 2021 minutes. Tiffany Neill apologizes and asks for an additional vote to approve an amendment that reflects the accurate date of December 3, 2021 and the correct adjournment time. Joniece LeValley makes a motion to table the approval of the December 3, 2021 meetings until the June 3, 2022 meeting. April Boatright seconds the motion. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0. The motion passed.

The 2022-23 subject cycle document was reviewed for updates of subjects which includes information for 2027 and the addition of the early childhood education (comprehensive) for the 2023 state subject cycle. Keely Cox made a motion to approve. Joniece LeValley seconded the motion. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0. The motion passed.

The next item on the agenda was a presentation of the 2022 instructional material evaluation rubrics by Director of Instructional Materials, Rebecca (Becky) Morales to explain the process of rubric development. During the presentation, Kim Ellis asked about the use of the same tools for Lexile levels and text complexity to ensure reliable scoring of the rubric. Morales explains the academic standards were provided as a reference to reviewers and this includes the interpretation of text complexity in the standards' appendix. Secondary English Language Arts Director Jason Stephenson confirms Morales' explanation. Rebecca Morales resumes the presentation. The next question during the presentation was Melissa Pearce asking if it is okay to release the instructional materials to districts. Rebecca (Becky) Morales resumes presentation. At the end of the presentation, Keely Cox asks how the priority indicators within the rubrics are determined. Rebecca (Becky) Morales explains that if these specific indicators are low scoring than they indicate there will be a need for supplementary material to support those criteria. Joniece LeValley then asked if it would be possible to listen in on the content review teams' evaluations for World Languages specifically since she is not familiar with the content area. Tiffany Neill states that she would check on the possibility of that, but recommended the possibility of having Dr. Cathleen Skinner presenting to the Committee in the June 2022 meeting. Tiffany Neill states that she will speak with counsel to consider the possibilities for the Committee's attendance with content review teams.

Tiffany Neill thanked Rebecca Morales, Jason Stephenson, and Cathleen Skinner for their work on the instructional material evaluation rubrics. Then, she thanked the Committee for their support of the updated instructional material evaluation process.

Olivia Ehle asked if the Committee or content review team members would evaluate out-of-cycle bids for elementary English language arts and PK-12 computer science and technology education. Tiffany Neill clarified that elementary ELA content reviewers would be asked to reconvene. New members would be recruited with the committee-approved application and trained for using the rubric. The Committee would evaluate remaining subjects that do not have an existing committee-approved rubric.

Nancy Brewer made a motion to approve the rubrics. Melissa Pearce seconded the motion. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0. The motion passed.

The next agenda item is the content-expert review teams' application questions for the 2022 textbook adoption cycle for secondary English language arts and PK-12 world languages other than English. April Boatright asked a question regarding the use of the word "materially" in the application. Tiffany Neill explained that the use of the word is to implicate that being unable to attend one meeting would not exclude someone from participating, but numerous dates of unavailability may mean a reviewer is excluded. Tiffany asked if alternative wording should be provided. Kim Ellis recommended keeping the original wording as-is. Nancy Brewer made a motion to approve the application questions. Luci Copelin seconded the motion. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0. The motion passed.

The next agenda item was the nomination for vice-chair. Tiffany Neill explained the voting process and opening up for nominations. She explained that if only one individual is nominated, and they accept the nomination, the Committee can call to vote. Additional accepted nominations will require a private vote by ballot. Nancy Brewer nominated Joniece LeValley. Joniece LeValley declined the nomination and nominated Kim Ellis. Kim Ellis accepted the nomination. April Boatright seconded the motion for Kim Ellis as vice-chairperson. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copeline, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0. The motion passed.

Tiffany Neill provided certificates of appreciation for Nancy Brewer and April Boatright who are completing their terms as Oklahoma State Textbook Committee members. Each member was invited to the floor for a final address. Nancy Brewer and April Boatright expressed appreciation for the opportunity to serve the Committee.

The last item on the agenda was adjournment of the February 18, 2022 STC meeting. April Boatright made a motion to adjourn the meeting at 10:58 a.m. Nancy Brewer seconded the motion. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copelin, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0.