PROFESSIONAL DEVELOPMENT

CERTIFICATION REIMBURSEMENT PROGRAM

The School District, under limited circumstances, will provide subject area certification reimbursement to eligible employees. Reimbursement is limited to one subject area examination per individual. Prior to any employee to be involved in this reimbursement program, the Superintendent must agree to sponsor the request at the local level. State Department of Education approval is based on information provided by the district and available funds for the program. Please note that taking and passing a subject area examination does not, in and of itself, constitute approval for providing direct instruction in any subject area. Districts must comply with current State law regarding certification requirements.

The OSDE-SES will reimburse districts for fees associated with subject area examinations as outlined below:

1.Teachers who are currently certified in Special Education (Mild-Moderate or Severe-Profound):

a. Early Childhood Education (105)

b. Elementary Education Subtest

1: Reading/Language Arts (050) and Elementary Education Subtest

2: Social Studies/Mathematics/Science/Health, Fitness, and the Arts (051)

c. English (007) or English (107)

d. Middle Level English (024)

e. Advanced Mathematics (011) or Advanced Mathematics (111)

f. Elementary Mathematics Specialist (082)

g. Middle Level/Intermediate Mathematics (025) or Middle Level/Intermediate Mathematics (125)

h. Chemistry (004)

i. Earth Science (008)

j. Middle Level Science (026)

k. Physical Science (013)

l. Physics (014)

m. Middle Level Social Studies (027)

n. Psychology/Sociology (032)

o. U.S. History/Oklahoma History/ Government/Economics (017)

p. World History/Geography (018)

q. Mild-Moderate Disabilities (029) or Mild-Moderate Disabilities (129)

r. Severe-Profound/Multiple Disabilities (031) or Severe-Profound/Multiple Disabilities (131)

s. Blind/Visual Impairment (028)

t. Deaf/Hard of Hearing (030)

2. General Education Teachers or district employees in the Non-Traditional Route to Special Education Certification program:

a. Mild-Moderate Disabilities (029) or Mild-Moderate Disabilities (129)

b. Severe-Profound/Multiple Disabilities (031) or Severe-Profound/Multiple Disabilities (131)

c. Blind/Visual Impairment (028)

d. Deaf/Hard of Hearing (030)

Page 1 of 2

CERTIFICATION REIMBURSEMENT PROGRAM (CON’T)

The district will be required to submit an online budget application through the Grant Management System (GMS). Once approval has been given from the Oklahoma State Department of Education, Special Education Services division, the district must submit an online expenditure report for reimbursement. Proof of passing along with a computer generated expenditure summary and detail report must be attached.

The amount of the reimbursement will be listed on the employee’s W2 as taxable compensation in the year in which the reimbursement was received by the employee.

Adoption Date: Page 2 of 2