

Alternative Education Teaching Out of Certification Exemption Request

“Teachers must be certified teachers but are not restricted to grade-specific or subject-specific areas. Assignment out of regular subject area(s) or grade level(s) certification requires State Department of Education approval.” (OAC Section 210:35-29-6). Areas that are not available for exemption are special education, AP courses, and career tech courses. **Due by October 1.**

DISTRICT NAME COUNTY NAME

DISTRICT ADDRESS CITY ZIP

SUPERINTENDENT NAME PHONE NUMBER EMAIL

ALTERNATIVE EDUCATION PROGRAM NAME

Program Level (check one) Middle School/Jr. High High School

SCHOOL ADDRESS CITY ZIP

TEACHER NAME PHONE NUMBER EMAIL

TEACHER CERTIFICATION NUMBER CERTIFICATE EXPIRATION DATE

Certification Areas:

Areas to be Taught Outside of Certification:

Reasoning for Exemption:

What are the supports that will be provided by the district to ensure success for teachers and students?

TEACHER SIGNATURE DATE SUPERINTENDENT SIGNATURE DATE

EMAIL ADDRESS OF PERSON TO SEND APPROVED/DENIED REQUEST TO

Submit this form to Missy.Corn@sde.ok.gov, Leslie.Frazier@sde.ok.gov or Michelle.Butler@sde.ok.gov.

Oklahoma State Department of Education	Approved	Denied
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MISSY CORN, ALTERNATIVE EDUCATION PROGRAM MANAGER	_____ DATE
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LESLIE FRAZIER, ALTERNATIVE EDUCATION PROGRAM MANAGER	_____ DATE
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MICHELLE BUTLER, ALTERNATIVE EDUCATION SPECIALIST	_____ DATE
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