WEEKLY CALENDAR

School Counselor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Time | Monday | Tuesday | Wednesday | Thursday | Friday |
| 7:00-8:00 |  |  |  |  |  |
| 8:00-9:00 |  |  |  |  |  |
| 9:00-10:00 |  |  |  |  |  |
| 10:00-11:00 |  |  |  |  |  |
| 11:00-12:00 |  |  |  |  |  |
| 12:00-1:00 |  |  |  |  |  |
| 1:00-2:00 |  |  |  |  |  |
| 2:00-2:30 |  |  |  |  |  |
| 2:30-3:00 |  |  |  |  |  |
| 3:00-3:30 |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
|  | Time in Percentages | Time in Hours |
| **Direct Services** |  |  |
| **Indirect Services** |  |  |
| **Program Planning and School Support** |  |  |
| **Non-School Counseling Tasks** |  |  |

Note: Direct and indirect student services should equal at least 80%