Updates

• Wave Login
  • Steps
  • Guidance
  • Reminders
    • New Users
Phone calls/Voicemails/Emails

- We are experiencing a high number call/email/voicemail
  - Turnaround time is still 24-72 hours
- You will get a response through email or phone
- All emails and voicemails are typically answered in the order they are received
  - Please try not to email us multiple times about the same issue.
Updates

• Wave Reports
  • FQSR

• Guidance available under Documents & Guides
  • Also found on the report under instructions
Overview

• Report is currently open and due on October 31, 2020
  • Certification Process: October 1 – October 31, 2020
    • Accreditation is still due October 15.

• Report collects student-level demographic information for students enrolled on or as of October 1
  • Used for state and federal reporting
How to access the October 1 Report

• Found on Single Sign On → SDE Website
How to access the October 1 Report

• Found on Single Sign On

![Screenshot of Single Sign On above]

![Screenshot of The Wave's Portal above]
How to access the October 1 Report cont.

• Found on Single Sign On
Guidance

• Available in two places:
  • Online on SDE’s website → Resources → Student Information → Documents & Guidance

Report Specific:

- FQSR/ASR Guidance | Webpage | Videos | Last updated May 2020
- October 1 Consolidated Report Guidance | Webpage | Last Updated September 2020 Updated
Guidance

• Available in two places:
  • Online on the Wave when reviewing the report → “General Instructions”

REMINDER:
It is not expected for the October 1 Report to be confirmed or certified before October 1.
If a site in your district is listed as being in the Confirmed status, this site will need to be released as the report data is now locked and no further updates will be reflected.

October 1 Consolidated User Guidance: https://sde.ok.gov/october-1-consolidated-report
What’s New

• New Certification Layer
  • Additional ownership check

• Will ensure students are only counted **once** across the state
What’s New

• Check for enrollment conflicts, if found, you will see this message

Else, this’ll appear
Report Certification Steps

1. Make sure there are no ownership conflicts or STN wizard issues. Also review your districts errors
   - Widget is available on the Wave homepage

<table>
<thead>
<tr>
<th>Error/Issues</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>STN Wizard</td>
<td>1,231</td>
</tr>
<tr>
<td>Ownership Wizard</td>
<td>636</td>
</tr>
<tr>
<td>Data Validation Wizard</td>
<td>58,209</td>
</tr>
</tbody>
</table>
Report Certification Steps

2. Review the students in Find Missing Students
   • Some exclusions are okay. Example: 3 year old Pre-K student awaiting eligibility determination
   • List of common issues and steps to correct it can be found on the Report Guidance → Common October 1 Issues
Report Certification Steps

3. Review the reports through Reporting Tools
   - “Reporting Tools” has 11 different reports to review
     - Enrollment by grade level, bilingual comparison counts, etc.
4. Review the report
   • Ensure student demographic information is correct
   • Special care to review your EL students
     1. Recently arrived students are enrolled properly (Entry Code of: 1838, 1839, or 1840)
     2. Students that exited in SY 20-21 should not appear as 1\textsuperscript{st} year proficient until next SY
Report Reminders

• October 1 is used to populate the Gifted and Talented Report
• RAOs will review your bilingual counts for their annual audit
  • Will review Home Language Surveys of new students
    • For specific questions related to that process call, 405-521-2846 (Federal Programs)
Report Confirmation/Confirmation

• Once staff has confirmed numbers, principal will press confirm

• If corrections need to be made, superintendent will release.

• Once all site(s) are in the “confirmed” status, report can be certified
Certification

• If enrollment conflicts exist, you will see this message

Else, this’ll appear

*Screenshot of the October 1 certify district enrollment totals*
Questions

- StudentDataInfo@sde.ok.gov