

Enrollment and Attendance Guidance SY 2021-2022



The unpredictability of COVID continues to require that schools have the flexibility to serve students through different instructional environments (traditional, distance, virtual, or blended). As a result, the enrollment and attendance guidance utilized in SY 2020-2021 will be extended for SY 2021-2022 so that schools can accurately track information about each student’s access to learning opportunities. Based on local policy, local education agencies (LEAs) shall make the determination if/when a student is present or absent. As in other years when a student is absent for any reason other than COVID-19, please use your local district determined attendance policies for the appropriate learning environment. When a student is being served through a Traditional Instructional Environment and their absence is related to COVID-19, please use the guidance in the table.

| Basis of Admission | Instructional Environment | Attendance Scenarios due to COVID-19 |
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| <p>Most Common:</p> <p>R = Resident, OT = Open Transfer, or ET05 = Emergency Transfer with agreement from both LEAs</p> <p>For additional Basis of Admission Codes- see Wave Air Table</p> | <p>Traditional – Traditional learning is used when instruction is provided in-person and on-site in a brick-and-mortar building.</p> | <p>Student is absent from traditional instructional environment and is NOT assigned or being served through a distance learning environment:</p> <ul style="list-style-type: none"> • Attendance code= COV • Attendance Type= Absent • Attendance Type= Excused • Absence Value= 0.5 or 1.0 • Description= COVID-19 |
| | <p>Distance Learning – Distance learning is used for placements away from traditional learning in accordance with the district’s distance learning policies. These offerings could include virtual online instruction or the use of packets.</p> | <p>Student is absent from traditional learning environment, assigned to and present in distance learning environment based on local distance learning attendance policy:</p> <ul style="list-style-type: none"> • Attendance code= DVAP • Attendance Type= Absent • Attendance Type= Excused • Absence Value= 0.0 • Description= Distance Learning Present |



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| | | <p>Student is absent from traditional learning environment, assigned to and absent from a distance learning environment based on local distance learning attendance policy</p> <ul style="list-style-type: none"> • Attendance code= DVA • Attendance Type= Absent • Attendance Type= Excused • Absence Value= 0.5 or 1.0 • Description= Distance Learning Absent |
| RVOFF (Virtual Off Campus) | <ul style="list-style-type: none"> • Virtual Learning – Virtual learning is used when a student receives most of their instruction away from the brick-and-mortar school. | Use local district determined attendance policies |
| RVON (Virtual On Campus) | <ul style="list-style-type: none"> • Blended learning – Blended learning is used when a combination of a virtual learning environment and on-site- brick and mortar placement. Examples of this would be flex labs, students with alternative schedules, Part-time Virtual learning placements, etc. | Use local district determined attendance policies |

For questions regarding process or procedure for reporting students through your Student Information System (SIS), please contact StudentDataInfo@sde.ok.gov.

