



JOY HOFMEISTER

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT OF EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Joy Hofmeister

DATE: July 27, 2017

SUBJECT: Oklahoma School Testing Program - Grades 3-8 – Solicitation #2650000340

This item is being presented to the State Board of Education (Board) for review and possible action regarding the State Department of Education's (SDE) recommendation for the bid award relating to the Oklahoma School Testing Program (OSTP) Grades 3-8 RFP solicitation.

On April 7, 2017, the Office of Management and Enterprise Services (OMES) submitted a request for proposals (RFP) for products and services relating to the Oklahoma School Testing Program (OSTP) in Grades 3-8. Responsive bids were due May 9, 2017. The RFP expressly provided for an administrative review period in which vendors believing the RFP was unnecessarily restrictive or limited competition could request a review by OMES. Requests for administrative review were due by April 18, 2017. No such requests were filed. Vendors also had the opportunity to submit questions; responses were provided, posted online, and incorporated by OMES as amendments to the RFP.

Subsequent to the close of the bid window, Oklahoma law at 70 O.S. §1210.508 requires the Board to adopt assessments from the proposals that were submitted for the Grades 3-8 RFP solicitation and then make a recommendation to the State Purchasing Director to award the contract to the adopted supplier. Notably, OMES administrative rules expressly prohibit the announcement of a decision regarding specific supplier evaluation or recommendation for bid award in any public manner or forum, including board meeting, until the State Purchasing Director has issued the award of contract. *See* OAC 260:115-7-32(d).

Evaluation Process

OMES received three bids in response to the RFP and subsequently provided each of them to the State Department of Education (SDE) for evaluation. Oklahoma law and the RFP provide that the evaluations are on a best value determination (best value of products and services to the state). Proposals were evaluated by the review committee on the following criteria:

- Responsiveness
- Point-by-point response to the RFP
- Exemptions taken
- Cost
- Responses to references, certifications and experience
- Accessibility requirements

The review committee for the Grades 3-8 assessments consisted of the following staff:

- OMES
- Office of Curriculum & Instruction
- Office of Assessments
- Office of Special Education

Vendors Proposals

Three proposals for the Grades 3-8 assessment system were received.

Pricing

	Company A	Company B	Company C
FY18	\$7,424,183	\$7,904,549	\$7,108,401
FY19	\$6,222,803	\$6,645,143	\$7,690,930
FY20	\$6,274,544	\$6,437,954	\$8,051,796
FY21	\$5,859,057	\$6,396,381	\$7,505,816
FY22	\$6,273,630	\$6,531,097	\$7,728,722
FY23	\$6,298,627	\$6,378,778	\$8,560,809

SDE Recommendation

It is the recommendation of the SDE and review committee that OMES award the contract for products and services set forth in the RFP to Company C.

As such, State Board of Education action is requested.