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| **Webinar Title** | **Description***During the webinar, WIDA and DRC will* | **Audience** | **Dates** |
| **PRE-TESTING** |
| Pre-Testing: Training at wida.us | * Provide an overview of ACCESS for ELLs 2.0 training and certification
* Share a website overview, highlighting changes for 2016–17
 | Test Administrators, District Test Coordinators | 9/27/16, 10/11/16,11/1/16, 1/17/17 |
| Pre-Testing: Software Updates & Technology Readiness Checklist | * Share new updates to the TSM, INSIGHT
* Introduce and walkthrough the Technology Readiness Checklist
 | Technology Coordinators | 9/29/16, 10/13/16,11/3/16, 1/26/17 |
| Pre-Testing: Technology Installations\*1.5 hours | * Provide installs of the TSM, INSIGHT and DTK on varying devices (Windows, Macs, Chromebooks, iPads, Androids)
* Share information on updated system requirements
 | Technology Coordinators | 10/6/16, 10/20/16,2/16/17 |
| Pre-Testing: Technology Coordinator Support for Test Administration | * Provide Technology Coordinators information to communicate with Test Coordinators and Administrators
* Facilitate how to establish a local communication plan to identify issues and troubleshoot if problems arise
* Review when to support Test Administrators at their testing sites by training them to respond to technical issues and when/how to report them
 | Technology Coordinators | 11/10/16, 12/15/16 |
| Pre-Testing: New in WIDA-AMS & User Accounts | * Highlight user interface changes and menu options
* Provide how-to information on
	+ Resetting your password
	+ Managing and update accounts
	+ Assigning permissions
	+ Explaining user roles
 | Test Administrators, District Test Coordinators | 9/28/16, 10/4/16,11/8/16 |
| Pre-Testing: Ordering Materials | * Provide how-to information on
	+ Ordering test materials for paper and online
	+ Monitoring order status
	+ Confirming shipping address
* Communicate ordering expectations
* Share grade levels 1-3 and 4-5 ordering considerations
 | Test Administrators, District Test Coordinators | 10/5/16, 10/12/16,11/2/16, 11/9/16,11/30/16 |
| Pre-Testing: Test Scheduling | * Provide how-to information on
	+ Scheduling paper and online testing
	+ Grouping students
	+ Timing of tests
	+ Scheduling practice tests

o Scheduling a room | Test Administrators, District Test Coordinators | 10/25/16, 11/15/16,12/20/16, 2/21/17 |
| **DURING TESTING** |
| During Testing: Managing Students (Online) | * Provide information on
	+ Student demographic information
	+ Transfer students
	+ Accommodations
 | Test Administrators | 11/29/16, 1/3/17,2/28/17 |

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| During Testing: Managing Students (Paper) | * Provide how-to information on
	+ Bubbling/labeling
	+ Comparing student information in WIDA AMS
 | Test Administrators | 12/7/16, 1/4/17,3/1/17 |
| During Testing: Managing Test Sessions (Online) | * Provide how-to information on
	+ Creating test sessions
	+ Printing test tickets

o Managing test sessions | Test Administrators | 12/6/16, 1/10/17,1/31/17 |
| During Testing: Managing Test Materials (Paper) | * Provide information on
	+ Paper inventory
	+ Additional materials

o Secure material protocol | Test Administrators | 1/11/17, 2/8/17 |
| During Testing: Monitoring Completion (Online) | * Provide information on
	+ Student status reports
	+ Daily cumulative student status report

o Online testing statistics | Test Administrators | 2/7/17, 4/4/17 |
| During Testing: Technology Troubleshooting | * Provide an overview of the

o Various error messageso Common troubleshooting solutions | Test Administrators, District Test Coordinators | 12/8/16, 1/5/17,1/12/17, 2/2/17,2/9/17, 3/9/17,3/23/17, 4/6/17,4/27/17 |
| **POST TESTING** |
| Post Testing: Returning Materials (Paper) | * Determine what materials to return, how and when
 | Test Administrators | 3/8/17, 4/5/17,5/3/17 |
| Post Testing: Data Validation | * Provide how-to information on o Validating student data o Correcting student data
 | Test Administrators, District Test Coordinators | 3/7/17, 5/2/17,5/16/17, 6/13/17 |
| Post Testing: Interpreting Score Reports | * Share how to interpret score report data
* Review General Data Corrections and Scoring appeals process
 | Test Administrators, District Test Coordinators | 4/18/17, 5/4/17,5/25/17, 6/22/17 |
| **ALTERNATE ACCESS FOR ELLS** |
| Alternate ACCESS for ELLs: Administration | * Provide an overview of Alternate ACCESS for ELLs, including:
	+ Scheduling
	+ Basics of administration
	+ Review of training resources
 | Test Administrators, District Test Coordinators | 12/1/16, 2/1/17,3/2/17 |
| **FEEDBACK** |
| Opportunity for Feedback | * Facilitate a discussion with the field to obtain feedback from SEAs and LEAs on ACCESS for ELLs 2.0
 | All | 3/28/17, 6/29/17 |