



RYAN WALTERS  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Ryan Walters  
**DATE:** April 25, 2024  
**SUBJECT:** Deregulation for Library Media Services

The following School is requesting deregulation for the 2024-2025 school year in order to provide library services to their students by an alternative means. Approval is recommended.

County	District	Regulation	Alternative Means
Grady	Middleberg	OAC 210:35-5-71	Use a qualified library aide and a retired librarian to assist in the library.
		<b>3 Years</b>	
Cimarron	Boise City	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use a full-time library aide at the elementary site. The high school site will have part-time media specialist.
Haskell	Stigler	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use a tier 1 paraprofessional to function as a library assistant under the direct supervision of the site principals at each library.
Ottawa	Commerce	OAC 210:35-7-61 OAC 210:35-9-71	Use a full-time library media assistant at the middle school and high school with the full-time library media specialist at the elementary site helping with ordering materials and supplies.

Sequoyah	Marble City	OAC 210:35-5-71	Use teachers and aides to help students check in/out books and learning library skills.

\* The number in the County category represents the Congressional District.  
See the attached map.

BM/ab

Attachments

210:35-5-71. STAFFING.

The school shall provide staffing for the media program through one of the following arrangements:

(1) OPTION A.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

(2) OPTION B.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

## ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

### 210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

#### ENROLLMENT

#### QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a halftime library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a halftime assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

210:35-9-71. Staffing.

The school shall provide staffing for the library media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

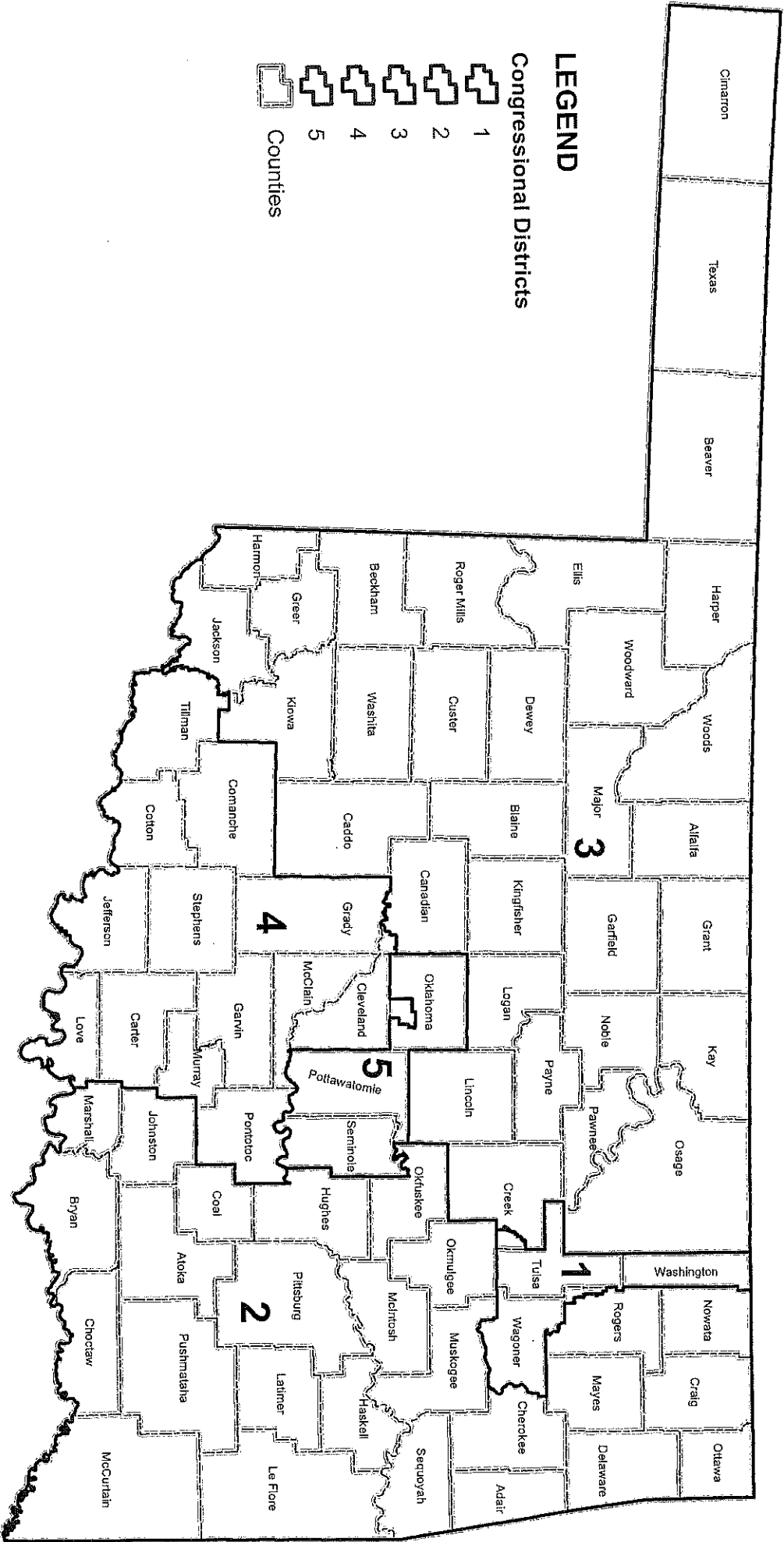
1000 to 1499.

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)

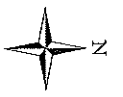
# Oklahoma Congressional Districts Elections



## LEGEND

### Congressional Districts

- 1
- 2
- 3
- 4
- 5
- Counties



**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 - 20 25 school year**

Grady COUNTY Middleberg SCHOOL DISTRICT

2130 County Road 1317 SCHOOL DISTRICT MAILING ADDRESS Blanchard CITY 73010 ZIP CODE

Middleberg Public School  
NAME OF SITE

*Meredith Franklin*  
PRINCIPAL SIGNATURE\* 4-10-24 DATE

PRINCIPAL SIGNATURE\* DATE

PRINCIPAL SIGNATURE\* DATE

Joel Read  
SUPERINTENDENT NAME (PLEASE PRINT)

jread@middleberg.k12.ok.us  
SUPERINTENDENT E-MAIL ADDRESS

*Joel Read*  
SUPERINTENDENT SIGNATURE\* 4-10-24 DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on April 10, 20 24

*John Palm*  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL → Liz Wittenbach  
NOTARY PUBLIC - STATE OF OKLAHOMA  
MY COMMISSION EXPIRES July 09, 2024  
COMMISSION #20008307  
NOTARY 4-10-24 DATE

7-9-24  
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: OAC210:35-5-71  
(specify statute or OAC (deregulation) number: (see instructions)

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

One Year Only  
 Three Years

(Please see instruction page for additional requirements for a three year request)

**SDE USE ONLY**

PROJECT YEARS  
3 of 3

ENROLLMENT

High School  
 Jr/Middle High  
 Elementary

District Total

**RECEIVED APR 09 2024**

DATE RECEIVED

70 O.S.  
OAC 210:35-5-71

*library media services*  
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Due to budget constraints and lack of qualified applicants, Middleberg is requesting to staff our library with a qualified aide. We have one library that serves about 300 elementary students.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Middleberg school currently employs a qualified library aide and has a retired librarian who is willing to assist the aide with any problems or questions she may have.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Our library has been updated with the latest technology, as well as the purchase of new books yearly. Middleberg recognizes the importance of maintaining a well-organized and up-to-date library. We also believe that with our library's strong infrastructure and the returning of the qualified aide, our library's availability and importance will not be diminished.



- D. Timellne: Please submit class schedule, calendars, assessment forms and other attachments as necessary.  
See attached schedules

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

Granting Middleberg this de-regulation waiver will save our district over \$12,000 per year. At this time, our district is experiencing rapid growth in our student enrollment. We will use funds saved by this deregulation on student curriculum, student technology, supplies and hiring of certified teaching staff.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Reading and test scores will be evaluated quarterly by our teachers to indicate any problems or trends. We would also survey our parents to determine any problems that might not be known by our staff.

\*\* You will be contacted if more information is needed to process this request.

# Library Schedule

## 2023-24

*Note: 4<sup>th</sup> – 8<sup>th</sup> Graders will use Open Library to visit library as needed.*

Time / period	Monday	Tuesday	Wednesday	Thursday	Friday
8am	Open Library	Open Library	8:45 – Mrs. Josie	8:30 – Mrs. McGee	Open Library
9am	Open Library	Open Library	Open Library	Open Library	Open Library
10am	Open Library	Open Library	10:40 – Mrs. Tadlock	Open Library	Open Library
11am	Lunch 11-11:30	Lunch 11-11:30	Lunch 11-11:30	Lunch 11-11:30	Lunch 11-11:30
12pm	Open Library	12:00 – Mrs. Adkins	Open Library	12:00 – Mrs. Adkins	Open Library
1pm	1:20 pm – Mrs. Harless	Open Library	1:20 pm – Mrs. Harless	Open Library	1:20 pm – Mrs. Harless
2pm	Open Library	Open Library	2:30 pm – Mrs. Garrett	Open Library	Open Library



## Middleberg Public Schools

Joel Read Superintendent

2130 County Road 1317

Blanchard, Oklahoma 73010

Ph 405.485.3612 Fax 405.485.3204

jread@middleberg.k12.ok.us



April 11th, 2024

Dear State Board of Education,

The purpose of this letter is to request a waiver/deregulation for Statute/Oklahoma Administrative Code 210:35-5-71 for the 2024-25 academic year. Due to financial savings, Middleberg is requesting our library be staffed with a qualified library aide. We have one library that serves about 300 elementary students. We currently employ a qualified library aide and we have a retired librarian who is willing to assist the library aide with any problems or questions she may have. Our library is updated with the latest technology and we recognize the importance of maintaining a well-organized and up-to-date library. Granting this waiver would save our district over \$12,000 per year. We evaluate our reading scores quarterly to indicate any problems or trends.

Sincerely,

A handwritten signature in black ink that reads "Joel Read". The signature is written in a cursive style with a large, looping initial "J".

Joel Read  
Superintendent

*A Tradition of Excellence and Pride*


# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 – 20 27 school year

Cimarron \_\_\_\_\_ Boise City \_\_\_\_\_  
 COUNTY SCHOOL DISTRICT

PO Box 1116 \_\_\_\_\_ Boise City \_\_\_\_\_ 73933 \_\_\_\_\_  
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

105 Boise City Elementay School and 705 Boise City High School \_\_\_\_\_  
 NAME OF SITE

 \_\_\_\_\_ 04/09/2024 \_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

 \_\_\_\_\_ 04/09/2024 \_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE


\_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

Bob Cochran \_\_\_\_\_  
 SUPERINTENDENT NAME (PLEASE PRINT)

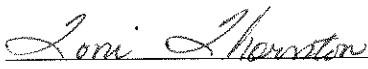
bob.cochran@bcpsd.org \_\_\_\_\_  
 SUPERINTENDENT E-MAIL ADDRESS

 \_\_\_\_\_ 04/09/2024 \_\_\_\_\_  
 SUPERINTENDENT SIGNATURE\* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on April 9, 20 24

 \_\_\_\_\_  
 BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

 \_\_\_\_\_ 04/09/2024 \_\_\_\_\_  
 NOTARY DATE

03/17/2025 \_\_\_\_\_  
 COMMISSION EXPIRATION DATE

**Statute/Oklahoma Administrative Code to be Waived:**  
 (specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

### THE WAIVER/DEREGUALTION IS REQUESTED FOR:

\_\_\_\_\_ One Year Only  
 Three Years\*

\*Please see instruction page for additional requirements for a three year request

### SDE USE ONLY

PROJECT YEARS  
3 of 3

#### ENROLLMENT

\_\_\_\_\_ High School  
 \_\_\_\_\_ Jr./Middle High  
 \_\_\_\_\_ Elementary  
 \_\_\_\_\_ District Total

RECEIVED APR 16 2024  
 DATE RECEIVED

70 O.S. \_\_\_\_\_  
 OAC 210-35-5-71  
7-61  
9-71  
12-71

Library Media Services  
 NAME OF WAIVER



A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Boise City Public Schools is a small, rural school with a student population (fewer than 300 PK-12) and at this time and likely in the foreseeable future, we will not be able to locate and employ a certified Library Media Specialist, although we have advertised for the position. We have been very effective this year and in the past with providing adequate library/media access for students while essentially operating the high school library with other employees and some select students and the elementary with a very experienced and qualified full-time library aide. We believe that this mode of operation has been and will continue to be the most beneficial to our students and to the district capabilities.

B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

The district has not been forced to restrict any access to any available library media materials at either site with our current state of staffing and there is no reason to believe that that will change in the future in the absence of a certified media specialist. The ultimate goal of the educational materials in the libraries is to help each student fulfill their educational goals while enrolled here and beyond. The district is very aware and sensitive to the individual needs of each student. The media access and quality that we do offer here, though without the benefit of a media specialist much of the time, has proven very effective in ensuring that the district offers all of our students a free, appropriate education to the best of our abilities and within the resources available to us. Our graduation rates continue to be very high, and every student that has made efforts to put forth the required academic effort has been successful.

C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

The district has not been awarded this waiver in the past, so it is admittedly speculative to some degree what, if any effect, the waiver would have on our students. However, we have actually been effectively operating our libraries with very little assistance from a media specialist for a few years. Our students are still performing well academically and graduating at a very high rate while utilizing only a sporadic on-site media specialist and there is no reason to believe that the trend of student successes will downturn if the waiver is granted. The district will carefully monitor data related to student success and strive to make the appropriate adjustments if that data interpretation warrants them.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The class schedules and other documents referred to don't seem to be relevant to this waiver request. The libraries at both sites are open all day ever school day and are accessible to students. The district will monitor state testing reading and other subject area scores at all applicable grade levels to determine if there is a negative change in those scores that point toward the process we are proposing as the basis of this waiver request. If we begin to see a decrease in student reading or overall academic performance that seems tied to the library process, we will then take the necessary steps within the scope of our local resources to remedy those issues.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The district has not been incurring a significant expense while employing the part time media specialist who has now retired. However, the funds that were dedicated to the media specialist can now be utilized to increase library material offerings or to help offset the costs of employment of a additional aide or teacher in the coming years. The benefit from reallocating those funds will likely be more significant than if the district was to continue with a media specialist if one could be found. We will continue to identify student needs and educate our students as best we can, and additional available monies are always welcome to have in hand to expend in such a way that can do the most good for the most students.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The district personnel and students are very aware of the need to closely monitor the effectiveness of the programs in place for educating all of our students to put them all in situations to be as academically successful as possible. The district personnel have and will continue to monitor individual student grades/performance in the classes in which they are enrolled as methods of formative assessments of the individual program effectiveness. Also, ACT scores, state testing scores, reading test scores as well as graduation rates of all students will be monitored and compared to comparable data from the past when there was an onsite media specialist to determine if any declines or deficiencies exist that might be corrected by employing a media specialist.

\*\* You will be contacted if more information is needed to process this request.

## SCHEDULE FOR LIBRARY AT BOISE CITY SCHOOLS

Elementary School: The library will be open from 8:00 AM – 3:30 PM (the entire school day) and will be staffed full-time by the Elementary Aide, Ms. Cox)

High School: The library will be open from 8:00 AM – 3:30 PM (the entire school day) and will be staffed by the High School Principal, Mr. Farmer from the opening of the building until class begins and by any teacher who sends or takes students to the library for class work. The students are all trained in the use of the check out and check in software and they are quite proficient in utilizing the library independent of any adult supervision. There are security cameras in the library that allow the single, small room to be monitored at all times.



BOISE CITY PUBLIC SCHOOL DISTRICT

700 S.E. 1<sup>st</sup> St.  
P.O. Box 1116  
Boise City, OK 73933  
Superintendent's Office (580) 544-3110  
JH/HS Principal's Office (580)544-3111  
Elementary Principal's Office (580)544-3161

April 9, 2024

Accreditation Standards  
2500 N. Lincoln Boulevard  
Suite 210  
Oklahoma City, OK 73105-4599

Boise City Public School is requesting a three year from the requirement to employ a Library Media Services in our Elementary School and High School. This waiver would be for the 2024-2025, 2025-2026, 2026-2027 school years. Our isolated, rural district has a very difficult attracting employees of all types and a certified library media specialist has proven to be even more difficult. We have been using a part-time media specialist that has been at the high school site and has overseen the very capable library aid at the elementary school.

The media specialist that has been employed here for the past several years has had a myriad of chronic health issues that have prevented her from being on site a great deal of the time, and as such we have compensated for that by utilizing other employees to ensure that the library at the high school is open and accessible to all students throughout the school day. The media system is all computerized and is not difficult to operate by the students. The elementary site library is open all day and staffed with a full-time library aid that has been in that position in the district for 12 years, and is extremely competent and qualified to operated that library independently.

We believe strongly that the manner in which we have been operating the libraries is an effective method that best serves the needs of our students. We intend to continue to advertise for a certified media specialist, but the fact is that the likelihood of locating and hiring anyone for this this position is bleak. We will continue to do everything in our power to provide the best educational opportunities for our students that meet their individual needs and help them to be successful in school and beyond. Thank you for your consideration of this request.

Respectfully submitted,

A handwritten signature in black ink that reads "Bob Cochran".

Bob Cochran  
Superintendent  
Boise City Public Schools



# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 - 20 27 school year

Haskell \_\_\_\_\_ Stigler Public Schools \_\_\_\_\_  
 COUNTY SCHOOL DISTRICT

309 NW "E" Street \_\_\_\_\_ Stigler \_\_\_\_\_ 74462 \_\_\_\_\_  
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Stigler Elementary School, Stigler Middle School, Stigler High School \_\_\_\_\_  
 NAME OF SITE

*Melanie Harman* \_\_\_\_\_ 04/02/2024 \_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

*[Signature]* \_\_\_\_\_ 04/02/2024 \_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

*[Signature]* \_\_\_\_\_ 04/02/2024 \_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

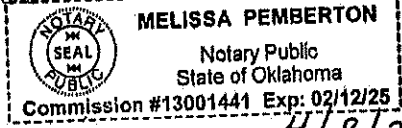
Thomas Kettles \_\_\_\_\_  
 SUPERINTENDENT NAME (PLEASE PRINT)

kettles@stiglerps.com \_\_\_\_\_  
 SUPERINTENDENT E-MAIL ADDRESS

*[Signature]* \_\_\_\_\_ 04/02/2024 \_\_\_\_\_  
 SUPERINTENDENT SIGNATURE\* DATE

I hereby certify that this waiver/deregulation application was approved by our local Board of education at the meeting on April 08, 20 24

*[Signature]* \_\_\_\_\_  
 BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →  \_\_\_\_\_  
 NOTARY DATE

02/12/2025 \_\_\_\_\_  
 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: \_\_\_\_\_  
 (specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

One Year Only  
 Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS \_\_\_\_\_ of \_\_\_\_\_

ENROLLMENT

High School  
 Jr./Middle High  
 Elementary

District Total

**RECEIVED APR 09 2024**

DATE RECEIVED \_\_\_\_\_

70 O.S. \_\_\_\_\_

OAC 210:35-5-71  
7-61  
9-71

NAME OF WAIVER  
*Library Media Services*

OAC 210:35-5-71  
 OAC 210:35-7-61  
 OAC 210:35-9-71

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Due to a lack of qualified applicants after the retirement of our Library Media Specialists, we plan to staff the three site libraries with three full-time, certified Tier 1 Paraprofessionals as our library assistants. Therefore we are requesting a waiver of OAC 210:35-5-71, OAC 210:35-7-61, and OAC 210:35-9-71.

If the waiver is denied, we will not be able to adequately staff the libraries for student access on a full-time basis. All students will benefit if the waiver is approved, and the libraries can be open for the whole day, every day of the school year.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

We will staff each library with a certified Tier 1 Paraprofessional to function as a library assistant under the direct supervision of the site principals. We will continue to operate three full-time functional libraries, one at each school site. The full-time library assistants are experienced in the field and have been with the district for over a year. Also, each site library has substantial digital resources, further enhanced by each student utilizing a Chromebook provided by the district. A well-organized IT (information technology) staff provides timely support for all of our digital resources. Access to the library is necessary to integrate our supplemental reading programs fully and in coordination with our benchmark testing program.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Yes, we have received this deregulation before. The negative impact has been minimal with this deregulation. The library's circulation is consistent with previous years with a certified library media specialist. Ensuring each site's library is open every day is the most critical role of the library for student learning and increasing student achievement.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Each site's library will be open at all time during the school day, including students lunch periods.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

There will be a positive financial impact to the district. At this point, any additional funds will be utilized to fund resources within the library to address learning loss.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The site principal will formally evaluate the three library assistants. We also utilize formative assessments through STAR, Reading Plus, and IXL Learning, along with OSTE measures, to evaluate and gather data to help us ascertain any adverse effects.

\*\* You will be contacted if more information is needed to process this request.



# STIGLER PUBLIC SCHOOLS

*IT'S A GREAT DAY TO BE A PANTHER!*

**DR. THOMAS KETTLES**  
SUPERINTENDENT

P: 918-967-2805 \* [www.stiglerps.com](http://www.stiglerps.com)  
E: [tkettles@stiglerps.com](mailto:tkettles@stiglerps.com)

309 N.W. E Street  
Stigler, OK 74462

April 02, 2024

Accreditation Standards Division  
2500 North Lincoln Boulevard,  
Suite 210  
Oklahoma City, OK 73105

To Whom It May Concern:

Please find the attached copy of the School Site Statutory Waiver/Deregulation Application for Stigler Public Schools. This waiver is requested for Library Media Services regarding OAC 210:35-5-71 for Stigler Elementary School, OAC 210:35-7-61 for Stigler Middle School, and OAC 210:35-9-71 for Stigler High School.

Due to a lack of qualified applicants after the retirement of our Library Media Specialists, we plan to staff the three site libraries with three full-time, certified Tier 1 Paraprofessionals as our library assistants. We currently have three outstanding individuals employed in the library assistant role at each site, and we feel that this is a viable solution to meet the needs of our district. The full-time library assistants are experienced in the field and have been with the district for over a year.

Thank you for your time and consideration in this matter to fulfill the needs within our district.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas Kettles', with a long, sweeping horizontal line extending to the right.

Thomas Kettles Ed.D.  
Superintendent  
Stigler Public Schools

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 - 20 27 school year

Ottawa - 58 COUNTY Commerce Public Schools - I018 SCHOOL DISTRICT

217 Commerce St SCHOOL DISTRICT MAILING ADDRESS Commerce CITY 74339 ZIP CODE

Commerce Middle School - 505 NAME OF SITE

*Jeanette Reddy* PRINCIPAL SIGNATURE\* 03/11/2024 DATE

PRINCIPAL SIGNATURE\* DATE

PRINCIPAL SIGNATURE\* DATE

Stephen Moss SUPERINTENDENT NAME (PLEASE PRINT)

smoss@commercetigers.net SUPERINTENDENT E-MAIL ADDRESS

*Stephen Moss* SUPERINTENDENT SIGNATURE\* 03/11/2024 DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on March 11, 20 24

*Justin J Busch* BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*Jodi Trease* NOTARY 03/11/2024 DATE

8/20/25 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: OAC 210:35-7-61  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

One Year Only

Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS 3 of 3

ENROLLMENT

High School

Jr./Middle High

Elementary

District Total

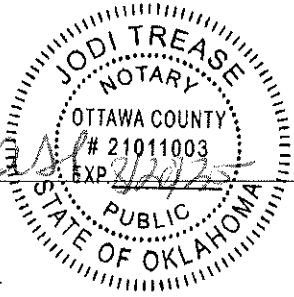
**RECEIVED MAR 14 2024**

DATE RECEIVED \_\_\_\_\_

70 O.S. \_\_\_\_\_

OAC 210:35-7-61

*Library media* NAME OF WAIVER *Service*



- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

We are requesting deregulation of OAC 210:35-9-71 Library Media Services Secondary School due the financial condition of our school district and the availability of certified staff. Our current library media specialist is retiring, we have advertised for a library media specialist and only received one qualified applicant that we are hiring.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Currently we have a full-time elementary library medial specialist. We propose to continue to have our elementary library media specialist coordinate the middle school and high school library media programs by ordering materials and supplies while continuing to serve our elementary students. We will continue to staff our high school and middle school libraries with a full-time library assistant.

By deregulating our middle school library media serves, we will be able to maintain reasonable class sizes more conducive to learning in our middle school by utilizing our financial resources to hire a classroom teacher rather than a certified library media specialist.

If the waiver denied, we have to reallocate funds from other important educational programs to hire a certified library media specialists if possible. +

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Yes, the deregulation has been awarded before. It has had minimal impact on circulation, student performance levels, and other sites in the district.

We believe the education impact will be minimal compared to other options. This deregulation will allow us to maintain essential services in core curriculum areas. Our middle school library will be staffed by a full-time assistant and open for check-out before, during, and after regular school hours. The regular classroom teachers will assist students when using the library for research and check-out of books and materials.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The library will be open for check-out before, during, and after regular school hours 7:45 a.m. to 3:30 p.m. on school days from August 14, 2024 through May 16, 2025.

We will use circulation records to help evaluate Library Media Services.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

This deregulation will have a positive financial impact on the district of approximately \$72,000 for FY 2025.

This deregulation will allow us to maintain essential services in core curriculum areas.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

We will evaluate the effectiveness of the plan by comparing the current year circulation records to the prior year circulation records.

\*\* You will be contacted if more information is needed to process this request.

# Commerce Public Schools

217 Commerce Street  
Commerce, Oklahoma 74339-2200  
(918) 675-4316  
Fax (918) 675-4464

March 11, 2024

Oklahoma State Department of Education  
Accreditation Standards Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599

Dear Sir or Madam:

Commerce Public Schools are requesting a three-year deregulation of OAC 210:35-7-61, Library Media Services Middle School, and OAC 210:35-9-71, Library Media Services Secondary School due to finances and availability of certified staff. We will staff our middle school and high school libraries with full-time assistants and have our current full-time elementary library media specialist supervise the secondary libraries.

Thank you for your consideration.

Sincerely,



Stephen M. Moss, MS Ed.  
Superintendent of Schools

Alexander Elementary School  
601 6<sup>th</sup> St  
(918) 675-4336  
FAX (918) 675-5056

Commerce Middle School  
500 Commerce St  
(918) 675-4101  
FAX (918) 675-5353

Commerce High School  
420 Doug Furnas Blvd  
(918) 675-4343  
FAX (918) 675-4682



# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 - 20 27 school year

Ottawa - 58 \_\_\_\_\_ Commerce Public Schools - I018  
 COUNTY SCHOOL DISTRICT

217 Commerce St \_\_\_\_\_ Commerce 74339  
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Commerce High School - 705 \_\_\_\_\_  
 NAME OF SITE

Rusty Barker \_\_\_\_\_ 03/11/2024  
 PRINCIPAL SIGNATURE\* DATE

\_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

\_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

Stephen M. Moss \_\_\_\_\_  
 SUPERINTENDENT NAME (PLEASE PRINT)

smoss@commercetigers.net \_\_\_\_\_  
 SUPERINTENDENT E-MAIL ADDRESS

Stephen M. Moss \_\_\_\_\_ 03/11/2024  
 SUPERINTENDENT SIGNATURE\* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on March 11, 20 24

Jessie J. Bessie \_\_\_\_\_  
 BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

Jodi Trease \_\_\_\_\_ 03/01/2024  
 NOTARY DATE

8/20/25 \_\_\_\_\_  
 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: OAC 210:35-9-71  
 (specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

\_\_\_\_\_ One Year Only

Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
2 of 2

ENROLLMENT

\_\_\_\_\_ High School

\_\_\_\_\_ Jr./Middle High

\_\_\_\_\_ Elementary

\_\_\_\_\_ District Total

**RECEIVED MAR 14 2024**

DATE RECEIVED \_\_\_\_\_

70 O.S. \_\_\_\_\_

OAC 210:35-9-71

Librany Medea  
 NAME OF WAIVER Servaes



- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

We are requesting deregulation of OAC 210:35-9-71 Library Media Services Secondary School due the financial condition of our school district and the availability of certified staff. Our current library media specialist is retiring, we have advertised for a library media specialist and only received one qualified applicant that we are hiring.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Currently we have a full-time elementary library medial specialist. We propose to continue to have our elementary library media specialist coordinate the middle school and high school library media programs by ordering materials and supplies while continuing to serve our elementary students. We will continue to staff our high school and middle school libraries with a full-time library assistant.

By deregulating our high school library media serves, we will be able to maintain reasonable class sizes more conducive to learning in our high school by utilizing our financial resources to hire a classroom teacher rather than a certified library media specialist.

If the waiver denied, we have to reallocate funds from other important educational programs to hire a certified library media specialists, if possible. +

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Yes, the deregulation has been awarded before. It has had minimal impact on circulation, student performance levels, and other sites in the district.

We believe the education impact will be minimal compared to other options. This deregulation will allow us to maintain essential services in core curriculum areas. Our high school library will be staffed by a full-time assistant and open for check-out before, during, and after regular school hours. The regular classroom teachers will assist students when using the library for research and check-out of books and materials.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The library will be open for check-out before, during, and after regular school hours 7:45 a.m. to 3:30 p.m. on school days from August 14, 2024 through May 16, 2025.

We will use circulation records to help evaluate Library Media Services.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

This deregulation will have a positive financial impact on the district of approximately \$66,000 for FY 2025.

This deregulation will allow us to maintain essential services in core curriculum areas.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

We will evaluate the effectiveness of the plan by comparing the current year circulation records to the prior year circulation records.

\*\* You will be contacted if more information is needed to process this request.

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 - 20 25 school year

Sequoyah (68) COUNTY Marble City Elementary (C035) SCHOOL DISTRICT

P.O. Box 10 SCHOOL DISTRICT MAILING ADDRESS Marble City CITY 74945 ZIP CODE

Marble City Public School (68C035) NAME OF SITE

*[Signature]* PRINCIPAL SIGNATURE\* 04/09/2024 DATE

\_\_\_\_ PRINCIPAL SIGNATURE\* \_\_\_\_\_ DATE

\_\_\_\_ PRINCIPAL SIGNATURE\* \_\_\_\_\_ DATE

Wade Stafford SUPERINTENDENT NAME (PLEASE PRINT)

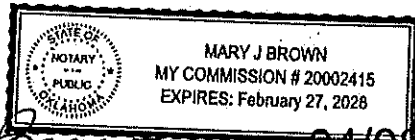
wstafford@mcps.k12.ok.us SUPERINTENDENT E-MAIL ADDRESS

*[Signature]* SUPERINTENDENT SIGNATURE\* 04/09/2024 DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on March 7, 20 24

*[Signature]* BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →



Mary J. Brown NOTARY 04/08/2024 DATE

2/27/2028 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: OAC210:35-5-71  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

### THE WAIVER/DEREGULATION IS REQUESTED FOR:

One Year Only

Three Years\*

\*Please see instruction page for additional requirements for a three year request

### SDE USE ONLY

PROJECT YEARS \_\_\_\_\_ of \_\_\_\_\_

#### ENROLLMENT

High School

Jr./Middle High

Elementary

District Total

RECEIVED APR 09 2024

DATE RECEIVED \_\_\_\_\_

70 O.S. \_\_\_\_\_

OAC 210:35-5-71

Library Media Services NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Marble City Elementary School requests a Deregulation of Library Media Services Elementary School OAC 210:35-5-71. Our request is to eliminate Library Media Specialist and full time library aide for the 2024-2025, 2025-2026, 2026-2027 school years. We are a small PreK-8th grade school that currently has a student population of 77 students. Our enrollment has declined over the years and as a result of that our revenue has declined. If our waiver were to be denied, we would have to find a qualified applicant and add additional staff at a time when our enrollment and revenue is declining.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Regular library hours will be maintained with teachers and aides helping students check books in and out and learning library skills. The school's computer technician will be available to assist teachers and students as well as maintaining library equipment and software. Marble City Elementary school has an average of less than 8 students per grade so there would not be a tremendous burden placed on the teachers or staff. Student performance will not be impacted with deregulation approval. The routine students have been accustomed to would remain the same. The most obvious negative impact on our school district if the waiver request were to be denied is the additional cost of adding another faculty or staff member. As a small district with a limited number of students adding staff will ultimately create a financial hardship for the district.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

This deregulation has been applied for before. We are requesting a three year waiver. Student performance was not impacted in an adverse manner during any of the deregulation cycles. As a small PreK-8th grade District we have one site that serves all of our 77 students so this only impacts our one site.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The Marble City Elementary School request of a deregulation for the 2024-2025, 2025-2026, 2026-2027 school years will not change or lessen current student access to the library. By having teachers and aides work together our library will in essence be staffed throughout the day on a daily basis.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

Marble City Elementary School has had a declining student population for several years. This declining student population has resulted in less revenue for the district. Approval of this request will allow our school to best utilize the financial resources available to our district in a manner that will allow us to continue providing a quality education for all students.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

At the end of each cycle, teachers, students, parents, and other stakeholders will be surveyed to see if the needs of the students are being met. RSA information, School Report Card information, and Star Testing information will be reviewed to help ensure that our library staffing deregulation is not having an adverse impact on our students.

\*\* You will be contacted if more information is needed to process this request.

# MARBLE CITY PUBLIC SCHOOL

P.O. BOX 10  
MARBLE CITY, OK 74945  
918-775-2135  
918-775-3019  
Wade Stafford, Superintendent

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## Marble City Public School Board of Education Marble City, OK March 7, 2024

The Marble City Public School Board met in regular session on March 7, 2024 at 9:00 a.m. in the board room of the Marble City Public School.

**Call to Order – Nancy Fields calls meeting to order.**

**Roll Call – Nancy Fields, Reba Rodgers were present. Pauline Pettit was absent. Quorum was established and meeting was officially open for business.**

**Item 3 – Board approved the minutes from the regular board meeting held February 12, 2024 on a motion by Reba, second by Nancy. Vote: Nancy – yes, Reba – yes. Motion carried.**

**Item 4 – Public hearing to allow tribal officials and parents of Indian Children to discuss the school's Impact Aid Program, to make recommendations concerning the needs of their children, the LEA's Education Program and the degree of parental participations allowed. Discussion only.**

**Item 5 – Board approved Auditors Engagement Letter and Auditors Contract for Audit of 2023-2024 school year with Drew Kimble, C.P.A. on a motion by Reba, second by Nancy. Vote: Nancy – yes, Reba – yes. Motion carried.**

**Item 6 – Board approved OKTLE contract for the 2024-2025 school year on a motion by Reba, second by Nancy. Vote: Nancy – yes, Reba – yes. Motion carried.**

**Item 7 – Board approved Sylogist (formerly M.A.S.) Contract for the 2024-2025 school year for the financial software, student information system and gradebook on a motion by Reba, second by Nancy. Vote: Nancy – yes, Reba – yes. Motion carried.**

**Item 8 – Board approved First Class Induction Program stipends for Erica Liberto, Zena Stafford, and Garren Walker on a motion by Reba, second by Nancy. Vote: Nancy – yes, Reba – yes. Motion carried.**

**Item 9 – Board approved the following consent agenda on a motion by Nancy, second by Reba. Vote: Nancy – yes, Reba – yes. Motion carried.**

- a) Moment of Silence - EMI Policy
- b) Flags - EMBD Policy
- c) Safety Drills - CKC Policy
- d) Fire Drill Rules and Procedures - CKC-R1 Policy
- e) Tornado Drills Rules and Procedures – CKC-R2 Policy
- f) School Security Surveillance Cameras – CKAJ Policy
- g) Parent Participation in the School District – EHBDBA Policy
- h) Parent-Teacher Conferences – EIAD Policy
- i) Notification – EHBDBA-E Policy

**Item 10 – Board approved OAC 210:35-5-71 Library Media Services Elementary School Deregulation Application on a motion by Reba, second by Nancy. Vote: Nancy – yes, Reba – yes. Motion carried.**

# MARBLE CITY PUBLIC SCHOOL

P.O. BOX 10  
MARBLE CITY, OK 74945

918-775-2135

918-775-3019 fax

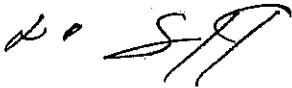
Wade Stafford, Superintendent

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Oklahoma State Department of Education  
Accreditation Standards Division

I have included the Marble City Public School Deregulation application OAC 210:35-5-71 with this letter. The School Site Statutory Waiver/Deregulation Application cover page includes a statement signed by our School Board President reflecting the date of Board Approval for the deregulation request. The cover page also includes a Notary Signature documenting our Board President's signature. I have also included a copy of the official minutes reflecting the School Boards approval of the deregulation application. Please let me know if you need anything else.

Sincerely,



Wade Stafford  
Superintendent  
Marble City Public School