



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Joy Hofmeister

DATE: April 28, 2022

SUBJECT: **Payment -Duration of employment-Leave of absence for military service-
Contracts for training and employment of substitutes**

The following schools are requesting a statutory waiver of 70 O.S. § 6-105b. No substitute teacher shall be employed for a total period of time in excess of one hundred thirty-five (135) school days during a school year; or one hundred forty-five (145) school days during the school year if the substitute teacher holds a lapsed or expired certificate or has a bachelors level college degree; or no limit of school days during the school year if the substitute teacher holds a valid certificate. Each school district shall adopt a policy which sets forth the maximum number of days a substitute teacher may be employed for the same assignment if the substitute teacher does not hold a valid certificate.

County	District	Request
Canadian	Union City	Union City Public School is requesting an extension for a substitute to be in classroom longer than 145 days.

* The number in the County category represents the Congressional District.
See the attached map.

RP/ab
Attachments

Union City Public Schools

Board of Education

President: Jennifer Bornemann
Vice-President: Lacey Dawson
Clerk: Travis Norton
Deputy Clerk: James Pappe
Member: Cory Armstrong

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Jan Swart, PreK-12 Assistant Principal
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3/31/22

To: Ryan Pieper OSDE

Please accept this letter as a request for the OSDE to consider a waiver related to the 145-day rule that a substitute can be placed within a classroom. This employee (Chelsea Brown) has previously been certified and was working on her third year of emergency certification when she applied for the 4th-grade position at Union City. Chelsea Brown graduated from SNU with a degree in Elementary Education and has passed her OSAT and is working on her PPAT to be completed the end of April. Upon her application date (7/21) the district contacted the certification office and received information she could teach one more year on her then current emergency certificate while finishing her tests. After she had resigned from her year two district (OKCPS) and the board had hired her, we were then notified from certification she could only teach year 3 in the district that had certified her for year 2. At that point, the board decided to hire her as a long-term substitute for the year with the condition she would complete all her tests during the year. As of September, she discovered she would need to complete the PPAT as this has replaced the OPTI.

Please let me know what additional information is needed for us to apply for this waiver.

Dr. Becky Slothower
Superintendent
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