



RYAN WALTERS
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Ryan Walters

DATE: April 25, 2024

SUBJECT: **Payment -Duration of employment-Leave of absence for military service-
Contracts for training and employment of substitutes**

The following schools are requesting a statutory waiver of 70 O.S. § 6-105b. No substitute teacher shall be employed for a total period of time in excess of one hundred thirty-five (135) school days during a school year; or one hundred forty-five (145) school days during the school year if the substitute teacher holds a lapsed or expired certificate or has a bachelors level college degree; or no limit of school days during the school year if the substitute teacher holds a valid certificate. Each school district shall adopt a policy which sets forth the maximum number of days a substitute teacher may be employed for the same assignment if the substitute teacher does not hold a valid certificate. School requesting deregulation for the 2023-2024 school year in order to provide services.

County	District	Request
Oklahoma	Midwest City	Midwest City Public School is requesting an extension for substitutes to be in the classroom longer than 135 days.

* The number in the County category represents the Congressional District.
See the attached map.

BM/ab
Attachments



Dr. Rick Cobb
Superintendent

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Midwest City, OK 73140
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April 11, 2024

Oklahoma State Department of Education
Accreditation Standards
2400 N. Lincoln Blvd.
Oklahoma City, OK 73105-4599

To Whom It May Concern:

Please accept this request to waive the limitation of days worked for non-certified substitutes as defined in 70 O.S. § 6-105.

We would request a waiver for the following four Substitute Teachers employed by Edustaff, working in the Mid-Del Public School District:

- Terry Ledbetter: Building Substitute at Carl Albert High School (As of 4/9, Terry has worked a total of 130.5 days during the 23-24 school year).
- Gina Morrow: Building Substitute at Midwest City Elementary School (As of 4/9, Gina has worked a total of 120.5 days during the 23-24 school year).
- Latrisha Herndon: Building Substitute at Del City High School (As of 4/9, Latrisha has worked a total of 126 days during the 23-24 school year).
- Stevie Brown: Substitute Teacher and Substitute Paraprofessional (works at numerous schools throughout Mid-Del Public Schools). As of 4/9, Stevie has worked a total of 126 days during the 23-24 school year.

Thank you for your consideration and assistance in this matter.

Sincerely,

Dr. Rick Cobb, Superintendent
Mid-Del Public Schools

Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.
When they enter our classrooms, they will be **challenged**.
When they leave our schools, they will be **ready**.

Currently, there are 52 certified Substitute Teachers that are approved/employed by Edustaff, working in the Mid-Del Public School District.

Terry Ledbetter has worked consistently throughout the 2023-2024 school year in Mid-Del and is one of the district's top-working substitute employees. In her dedication and consistency, she has been an asset to teachers/site staff by providing outstanding service. Terry currently is serving as a Building Substitute at Carl Albert High School, where she is adaptable to teaching needs of a variety of grades/subject matters in this position. She is a direct benefit to Carl Albert High School because, as a Building Substitute, she is placed in teacher absences that remain unfilled the day-of, each school day. Terry has never had any disciplinary action while employed by Edustaff and has been nominated by a Mid-Del employee at Carl Albert High School for Edustaff's Substitute of the Month program.

Gina Morrow has worked consistently throughout the 2023-2024 school year in Mid-Del and is one of the district's top-working substitute employees. Gina is currently serving as a Building Substitute at Midwest City Elementary School. She arrives to the school each morning and is placed in certified teacher position(s) to fill last-minute assignments. Gina has never had any disciplinary action while employed by Edustaff and has been nominated by Head Principal of Midwest City Elementary School for Edustaff's Substitute of the Month program showcasing Gina's outstanding work as a substitute employee. Gina is an outstanding, dedicated, and consistent Substitute Teacher for Mid-Del Public Schools. It is our hope and desire with this request that Gina be allowed to continue to showcase her outstanding work as a substitute teacher within Mid-Del Public Schools.

Latrisha Herndon has worked consistently throughout the 2023-2024 school year in Mid-Del and is one of the district's top-working substitute employees. Latrisha currently is serving as a Building Substitute at Del City High School, one of the district's highest need buildings. Latrisha has never had any disciplinary action while employed by Edustaff. Latrisha is undeniably an outstanding, dedicated, and consistent Substitute Teacher for Mid-Del Public Schools.

Stevie Brown has worked consistently throughout the 2023-2024 school year in Mid-Del and is one of the district's top-working substitute employees. Stevie Brown has a Bachelor of Science degree from the University of Southern Mississippi and majored in Recreation – Recreation Programs. Stevie has proven to be a reliable and versatile sub who doesn't shy away from picking up assignments at all building levels. Most of his assignments have been at one of the districts highest need high schools and middle schools.

We thank you for your time in reviewing our requests and are hopeful that these substitute employees will be able to continue the excellent work that they have already established through the conclusion of Mid-Del Public Schools school year, ending May 16, 2024.