



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education
FROM: Joy Hofmeister
DATE: July 12, 2021
SUBJECT: Deregulation for an Abbreviated School Day for Alternative Education

The following school is requesting deregulation from OAC 210:35-29-2 for the 2021-2022 school year in order to have an Abbreviated School Day for Alternative Education. Approval is recommended.

County	District	Alternative Means	Requested Years
Kiowa	Hobart	Instructional day will be 5 hours and 30 minutes a day, 4 days a week.	4 of 4
		3 Years	
Pottawatomie	Shawnee	Instructional day will be 4 hours and 30 minutes a day, 4 days a week.	3 of 3

* The number in the County category represents the Congressional District.

See the attached map.

ab

Attachments

ALTERNATIVE EDUCATION ACADEMIES AND PROGRAMS

210:35-29-2. Definitions

The following words and terms, when used in this Subchapter, shall have the following meaning, unless the context clearly indicates otherwise.

"Alternative Education" means an educational process incorporating appropriate structure, curriculum, interaction, and reinforcement strategies to stimulate learning with students who have not utilized their capacity to do so within traditional educational settings.

"Abbreviated school day" means, for purposes of an alternative education program approved by the State Board of Education, a school day which consists of not less than four (4) hours and 12 minutes per day devoted to school activities for the locally approved 180-day school calendar.

2010-2011 Standards for Accreditation of Oklahoma Schools

STANDARD III

ADMINISTRATION AND ORGANIZATION

210:35-3-41. Statement of the standard

The school is organized to ensure the achievement of its goals. The working relationships among the local board, superintendent, principal, and staff are such as to facilitate the successful functioning of all phases of the school's program. The principal of the school has the autonomy and authority to provide the leadership needed to accomplish the goals of the school. The school is provided with sufficient professional and service personnel to ensure effective operation of all phases of the school's program. The school is organized in a manner that encourages new and innovative ideas designed to improve the program and to help the school adapt to changing conditions. (92)

210:35-3-46. Administrative and supervisory services

- (a) The school site shall be part of a system employing a full-time superintendent. *No board of a school district having average daily membership (ADM) of fewer than 500 students shall be prohibited from allowing a superintendent with the appropriate certificate to serve simultaneously as a principal. [70 O.S. § 5-106]* If a vacancy occurs in the superintendency during the course of the school year, a certified replacement must be employed within 45 school days.
- (b) It shall further be the responsibility of the local board, upon the recommendation of the superintendent, to employ an administrative head to be known as a principal for each of the schools within the district. Private schools shall employ a full-time principal/headmaster. An elementary district shall employ a full-time elementary superintendent. With the exception of requirements for certification, the term superintendent as used in these standards shall mean an elementary school superintendent, headmaster, or superintendent. Full-time is defined as employed full time, and therefore allows these administrators to teach.
- (c) Instructional leadership shall be the chief function of the school's principal. The principal shall be responsible for the improvement of instruction and be given the authority and resources needed to accomplish this goal. The principal shall help clarify the goals of the school, help obtain resources for it, coordinate its various activities, and promote its continuous evaluation to determine improvements needed.
- (d) Lines of administrative and supervisory authority between the central office staff and the principal shall be defined clearly and shall give the principal responsibility for initiating appropriate changes to meet the needs of the students.
- (e) The principal shall be involved in the selection, assessment, evaluation, retention, and promotion of all personnel assigned to the school.
 - (1) *All certified administrative personnel designated by a local board to conduct evaluations shall be required to participate in training conducted by the State Department of Education prior to evaluating. [70 O.S. § 6-101.10]*
 - (2) *No teacher shall be dismissed during the term of a contract or refused reemployment except at an official meeting of the board of education. The reemployment or*

2010-2011 Standards for Accreditation of Oklahoma Schools

dismissal of teachers shall be in accordance with the school laws of Oklahoma. [70 O.S. § 6-101.20 through 101.30]

- (f) While working with faculty, staff, or students in the school, central office and other supplementary personnel shall coordinate their activities through the principal.
- (g) The principal shall have the responsibility and the authority for the administration of the non-instructional programs in the school.
- (h) The local board shall adopt a school calendar and school day consistent with statutory requirements in Oklahoma.
 - (1) *The standard school year shall consist of not less than 180 days; or,*
 - (2) *For not less than one thousand eighty (1080) hours each school year, if a district board of education adopts a school-hours policy and notifies the State Board of Education prior to September 15 of the applicable school year.*
 - (3) *Not more than thirty (30) hours each school year may be used for attendance of professional meetings and teachers may be paid for a length of term in excess thereof, under conditions hereinafter outlined. Subject to district board of education policy or collective bargaining agreement, additional professional leave days may be granted for individual teachers to attend or participate in professional meetings, staff development training, or National Board certification portfolio development as provided for in Section 6-204.2 of this title. [70 O.S. § 1-109]*
 - (4) *The standard school day shall consist of not less than 6 hours devoted to school activities, exclusive of lunch, with the exception of nursery, early childhood education kindergarten, and alternative education. [70 O.S. § 1-111]*
 - (5) *The early childhood school day shall consist of not less than two and one-half hours per session.*
 - (6) *The kindergarten school day shall consist of not less than two and one-half hours per day. The requirement to attend kindergarten may be satisfied by attendance in either a half-day or full-day program. Membership in a kindergarten for either two and one-half (2 1/2) hours or six (6) hours per school day shall be counted as one (1) day for average daily membership purposes. Beginning with the 2011-2012 school year, it shall be the duty of every school district in this state to provide and offer a full six-hour day of kindergarten free of tuition for every child residing in the district who attains the age of five (5) years on or before the first day of September during the school year kindergarten is offered, provided that this duty may be satisfied by intra-district transfer to a school offering full-day kindergarten, by transferring kindergarten children to other school districts which will accept them and can provide kindergarten for such children, or by contracting for classroom space with a licensed public or licensed private child care provider based on the selection criteria established by the district. [70 O.S. § 18-108]*
 - (7) *A school district board of education may adopt and implement an extended day schedule for grades nine through twelve. All of the following conditions must be met:*
 - (A) *The annual number of hours of instruction must equal or exceed 1,080 hours which is equivalent to 180 days of instruction.*
 - (B) *Only one day per week shall consist of not less than five hours of academic instruction in a regular classroom setting.*

2010-2011 Standards for Accreditation of Oklahoma Schools

- (C) The district must hold a public hearing prior to the adoption of an extended day schedule.
 - (D) The district must document the impact on student achievement as determined by the academic performance index score and any other relevant factors that are a result of the implementation of an extended day schedule.
 - (E) The district must provide an annual report to the State Board of Education on the result of the extended day schedule and the impact on student achievement.
[70 O.S. § 1-109]
 - (I) If, because of emergency situations, school has been missed more than fifteen (15) days, the State Board of Education will consider forgiving a portion of those days or in rare instances all days missed, on a case-by-case basis. Exceptions to the fifteen (15) day minimum will be made at the recommendation of the State Superintendent and forgiveness will be considered by the State Board of Education on a case-by-case basis.
 - (J) If a school district determines that it is necessary to deviate from the required 6-hour school day because of severe weather conditions or fire, the superintendent should report this, in writing, to the State Department of Education, Accreditation Section, within 72 hours. Any loss of school time shall require the superintendent to report the amount of time lost and the procedures to be used to make up the lost time.
 - (K) *Schools shall obtain permission from the State Board of Education before conducting Saturday classes to complete a standard school term including professional days.* [70 O.S. § 1-112]
- (09)

210:10-1-4. Length of term

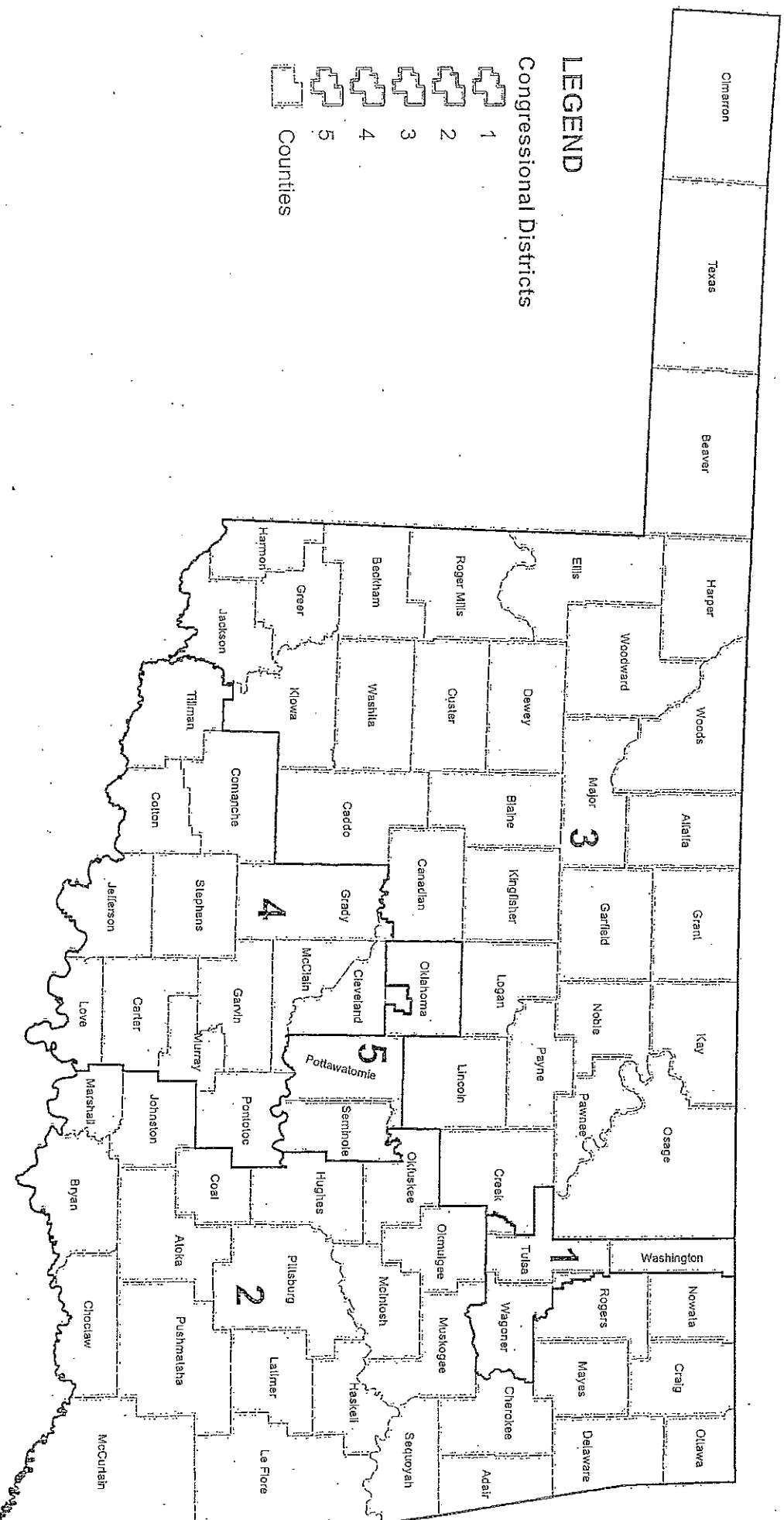
- (a) The minimum length of term will be ten (10) months (180 days actually taught). Provided not to exceed five (5) days of 180 days required may be used for attendance of professional meetings. Where professional days are taken, they shall be so recorded in the register of attendance in a like manner as holidays are recorded. The legal aggregate days attendance will be divided by days actually taught to obtain the legal average daily attendance. Any school district holding less than a full term will have its state aid reduced proportionately. No district may have less than a full term of school unless conditions over which it has no control exist that would prevent the district holding a full term. In cases where sites within a district have different length terms the average daily membership (ADM) and average daily attendance (ADA) shall be calculated for each site separately.

210:35-3-47. School reports and records

Well delineated policies and procedures for records and reports shall be developed and kept current.

- (1) Records and reports needed for effective planning, operation, evaluation, and reporting shall be kept relative to the following components of the educational program:
 - (A) Administrative operations
 - (B) Curriculum
 - (C) Guidance
 - (D) Health services

Oklahoma Congressional Districts 2012 - 2020 Elections



LEGEND

Congressional Districts

1
2
3
4
5
Counties

N

0 25 50 100 Miles

Oklahoma House of Representatives, GIS Office

Kiowa	Hobart Public Schools	
COUNTY	SCHOOL DISTRICT	
P O Box 899	Hobart	73651
SCHOOL DISTRICT MAILING ADDRESS	CITY	ZIP CODE
Hobart High School Kenneth O'Neal Middle School		
NAME OF SITE		

M. Hanna 5-10-2021

PRINCIPAL SIGNATURE*	DATE
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PRINCIPAL SIGNATURE* _____ DATE _____

PRINCIPAL SIGNATURE* _____ DATE _____

Cathy Hunt
SUPERINTENDENT NAME (PLEASE PRINT)


huntc@hobart.k12.ok.us
SUPERINTENDENT E-MAIL ADDRESS

Cathy Hunt May 7, 2021
SUPERINTENDENT SIGNATURE* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on May 10, 2021


BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →


 NOTARY # 64005350

5-10-2021
 DATE

June 15, 2024
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: OAC210:35-29-2
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

~~X~~ One Year Only

Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS
4 of 4

ENROLLMENT

High School
Jr./Middle High
Elementary

680 District Total

June 10, 2021
DATE RECEIVED

70 O.S.

OAC 210.25-29-2

Abbreviated Days

KIM REED
Elementary Principal
Director of Federal Programs
580-726-5665

MARK HARMON
Middle School Principal
580-726-5615

Hobart Public Schools

P.O. Box 899 • 321 North Jefferson
HOBART, OKLAHOMA 73651

Phone 580-726-5691 • Fax 580-726-2855

CATHY HUNT
Superintendent
580-726-5691

MARK HARMON
High School Principal
580-726-5611

May 11, 2021

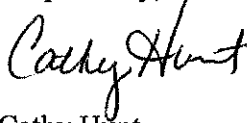
Oklahoma State Department of Education
Accreditation Standards Division
2500 N Lincoln Blvd., Suite 210
Oklahoma City OK 73105-4599

Dear Sir or Madam:

I am requesting a deregulation for an abbreviated school day for our 2021-2022 Alternative Education Program (OAC 210:35-29-2). Hobart Public Schools has experienced great success with its Alternative Education Program. Our program is designed to meet the unique needs of our students and has proven to benefit our students every year by raising the high school graduation rate. The deregulation for an abbreviated school day allows flexibility to the program that serves a very diverse group of students. Students enrolled in Hobart Public Schools Alternative Education Program will attend Monday through Thursday from 8:00 a.m. until 1:30 p.m. See enclosed application for deregulation.

Thank you for your consideration.

Respectfully,



Cathy Hunt
Superintendent

- A. Reason for the Deregulation request. Please include how your students would benefit from this deregulation, what alternative means will have to be employed, and negative effects on your alternative education population if your waiver was to be denied.

This type of program is needed to help meet the unique needs of a diverse group of students. The flexibility of this program allows students that do not reach success in the traditional brick and mortar setting to reach success in this non-traditional setting. Students that might not graduate have been able to do so with this program. If this request is denied, our students would be forced to enter into our regular schedule which has proven unsuccessful to them in the past. If approved, 100% of this group of students will benefit in their educational goals.

- B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your alternative education program, i.e., a description of the educational benefits to the students, graduation rate if a waiver has been awarded prior to this year, and the result of the previous years alternative education audit.

All students are required to attend Alternative Education classes for a minimum of four hours and thirty minutes daily Monday through Thursday, from 8:00 a.m. until 1:30 p.m. This flexible schedule will allow students to work part-time throughout the week and also pick up an abbreviated class schedule at the regular school setting if that situation best meets their needs. This strategy would also allow students to attend a half day Career Tech program or pick up concurrent college classes if they meet mandated requirements. These education benefits will allow students the best opportunity for graduation success. For the 2020-2021 and 2019-2020 school years, 100% of eligible students have graduated. Hobart Public Schools' Alternative Education Plan is audited annually. The results vary from year to year with action and planning based on those findings.

- C. Educational impact to the district: Results of the Statutory Waiver, i.e., effect on student performance levels, and predicted graduation rate.

The educational impact of this deregulation for the Alternative Education Program will result in less student drop outs and increase graduation rates. The predicted graduation rate for the 2021-2022 school year is 100% of eligible students.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions. A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

The deregulation process would begin the first day of school (August 12, 2021) and would continue through the last day of school (May 13, 2022). Daily hours are Monday through Thursday, 8:00 a.m. to 1:30 p.m. Students attending alternative education would follow the local school calendar (see attached).

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

The deregulation would result in a financial savings to the Hobart district of approximately \$15,000 to \$18,000 per academic school year. The savings would allow Hobart Schools to purchase needed supplies such as textbooks, computer programs, additional teaching resources and daily use of electricity, air conditioning and general upkeep and maintenance of our buildings.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc

Staff members will be evaluated for effectiveness by TLE; student assessments will be delivered by an online teacher using Odyssey ware curriculum. Effectiveness will be measured by graduation rates, ACT scores and student progress.

KIM REED
Elementary Principal
Director of Federal Programs
580-726-5665

MARK HARMON
Middle School Principal
580-726-5615

Hobart Public Schools

P.O. Box 899 • 321 North Jefferson
HOBART, OKLAHOMA 73651

CATHY HUNT
Superintendent
580-726-5691

MARK HARMON
High School Principal
580-726-5611

Phone 580-726-5691 • Fax 580-726-2855

2021-22

2021:

Hobart Public Schools School Calendar

Aug. 9, 10, 11 Professional Days
Aug. 9 Middle School Open House 5:30 p.m.
Aug. 9 High School Open House 7:00 p.m.
Aug. 10 Elementary Open House 5:30 p.m.
Aug. 12 First Day of School
Sept. 6 Labor Day
Sept. 8 Progress Reports
Oct. 7-8 Nine Weeks Tests
Oct. 8 End of 1st Nine Weeks
41 days taught -- 3 Professional Days
Oct. 12-13 Parent-Teacher Conf.
(5 p.m.-8 p.m. and 8 a.m.-11 a.m.)
Oct. 14-15 Fall Break
Nov. 3 Progress Reports
Nov. 22-26 Thanksgiving Break
Dec. 1 Progress Reports
Dec. 15-16 Semester Tests
Dec. 16 End of 2nd Nine Weeks
42 days taught -- 0 Professional Days
Dec. 17 - Jan. 1 Christmas Break

2022:

Jan. 3 Second Semester Begins
Jan. 17 Professional Day
Jan. 19 Progress Reports
Feb. 21 No School
Mar. 3-4 Nine Weeks Tests
Mar. 4 End 3rd Nine Weeks
43 days taught -- 1 Professional Days
Mar. 10-11 Parent-Teacher Conf.
(5 p.m.-8 p.m. and 8 a.m.-11 a.m.)
Mar. 14-18 Spring Break
Apr. 15-18 No School
Apr. 20 Progress Reports
May 11-12 Semester Tests
May 12 Student's Final Day
May 13 Professional Day
May 13 Commencement
42 days taught -- 1 Professional Day

2022

JANUARY

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2 3 4 5 6 7 8
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23 24 25 26 27 28 29
30 31

FEBRUARY

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MARCH

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APRIL

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MAY

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2021

AUGUST

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SEPTEMBER

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OCTOBER

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31

NOVEMBER

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DECEMBER

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19 20 21 22 23 24 25
26 27 28 29 30 31

"NO EVENT MAY BE SCHEDULED IMMEDIATELY
BEFORE OR DURING NINE WEEKS, SEMESTER,
OR ACHIEVEMENT TEST DAYS."

Board President

"Building Learners for Life"

Date

October 5, 2020

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 21 - 20 22 school year

3 yrs.

Pottawatomie 63

COUNTY

Shawnee Public Schools I-093

SCHOOL DISTRICT

326 North Union

SCHOOL DISTRICT MAILING ADDRESS

Shawnee

CITY

74801

ZIP CODE

Jim Thorpe Academy

NAME OF SITE

Debra M. Watson

PRINCIPAL SIGNATURE*

05/03/2021

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Dr. April Grace

SUPERINTENDENT NAME (PLEASE PRINT)

agrace@shawnee.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

April Grace

SUPERINTENDENT SIGNATURE*

05/03/2021

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on May 3, 2021

Keith Sander

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

KELI KINSEY
NOTARY PUBLIC - STATE OF OKLAHOMA
MY COMMISSION EXPIRES MAY. 07, 2024
COMMISSION # 20004995

Keli Kinsey

NOTARY

5/3/21

DATE

May 7, 2024

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: OAC210-35-29-2
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

 One Year Only



Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

3 of 3

ENROLLMENT

 High School

 Jr./Middle High

 Elementary

33920 District Total

RECEIVED JUN 13 2021

DATE RECEIVED

70 O.S.

OAC 210:35-29-2

Abbreviated Days
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include how your students would benefit from this deregulation, what alternative means will have to be employed, and negative effects on your alternative education population if your waiver was to be denied.

To build additional educational opportunities and success for students 9-12, the Shawnee School District will offer an Alternative Night School Program. This is in addition to their existing full-day alternative program, Jim Thorpe Academy. This will be the twelfth year to provide this evening program for the Shawnee community. This program allows a flexible option for a student to return to an educational setting. Title 1 funds will be used for the Night School Program. This program and the day program contribute 15%-17% of the annual graduates for Shawnee High School. Without this night program, more young people will turn to the Adult Basic Education pathway to a high school diploma or will contribute to our community's dropout statistics.

- B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your alternative education program, i.e., a description of the educational benefits to the students, graduation rate if a waiver has been awarded prior to this year, and the result of the previous years alternative education audit.

This program will be an additional alternative program structured to meet the 16 criteria and will focus on dropout prevention and recovery for the students of this district. The high school criteria for at-risk identification will be utilized in each intake to determine appropriate placement within the program. Throughout the year, as students' situations, needs, and motivations change, they can move seamlessly into the day program as appropriate. Our Night School Program has proven to provide a pathway toward graduation and a means to entering a more productive adult life for over 350 teens and young adults in our community.

Program audit was last week and we do not have the results yet. This was the first year the night program was evaluated.

- C. Educational impact to the district: Results of the Statutory Waiver, i.e., effect on student performance levels, and predicted graduation rate.

As a district, we have been working to lower our dropout rate and increase our graduation rate. This year our potential graduates appears to be 59 (including both day and night seniors) with an approximate graduation rate of 21% of the Class of 2021.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions. A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Classes will meet Monday-Thursday, 3:30 pm.m-8:00 p.m. following the local Board approved calendar for all students in SY21-22. This will be Shawnee's twenty-ninth (29th) year to have an alternative program. We would like to continue to extend the alternative opportunities to include a night program. The courses/schedule will be designed around the graduation plan developed for each student. Emphasis will be placed on core subjects and electives will be provided by certified teachers or counselors offered 2-4 hours per week each quarter. Students attending the Night School Program will be expected to be successful and maintain passing grades on all work assigned. Students will be expected to use cognitive skills as well as abstract reasoning on all coursework.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation?
Courses will be a direct reflection of the curriculum used in the day alt ed

If positive please describe where the available would be reallocated.

Unfortunately, alternative education funds only cover approximately 20% of the day programs expenditures annually. The district is committed to providing educational opportunities for all students. From the beginning of the night program eleven years ago, funding has primarily come from Title 1 funds. In return, we have always staffed the program to include English and math teachers and tutors.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Certified teachers and tutors, the counselor, and the administrator are all hired from currently employed district employees. The district uses TLE for evaluations. The counselor develops a graduation plan for each student with the ultimate goals for graduation and career/college plans created. Students in the night program will be included in all state mandated testing with the Jim Thorpe Academy day students. Special education student IEPs will be managed by a certified special education teacher who will also meet with teachers to discuss modifications needed.

** You will be contacted if more information is needed to process this request.



SHAWNEE PUBLIC SCHOOLS

326 North Union • Shawnee, Oklahoma • 74801-7099 • (405)273-0653

April Grace, Ed. D.
Superintendent

May 3, 2021

Mr. Ryan Pieper
Oklahoma State Department of Education
Accreditations/Standards
2500 North Lincoln Boulevard – Room 210
Oklahoma City, OK 73105-4599

Dear Mr. Pieper:

The Shawnee Public School District is requesting deregulation in accordance with OAC 210:35-29-2 for our Alternative Night School Programs for the 2021-2022 school year. The program would include an evening credit recover program and an evening long-term suspension program. This program provides opportunities for at-risk and nontraditional students who are in the workforce and have a need to work during the day. The evening suspension program also provides for long-term suspended students, teen parents and referrals from the juvenile justice system, as well as students who are academically deficient. The evening Credit recover program provides the opportunity for students to graduate on time with their class.

These night school programs offer more one-on-one instruction which helps lead to the success of the students. The evening hours from 3:30 p.m. – 8:00 p.m. again allow students the ability to continue their education and maintain employment. These programs allow the District to provide a continuum of services for at-risk students, and the night program is a vital part of the continuum. The program has been piloted since the second semester of the 2008-2009 school year and continues to serve the needs of at-risk students.

The evening school program goals and expectations are:

- a) reduce the dropout rate
- b) retrieve dropouts to empower them to get back on track to graduate
- c) reduce chronic absenteeism
- d) raise individual grade point averages
- e) increase the number of courses passed per semester per student
- f) improve behavior and attitude toward school
- g) raise standardized test scores
- h) increase the district graduation rate

We are proud of this program and the success students are having by being in this program,
Thank you for your consideration.

Respectfully,

April Grace, Ed.D.
Superintendent

Equal Opportunity/Affirmative Action Employer