OKLAHOMA Education

01-023PARACRED

Application for Oklahoma Paraprofessional to Apply for Teaching Certificate

Name _____
Last **First** **Middle** **Maiden**

Address _____
Street or Rural Route Number

_____
City **State** **Zip Code**

(_____)_____ (_____)_____
Daytime Telephone Number **Evening Telephone Number**

(_____)_____ _____
Other number where you can be reached **E-mail Address**

Social Security Number: | | | | | | | | | |

Number of Years Experience as a Teacher Assistant in Public Schools:
(Must have at least one year) _____

Highest Degree Conferred

LEAVE THIS SPACE BLANK

CRIMINAL HISTORY DISCLOSURE STATEMENT

Pursuant to legislation, 70 O.S. §§ 3-104 and 3-104.1, every applicant is required to answer each of the following questions:

1. During the preceding ten-year period, have you been convicted of a felony? ..... Yes ____ No ____
2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude? ..... Yes ____ No ____
3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? ..... Yes ____ No ____
4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? ..... Yes ____ No ____
5. Have you ever had adverse action taken against any educator certificate, or any other professional licensure, in Oklahoma or any other state or jurisdiction? ..... Yes ____ No ____
6. Is any action now pending against you for alleged misconduct in any school district, court, or before any licensing agency in Oklahoma or any other state or jurisdiction? ..... Yes ____ No ____
7. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? ..... Yes ____ No ____

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant's expense.

Are you a United States citizen? ..... Yes ____ No ____

If the answer is no, the following applies to you: Noncitizens of the United States are required to submit documentation proving lawful presence with the application before an Oklahoma teaching credential may be issued or reissued. The Oklahoma teaching credential may be issued/reissued for no longer than the validity of the documentation proving lawful presence. If the documentation proving lawful presence does not have an expiration date that affects the duration of a noncitizen's lawful presence, then the teaching credential shall have the same validity period as the teaching credential of a U.S. citizen.

Are you a United States military spouse? ..... Yes ____ No ____

Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.

Signature of Applicant _____ Date_____

Mail application to: Oklahoma State Department of Education, Teacher Certification Section,
2500 North Lincoln Boulevard, Room 212, Oklahoma City, OK 73105-4599

Career Development Program for Paraprofessionals to Become a Certified Teacher

TEACHER CERTIFICATION SECTION
(405) 521-3337

WHO IS ELIGIBLE?

A teaching assistant with at least one year of experience in a public school

A public school paraprofessional is an employee of a school district whose position is either instructional in nature, or who delivers other direct services to students and/or their parents. A public school paraprofessional serves in a position for which a teacher or another professional has the ultimate responsibility for the design, implementation, and evaluation of the individual educational programs or related services and student performance. 70 O.S. § 159.1

The Oklahoma State Department of Education (OSDE) shall issue a three-year, nonrenewable provisional certificate, for early childhood, or elementary education, or special education to a paraprofessional who meets the following requirements:

Bachelor's Degree from an Accredited College (cumulative GPA 2.5 req.)

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At Least one year of continuous employment as a paraprofessional in a Public School accredited by the State Board of Education in the area being pursued.

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- Pass the Oklahoma Subject Area Test (OSAT) in Early Childhood Education, Elementary Education, or Special Education
  - **OSAT must be in the area your public school experience was earned.**
- Pass the Federal Bureau of Investigation (FBI) criminal history record check

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OSDE Issues provisional certificate to be Eligible for Employment (with app & $30 fee)
(Valid for up to 3 Years – Non-renewable)

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Within three (3) years, complete the Praxis Performance Assessment for Teachers (PPAT) and twelve(12) semester hours of professional education coursework from a higher education institution accredited by the Office of Educational Quality and Accountability (OEQA) with an approved program in the certification area held. The twelve (12) semester hours must include a minimum of three (3) semester hours in reading instruction.

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After one year of continuous employment in a Public School accredited by the State Board of Education in the area earned, submit 2 favorable recommendations for a standard certificate, (one from the district board of education, one from the chair/director of education from the program the 12 hrs. were completed) and an official transcript.

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Standard Teaching Certificate (with app and $50 fee)