



Application for Renewal of Oklahoma Standard Certificate
Teacher Certification Section

Name Last First Middle Maiden
Street or Rural Route Number
City State Zip Code
Daytime Telephone Number Evening Telephone Number
Other number where you can be reached E-Mail Address

Social Security Number: [] [] [] [] [] [] [] [] [] [] [] []

Name under which last certificate was issued: Last First Middle Maiden
Highest Degree Conferred

FEE:

PLEASE LEAVE THIS SPACE BLANK

Please Note: Under the Oklahoma Open Records Act, the address, telephone number, and email address you provide may be subject to disclosure if OSDE receives an Open Records Request for this information. Your Social Security Number is not an open record and will never be disclosed.

PART I: CRIMINAL HISTORY DISCLOSURE STATEMENT

Pursuant to legislation, 70 O.S. §§ 3-104 and 3-104.1, every applicant is required to answer each of the following questions:

- 1. During the preceding ten-year period, have you been convicted of a felony? Yes ___ No ___
2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude? Yes ___ No ___
3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? Yes ___ No ___
4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? Yes ___ No ___
5. Have you ever had adverse action taken against any educator certificate, or any other professional licensure, in Oklahoma or any other state or jurisdiction? Yes ___ No ___
6. Is any action now pending against you for alleged misconduct in any school district, court, or before any licensing agency in Oklahoma or any other state or jurisdiction? Yes ___ No ___
7. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? Yes ___ No ___

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education official certified copies of all court and/or police records. The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant's expense.

Are you a United States citizen? Yes ___ No ___

If the answer is no, the following applies to you: Noncitizens of the United States are required to submit documentation proving lawful presence with the application before an Oklahoma teaching credential may be issued or reissued. The Oklahoma teaching credential may be issued/reissued for no longer than the validity of the documentation proving lawful presence. If the documentation proving lawful presence does not have an expiration date that affects the duration of a noncitizen's lawful presence, then the teaching credential shall have the same validity period as the teaching credential of a U.S. citizen.

Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.

Signature of Applicant _____ Date _____

IMPORTANT NOTICE

Title 68 O.S. § 238.1 requires that all license/certificate holders be in compliance with Oklahoma state income tax laws **before** a teaching license or certificate can be **renewed**.

The Department of Education is mandated to provide to the Oklahoma Tax Commission a list of individuals who are applying for a license/certificate renewal.

The Tax Commission will contact any person who appears to be in noncompliance.

Please contact the Oklahoma Tax Commission's Professional Compliance Unit, (405) 522-6800, with any questions.

MAIL TO:

Oklahoma State Department of Education
Teacher Certification Section, Room 212
2500 North Lincoln Boulevard
Oklahoma City, OK 73105-4599
Telephone: (405) 521-3337
Website: <http://sde.ok.gov/sde>

Did you include:

- | | | |
|--|--|--|
| <input type="checkbox"/> Official transcripts if degree has changed? | <input type="checkbox"/> Completed application? | <input type="checkbox"/> Signature/Date in Part I? |
| <input type="checkbox"/> \$50 processing fee? | <input type="checkbox"/> Additional information as required? | |