Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Caney Valley Public School County District Code: 74-I018

Superintendent: Mike McClaren

Address of SFA: 620 Wyandotte Ave City: Ramona Zip Code: 74061

Consultant(s) Conducting Review: Alberta Burgess & Rhonda Stevens

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☐ Compliance ☑ Noncompliance

Review Month: February Date of Review: 2/17-19/2020 Date Review Closed: Pending

Number of Schools in SFA: 3 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 2

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Caney Valley Elementary

School Breakfast Program (SBP): Caney Valley Elementary

After-School Snack Program (ASSP): Caney Valley Elementary

Special Milk Program (SMP): N/A

Fresh Fruit and Vegetable Program (FFVP): N/A

Seamless Summer Food Program (SSFP): Caney Valley High School

Does the SFA operate under any special provisions: (Select any that apply)

- ☐ Provision 1
- ☐ Provision 2
- ☐ Provision 3
- ☐ Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- ☑ PS-1 Violations
- ☐ PS-2 Violations
- ☐ Resource Management Violations (Indicate area of violation)
  - ☐ Maintenance of the Nonprofit ☐ Paid Lunch Equity
  - ☐ Revenue from Nonprogram Foods ☐ Indirect Costs
- ☑ General Area Violations

If applicable, mark appropriate boxes:

- ☐ Recalculation required
- ☑ Fiscal Action Workbook completed

YES	NO	REVIEW FINDINGS		
◉	○	**A. Program Access and Reimbursement**		
		YES	NO	
		◉	○	Certification and Benefit Issuance
		◉	○	Verification
		○	◉	Meal Counting and Claiming

Finding(s) Details:

Certification and Benefit Issuance 7 CFR 245.6
#126
Requirement: All Family Size and Income Applications must be correctly approved.
Finding: Family Size and Income Applications were not correctly approve. Five student benefits changed from reduced to paid, one student free to reduced, one free to paid ,and one reduced to free. Refer to SFA 1&2.
Corrective Action: Send adverse action letter and update benefits on roster. Please provide copy of adverse action letter and roster to state agency.

#133
Requirement: All direct certification (SNAP,TANF, FDPIR, foster, homeless, runaway, migrant, and/or Head Start) correctly approved.
Finding: Six students were incorrectly reported as being eligible for direct certification. Refer to SFA 1&2.
Corrective Action: Send adverse action letter and update benefits on roster. Please provide copy of adverse action letter and roster to state agency.

Verification 7 CFR 245.6(a)
#214
Requirement: The SFA must make updates to the eligibility status to benefit issuance roster.
Finding: One students benefit status was not updated to reflect verification change.
Corrective Action Required: Update student's benefit and provide documentation.

YES	NO	REVIEW FINDINGS		
○	◉	**B. Meal Patterns and Nutritional Quality**		
		YES	NO	
		○	◉	Meal Components and Quantities
		○	◉	Offer versus Serve
		○	◉	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

YES	NO	REVIEW FINDINGS		
◉	○	**C. School Nutrition Environment**		
		YES	NO	
		○	◉	Food Safety
		◉	○	Local School Wellness Policy
		○	◉	Competitive Foods
				Other Resource Management/Professional Stand.

Finding(s) Details:

Local School Wellness Policy CFR 210.3

Requirement: Local Wellness Policy must have triennial assessment.
Finding: No triennial assessment was provided during the review.
Corrective Action: Provide district plan for when the district will be able to complete triennial assessment.

○	○	**D. Civil Rights**

Finding(s) Details:

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.68[k]): June 18, 2020

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

July 18, 2020 **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: May 20, 2020

with Regina Shivel, Child Nutrition Director (Name and Title of School Representative)

CNP Consultant(s): Alberta Burgess & Rhonda Stevens

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public uponrequest.

Signature of School Representative

Date

Date Review Summary Was PubliclyPosted: June 5, 2020