



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education
FROM: Joy Hofmeister
DATE: December 16, 2021
SUBJECT: Deregulation for an Abbreviated School Day for Alternative Education

The following school is requesting deregulation from OAC 210:35-29-2 for the 2021-2022 school year in order to have an Abbreviated School Day for Alternative Education. Approval is recommended.

County	District	Alternative Means	Requested Years
		3 years	
McClain	Purcell	Instructional day will be 4 hours and 15 minutes a day, 4 days a week.	2 of 2

* The number in the County category represents the Congressional District.
See the attached map.

ab
Attachments

ALTERNATIVE EDUCATION ACADEMIES AND PROGRAMS

210:35-29-2. Definitions

The following words and terms, when used in this Subchapter, shall have the following meaning, unless the context clearly indicates otherwise.

"Alternative Education" means an educational process incorporating appropriate structure, curriculum, interaction, and reinforcement strategies to stimulate learning with students who have not utilized their capacity to do so within traditional educational settings.

"Abbreviated school day" means, for purposes of an alternative education program approved by the State Board of Education, a school day which consists of not less than four (4) hours and 12 minutes per day devoted to school activities for the locally approved 180-day school calendar.

2010-2011 Standards for Accreditation of Oklahoma Schools

STANDARD III

ADMINISTRATION AND ORGANIZATION

210:35-3-41. Statement of the standard

The school is organized to ensure the achievement of its goals. The working relationships among the local board, superintendent, principal, and staff are such as to facilitate the successful functioning of all phases of the school's program. The principal of the school has the autonomy and authority to provide the leadership needed to accomplish the goals of the school. The school is provided with sufficient professional and service personnel to ensure effective operation of all phases of the school's program. The school is organized in a manner that encourages new and innovative ideas designed to improve the program and to help the school adapt to changing conditions. (92)

210:35-3-46. Administrative and supervisory services

- (a) The school site shall be part of a system employing a full-time superintendent. *No board of a school district having average daily membership (ADM) of fewer than 500 students shall be prohibited from allowing a superintendent with the appropriate certificate to serve simultaneously as a principal. [70 O.S. § 5-106]* If a vacancy occurs in the superintendency during the course of the school year, a certified replacement must be employed within 45 school days.
- (b) It shall further be the responsibility of the local board, upon the recommendation of the superintendent, to employ an administrative head to be known as a principal for each of the schools within the district. Private schools shall employ a full-time principal/headmaster. An elementary district shall employ a full-time elementary superintendent. With the exception of requirements for certification, the term superintendent as used in these standards shall mean an elementary school superintendent, headmaster, or superintendent. Full-time is defined as employed full time, and therefore allows these administrators to teach.
- (c) Instructional leadership shall be the chief function of the school's principal. The principal shall be responsible for the improvement of instruction and be given the authority and resources needed to accomplish this goal. The principal shall help clarify the goals of the school, help obtain resources for it, coordinate its various activities, and promote its continuous evaluation to determine improvements needed.
- (d) Lines of administrative and supervisory authority between the central office staff and the principal shall be defined clearly and shall give the principal responsibility for initiating appropriate changes to meet the needs of the students.
- (e) The principal shall be involved in the selection, assessment, evaluation, retention, and promotion of all personnel assigned to the school.
- (1) *All certified administrative personnel designated by a local board to conduct evaluations shall be required to participate in training conducted by the State Department of Education prior to evaluating. [70 O.S. § 6-101.10]*
- (2) *No teacher shall be dismissed during the term of a contract or refused reemployment except at an official meeting of the board of education. The reemployment or*

2010-2011 Standards for Accreditation of Oklahoma Schools

dismissal of teachers shall be in accordance with the school laws of Oklahoma. [70 O.S. § 6-101.20 through 101.30]

- (f) While working with faculty, staff, or students in the school, central office and other supplementary personnel shall coordinate their activities through the principal.
- (g) The principal shall have the responsibility and the authority for the administration of the non-instructional programs in the school.
- (h) The local board shall adopt a school calendar and school day consistent with statutory requirements in Oklahoma.
 - (1) *The standard school year shall consist of not less than 180 days; or,*
 - (2) *For not less than one thousand eighty (1080) hours each school year, if a district board of education adopts a school-hours policy and notifies the State Board of Education prior to September 15 of the applicable school year.*
 - (3) *Not more than thirty (30) hours each school year may be used for attendance of professional meetings and teachers may be paid for a length of term in excess thereof, under conditions hereinafter outlined. Subject to district board of education policy or collective bargaining agreement, additional professional leave days may be granted for individual teachers to attend or participate in professional meetings, staff development training, or National Board certification portfolio development as provided for in Section 6-204.2 of this title. [70 O.S. § 1-109]*
 - (4) *The standard school day shall consist of not less than 6 hours devoted to school activities, exclusive of lunch, with the exception of nursery, early childhood education kindergarten, and alternative education. [70 O.S. § 1-111]*
 - (5) *The early childhood school day shall consist of not less than two and one-half hours per session.*
 - (6) *The kindergarten school day shall consist of not less than two and one-half hours per day. The requirement to attend kindergarten may be satisfied by attendance in either a half-day or full-day program. Membership in a kindergarten for either two and one-half (2 1/2) hours or six (6) hours per school day shall be counted as one (1) day for average daily membership purposes. Beginning with the 2011-2012 school year, it shall be the duty of every school district in this state to provide and offer a full six-hour day of kindergarten free of tuition for every child residing in the district who attains the age of five (5) years on or before the first day of September during the school year kindergarten is offered, provided that this duty may be satisfied by intra-district transfer to a school offering full-day kindergarten, by transferring kindergarten children to other school districts which will accept them and can provide kindergarten for such children, or by contracting for classroom space with a licensed public or licensed private child care provider based on the selection criteria established by the district. [70 O.S. § 18-108]*
 - (7) *A school district board of education may adopt and implement an extended day schedule for grades nine through twelve. All of the following conditions must be met:
 - (A) *The annual number of hours of instruction must equal or exceed 1,080 hours which is equivalent to 180 days of instruction.*
 - (B) *Only one day per week shall consist of not less than five hours of academic instruction in a regular classroom setting.**

2010-2011 Standards for Accreditation of Oklahoma Schools

- (C) The district must hold a public hearing prior to the adoption of an extended day schedule.
- (D) The district must document the impact on student achievement as determined by the academic performance index score and any other relevant factors that are a result of the implementation of an extended day schedule.
- (E) The district must provide an annual report to the State Board of Education on the result of the extended day schedule and the impact on student achievement. [70 O.S. § 1-109]
- (i) If, because of emergency situations, school has been missed more than fifteen (15) days, the State Board of Education will consider forgiving a portion of those days or in rare instances all days missed, on a case-by-case basis. Exceptions to the fifteen (15) day minimum will be made at the recommendation of the State Superintendent and forgiveness will be considered by the State Board of Education on a case-by-case basis.
- (j) If a school district determines that it is necessary to deviate from the required 6-hour school day because of severe weather conditions or fire, the superintendent should report this, in writing, to the State Department of Education, Accreditation Section, within 72 hours. Any loss of school time shall require the superintendent to report the amount of time lost and the procedures to be used to make up the lost time.
- (k) *Schools shall obtain permission from the State Board of Education before conducting Saturday classes to complete a standard school term including professional days.* [70 O.S. § 1-112] (09)

210:10-1-4. Length of term

- (a) The minimum length of term will be ten (10) months (180 days actually taught). Provided not to exceed five (5) days of 180 days required may be used for attendance of professional meetings. Where professional days are taken, they shall be so recorded in the register of attendance in a like manner as holidays are recorded. The legal aggregate days attendance will be divided by days actually taught to obtain the legal average daily attendance. Any school district holding less than a full term will have its state aid reduced proportionately. No district may have less than a full term of school unless conditions over which it has no control exist that would prevent the district holding a full term. In cases where sites within a district have different length terms the average daily membership (ADM) and average daily attendance (ADA) shall be calculated for each site separately.

210:35-3-47. School reports and records

Well delineated policies and procedures for records and reports shall be developed and kept current.

- (1) Records and reports needed for effective planning, operation, evaluation, and reporting shall be kept relative to the following components of the educational program:
- (A) Administrative operations
 - (B) Curriculum
 - (C) Guidance
 - (D) Health services

- A. Reason for the Deregulation request. Please include how your students would benefit from this deregulation, what alternative means will have to be employed, and negative effects on your alternative education population if your waiver was to be denied.

Purcell Public Schools operates an alternative school program that serves students who otherwise would be unable to access a traditional school schedule. Purcell Alternative School conducts classes that meet Monday-Thursday 3:30 PM- 7:45 PM. This deregulation allows students' needs to be met that cannot be accomplished in a traditional school schedule. Should the waiver not be approved, students would likely drop out or be placed in virtual school programming.

- B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your alternative education program, i.e., a description of the educational benefits to the students, graduation rate if a waiver has been awarded prior to this year, and the result of the previous years alternative education audit.

Purcell Alternative School believes that it is in the best interest of students served that we continue to operate with the current schedule of Monday-Thursday, 3:30-7:45 PM.

Most students who participate in Purcell Alternative School have additional responsibilities outside of school that necessitates the need for employment during the day. These responsibilities can be barriers to attendance in traditional school programming. These hours also provide an opportunity for students to participate in and attend school sponsored activities. Parenting students have an additional burden of securing child care on Friday evenings, which can be challenging and a barrier to attaining their goal of high school graduation.

- C. Educational impact to the district: Results of the Statutory Waiver, i.e., effect on student performance levels, and predicted graduation rate.

Purcell Public Schools recognizes that not all students can be effectively served in a traditional school schedule due to circumstances that may be out of their control. Purcell Alternative School serves students who are in danger of not completing high school due to a myriad of circumstances such as academic, social or emotional barriers. These students require a program that meets their needs. The goal of Purcell Alternative School is to provide an opportunity for students to successfully complete high school, connect with teachers in a smaller school environment that offers fewer distractions, and prepare them for transition to higher education, work, career technology school, or military. Ultimately, our goal is to help our students become productive citizens of the community.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions. A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Purcell Public Schools is seeking a deregulation/waiver for three years for Purcell Alternative School for a shortened school day of 4 hours 15 minutes to meet the needs of some of the most vulnerable students. Please see the following attachments: class schedule and school calendar.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

Financial impact of not approving the waiver may impact the district's ability to provide staff due to the addition of days and/or time, thus impacting or limiting our flexibility to serve students.

F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Purcell Public Schools has a continual evaluation of program performance and adjusts as necessary to meet the needs of students. Students successful in reaching high school graduation is one area of focus as well as limiting the number of students who dropout. We monitor OSTP, CCRA, ACT, pre-ACT, and NWEA assessments for students. The Alternative Education State Director or appointee evaluates the program annually using the Alternative Education Evaluation Rubric.

** You will be contacted if more information is needed to process this request.

**Purcell Alternative Education
Teaching Schedule
2021-2022**

**Program runs from August 13, 2021 through May 13, 2022
Class will take place in the High School Library each day in session.**

Monday 3:30pm - 7:45pm

Candy McCurdy - English 1, 2, 3, 4
Katie Clayton - Art/Humanities (4pm-5pm)

Tuesday 3:30pm - 7:45pm

Lynn Bayless - Algebra 1, Geometry, Algebra 2, Math/Finance

Wednesday 3:30pm - 7:45pm

Krysta Matthews - OK History, Government, Geography, US History, World History, Physical Education

Thursday 3:30pm - 7:45pm

Emma Rolin- Physical Science, Biology, Environmental Science

Fridays- are for make-up or extra help.

*Melissa Feroli, School Counselor, will see students throughout the week for counseling services between 3:30pm - 4:30pm

*Alternative Education Director - Melissa Madden

*Principal- Jason Sanders

Students are encouraged to maintain employment and/or attend Career Tech during the day while regular school is in session.

Legend

- Non-Instructional day
- Non school day

Key Dates

- Mo, Aug 9 Non-Instructional Day, Professional Development
- Tu, Aug 10 Non-Instructional Day, Professional Development
- We, Aug 11..... Non-Instructional Day, Teacher Work Day
- Th, Aug 12 Instructional Day, 1st Day of School
- Mo, Sep 6 Non school Day, Labor Day
- Th, Oct 14 Instructional Day, Parent-Teacher Conference
- Mo, Oct 18 Non school Day, Fall Break
- Mo, Nov 22..... Non school Day, Thanksgiving Break
- Tu, Nov 23 Non school Day, Thanksgiving Break
- We, Nov 24..... Non school Day, Thanksgiving Break
- Th, Nov 25 Non school Day, Thanksgiving Break
- Mo, Dec 20..... Non school Day, Winter Break
- Tu, Dec 21 Non school Day, Winter Break
- We, Dec 22..... Non school Day, Winter Break
- Th, Dec 23 Non school Day, Winter Break
- Mo, Dec 27..... Non school Day, Winter Break
- Tu, Dec 28 Non school Day, Winter Break
- We, Dec 29..... Non school Day, Winter Break
- Th, Dec 30 Non school Day, Winter Break
- Mo, Jan 3 Non-Instructional Day, Professional Development
- Mo, Jan 17 Non school Day, MLK Jr Day
- Mo, Feb 14..... Non-Instructional Day, Professional Development
- Mo, Mar 14..... Non school Day, Spring Break
- Tu, Mar 15 Non school Day, Spring Break
- We, Mar 16..... Non school Day, Spring Break
- Th, Mar 17 Non school Day, Spring Break
- Fr, May 13 Non school Day, Graduation Day

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Total Instructional Days: 136 Minutes: 34680	Total Non-Instructional: Days: 5 Minutes: 1275	Total Non-School: Days: 224 Minutes: 57120
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Purcell Public Schools

2021-2022

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JULY 2021						
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T-17 S-14

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T-21 S-20

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T-19 S-18

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T-17 S-17

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T-13 S-13

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T-20 S-19

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T-20 S-19

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T-18 S-17

APRIL 2022						
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T-21 S-21

MAY 2022						
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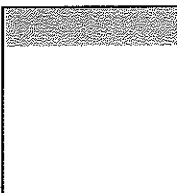
T-11 S-10

JUNE 2022						
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TEACHER/PARENT INFORMATION	
Professional Development	Aug 9, 10 Sep 18 (HC), Jan 3, Feb 14
Parent Teacher Conference (PT)	Oct 4-Sep, Oct 5-Elem, Oct 8 Mar 9 (4-7:30), Mar 11 (4-7:30)
Back to School Night- Elem	Aug 10
Back to School Night- Interm	Aug 10
1st day of School	Aug 12
Commencement/Graduation	May 13
Last Day of School	May 13
Teacher Work Day	Aug. 11, May 16

STUDENTS OUT: NO SCHOOL	
Sep 6	Labor Day
Sep 17	Professional Dev.
Oct 14, 15, 18	Fall Break/Post Conf.
Nov 22-26	Thanksgiving Break
Dec 20-Jan 2	Winter Break
Jan. 3 & 17	Professional Dev., MLK
Feb 14	Professional Dev.
March 11 & 14-18	PT Conf/Spring Break



End of Semesters
Semester 1: Dec 17
Semester 2: May 12

STATE TESTING
TBD

SEM	Days Taught	Prof Days	Work Days/PC	Total
1	82	3	2	87
2	86	2	2	90
Total	168	5	4	177



Purcell Public Schools

Dr. Sheli McAdoo
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Ph: 405.527.2146 | Fax: 405.527.6366

November 30, 2021

Oklahoma State Department of Education
Accreditation Division
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, OK 73105-4599

Re: Deregulation for Alternative Education School Day

To Whom It May Concern:

Purcell Public Schools was provided a letter that granted a deregulation for a shortened school day from the State Superintendent for the 2019-2022 school years. Due to this error, Purcell Public Schools is requesting a deregulation for the 2021-2022, 2022-2023, and 2023-2024 school years for the alternative program classes that are held Monday-Thursday from 3:30 p.m. - 7:45 p.m. This equates to a 4 hour and 15 minute school day.

Many students who attend alternative school programs are in need of schedules that allow for flexibility for working and childcare options. The schedule conducted by the Purcell Alternative program provides the opportunity for students to maintain a schedule that meets their unique needs and situations plus allows teachers to meet their individual learning goals.

Thank you for your consideration of the deregulation of the alternative education program day.

Sincerely,

Sheli McAdoo, PhD.

Superintendent