



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

## MEMORANDUM

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Joy Hofmeister  
**DATE:** December 16, 2021  
**SUBJECT:** Approval of late expenditure reports- Joint Federal Programs

Pursuant to Oklahoma Administrative Code Rule 210:25-3-7(12), “forms requesting reimbursement against any federal program section of the State Department of Education must be received or postmarked on or before August 1 (one) every year.”

Grand View, Kiefer, McAlester, and Varnum Public Schools have provided a good cause letter of explanation and are in payable form. State Board Approval is requested.

Grand View	ESSER II 793	Submitted 11-1-21	\$62,500.00
Kiefer	ESSER II 793	Submitted 11-1-21	\$130,413.25
McAlester	ESSER II 793	Submitted 11-5-21	\$893,988.12
Varnum	CARES	Submitted 09-27-21	\$14,714.37



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Ms. Michelle Dunn  
Executive Director of ESSER II Funds  
Oklahoma State Department of Education  
2500 N. Lincoln Blvd, Suite 115  
Oklahoma City, OK 73105

Dear Ms. Dunn,

Per a conversation between Mr. Adam Whitefield and Grand View Federal Programs Director, Ms. Margaret Carlile, please accept this letter for submission to the Oklahoma State Board of Education. We request payment on a late claim for our 2020-2021 fiscal year.

Grand View School will file a late claim on Project 793 in the amount of \$62,500 for a bus to better allow social distancing. We will accomplish this by adding another transportation route. This purchase was previously approved for ESSER II expenditures during FY '21. Since early summer we have waited for vehicle availability, preparation and delivery from our SDE-approved school bus dealer.

To recap the process: Per Adam's summer discussion with Ms. Carlile, a bus purchase was approved for Project 793. This was to increase our fleet capacity to better allow social distancing. It was contingent on availability of a bus that met our specifications. Late in the fiscal year a bus was located, a purchase order issued, funds encumbered and a bus was ordered. As noted, we are still awaiting delivery of that bus. We finally have confirmation and expect delivery any day now.

A few weeks ago, I had a discussion with Janet Felton, your SDE colleague. I explained that superintendents are cautious that this may be an ongoing issue with schools around the nation. The flood of ESSER funds create product and personnel shortages for school suppliers, manufacturers of educational products, and construction projects in public schools nationwide. This is just another unexpected consequence of COVID's impact on public education and it became apparent on something as ubiquitous as a school bus order.

Thank you for your advocacy on our behalf.

A handwritten signature in black ink, appearing to read "Ed Kennedy".

Ed Kennedy  
Superintendent, Grand View School

Summary Expenditure Report

Code: 11 C034

Fund: 11

County District

FY: 2021

County: Cherokee

District: GRAND VIEW SCHOOL

Fiscal Year

Project No: 793

Budgeted

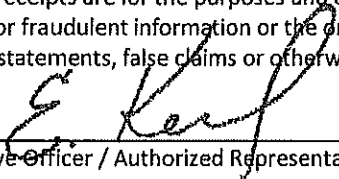
Name: ESSER III

Amount of Approved (Budgeted) Project

\$744,915.10

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims or otherwise. 2 CFR 200.415

Signature:



Date:

8/30/2021

Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 07/01/2021 TO 08/31/2021

Beginning Approved (Budgeted) Balance

\$744,915.10

Function	Object	Function Code	Object Code	Unit Code	Amount
VEH OP SVC	Property	2720	700	105	\$62,500.00
Total Claimed					\$62,500.00
Ending Approved Balance					\$682,415.10

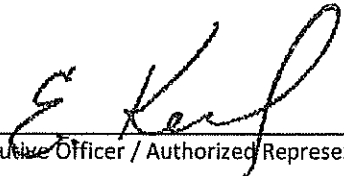
**Detail Expenditure Report**

Code: 11 C034  
 County District  
 District: GRAND VIEW SCHOOL

Fund: 11  
 FY: 2021  
 Fiscal Year Budgeted

County: Cherokee  
 Project No: 793  
 Name: ESSER III

Amount of Approved (Budgeted) Project \$744,915.10

Signature:  Date: 8/30/2021  
 Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 07/01/2021 TO 08/31/2021 Beginning Approved (Budgeted) Balance \$744,915.10

Purchase No	Order Date	-----Warrant----- No	Date	Function Object Unit	-----Vendor----- Name	Amount Paid
776	06/03/2021	2391	08/17/2021	2720-760-105	ROSS TRANSPORTATION	\$62,500.00
Total Claimed						\$62,500.00
Ending Approved Balance						\$682,415.10

# Kiefer Public Schools

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4600 WEST 151st STREET SO. • KIEFER, OKLAHOMA 74041  
918 / 321-3421 • FAX 918 / 321-5216

Randy Shaw, Superintendent

August 30, 2021

Oklahoma State Department of Education  
Federal Programs  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Kiefer Public Schools' Federal Program Director walked out with no notice on July 14, 2021. It was a hard transition with no transition period and no assurance as far as where each program was left. We now have a new Federal Programs Director and she is making every effort to catch up. Two programs had to have final claims corrected and will be submitted with this letter. 789 GEER fund and 793 ESSER II programs are being submitted.

Please allow us to submit the claims so that proper close outs and carry-overs can be done.

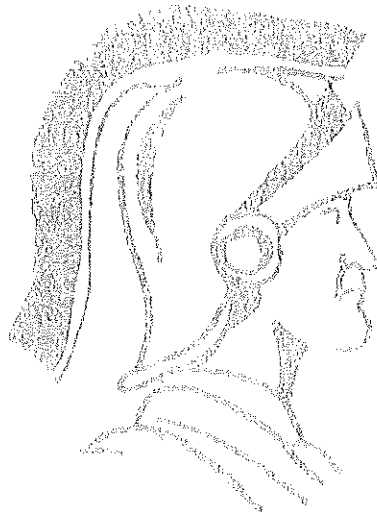
Thank you for your time and effort.

Sincerely,



Randy Shaw

Superintendent





**Detail Expenditure Report**

Code: 19 I018  
 County District  
 District: KIEFER PUBLIC SCHOOL

Fund:  
 FY: 20  
 Fiscal Year Budget:

County: CREEK  
 Project No: 793

Name: ESSER II FORMULA FUND

Amount of Approved (Budgeted) Project

\$408,755.

Signature: Randy Shaw Date: 11-1-21  
 Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 06/01/2021 TO 06/30/2021

Beginning Approved (Budgeted) Balance

\$324,513.

Purchase No	Order Date	-----Warrant----- No	Date	Function Object	-----Vendor----- Name	Amount Pe
34	07/01/2020	2612	06/09/2021	1000-653	DIRECT COMMUNICATIONS, INC.	\$8,969.
421	06/07/2021	2605	06/07/2021	2572-810	KIEFER SCHOOL DAY CARE	\$3,283.
347	11/01/2020	2624	06/15/2021	2620-530	VERIZON WIRELESS	\$401.
427	06/09/2021	2808	06/28/2021	2720-760	AMERICAN HERITAGE BANK	\$24,500.
407	05/13/2021	2810	06/28/2021	2720-760	AMERICAN HERITAGE BANK	\$49,000.
406	05/13/2021	2815	06/29/2021	2720-760	AMERICAN HERITAGE BANK	\$42,695.
50032	07/01/2020	2704	06/17/2021	3120-120	JODIE HUDSON	\$1,437.
50032	07/01/2020	2830	06/30/2021	3120-223	MUTUAL OF OMAHA	\$3.
50032	07/01/2020	2749	06/17/2021	3120-241	AMERICAN HERITAGE BANK	\$100.
50032	07/01/2020	2749	06/17/2021	3120-242	AMERICAN HERITAGE BANK	\$23.
Total Claimed						\$130,413.
Ending Approved Balance						\$194,100.



**“Engaging Minds, Inspiring Hearts, Pursuing Excellence”**

November 5, 2021

Oklahoma State Department of Education  
Oliver Hodge Building  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105

McAlester Public Schools would like to humbly request that we be allowed to submit a late claim for our FY21 ESSER II Project 793 funds. Our District submitted a claim on June 30, 2021 in anticipation of the end of the fiscal year. However, we had several purchase orders opened in April that were awaiting shipping and arrival. We experienced delays with these items. Allowing us to file this claim will finish out the fiscal year and we can then complete the closeout.

We would appreciate your consideration in this matter.

A handwritten signature in blue ink that reads 'Randy Hughes'. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Randy Hughes  
Superintendent McAlester Public Schools



**ESSER II FUNDS**

**Summary Expenditure Report**

**Code:** 61 I080  
 County District  
**District:** McAlester Public Schools

**Fund:** 11  
**FY:** 2021  
**Fiscal Year Budgeted**

**County:** Pittsburg  
**Project No:** 793

**Name:** ESSER II FUNDS

**Amount of Approved (Budgeted) Project**

\$2,472,527.39

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims or otherwise. 2 CFR 200.415

**Signature:**  \_\_\_\_\_  
 Chief Executive Officer / Authorized Representative

**Date:** 10-31-21

**Reporting Period:** Date Range: 07/01/2021 TO 10/31/2021

**Beginning Approved (Budgeted) Balance**

\$2,472,527.39

<b>Function</b>	<b>Object</b>	<b>Function Code</b>	<b>Object Code</b>	<b>Amount</b>
INSTRUCTION	Supplies & Materials	1000	600	\$238.69
Instruction-Related Tech. Svc	Oth Purchased Svcs	2230	500	\$445.04
ADMIN TECH	Oth Purchased Svcs	2580	500	\$29,639.64
ADMIN TECH	Supplies & Materials	2580	600	\$353,214.00
ADMIN TECH	Property	2580	700	\$312,145.03
OP OF BLDG SVC	Purchased Prop Svcs	2620	400	\$116,598.50
OP OF BLDG SVC	Supplies & Materials	2620	600	\$81,707.22
<b>Total Claimed</b>				<b>\$893,988.12</b>
<b>Ending Approved Balance</b>				<b>\$1,578,539.27</b>

**Detail Expenditure Report**

**Code:** 61 I080

**Fund:** 11

County District

**FY:** 2021

**County:** Pittsburg

**District:** McAlester Public Schools

**Fiscal Year Budgeted**

**Project No:** 793

**Name:** ESSER II FUNDS

**Amount of Approved (Budgeted) Project**

\$2,472,527.39

**Signature:**

**Date:** 10-31-21

Chief Executive Officer / Authorized Representative

**Reporting Period:** Date Range: 07/01/2021 TO 10/31/2021

**Beginning Approved (Budgeted) Balance**

\$2,472,527.39

Purchase No	Order Date	-----Warrant----- No	Date	Function Object	-----Vendor----- Name	Amount Paid
898	05/10/2021	9232	07/23/2021	1000-619	Amazon.com	\$238.69
777	04/01/2021	9212	07/20/2021	2230-530	PowerSchool Group LLC	\$445.04
775	04/01/2021	9260	08/10/2021	2580-530	PowerSchool Group LLC	\$3,203.64
776	04/01/2021	9260	08/10/2021	2580-530	PowerSchool Group LLC	\$26,436.00
1025	06/07/2021	9302	10/07/2021	2580-653	Howard Industries, Inc.	\$353,214.00
863	04/28/2021	9288	09/24/2021	2580-733	Digi Security Systems, LLC	\$11,882.35
865	04/28/2021	9301	10/07/2021	2580-733	Digi Security Systems, LLC	\$5,648.33
866	04/28/2021	9301	10/07/2021	2580-733	Digi Security Systems, LLC	\$81,507.93
867	04/28/2021	9301	10/07/2021	2580-733	Digi Security Systems, LLC	\$35,922.65
868	04/28/2021	9301	10/07/2021	2580-733	Digi Security Systems, LLC	\$44,294.09
869	04/28/2021	9301	10/07/2021	2580-733	Digi Security Systems, LLC	\$51,878.25
870	04/28/2021	9303	10/07/2021	2580-733	Skyrider Communications, Inc.	\$52,030.44
864	04/28/2021	9305	10/12/2021	2580-733	Digi Security Systems, LLC	\$28,980.99
918	05/12/2021	9267	08/20/2021	2620-438	Beautiful Rooms, LLC	\$13,978.50
694	02/26/2021	9257	08/10/2021	2620-450	K B General Construction Inc.	\$60,000.00
694	02/26/2021	9283	09/21/2021	2620-450	K B General Construction Inc.	\$42,620.00
764	03/30/2021	9250	07/28/2021	2620-656	The Home Depot Pro	\$81,707.22
<b>Total Claimed</b>						<b>\$893,988.12</b>
<b>Ending Approved Balance</b>						<b>\$1,578,539.27</b>

**Mr. David Brewer**  
Superintendent

**Mrs. Kandle Brewer**  
Psychological/Counseling  
Services Director

**Ms. Heather White**  
Counseling Services



**Varnum Public Schools**  
11929 NS 3550  
Seminole, OK 74868  
(405)-382-1448

**Mrs. Amy Williams**  
HS Principal

**Mrs. Brenda Shockley**  
Elementary Principal

**Hallea Votaw**  
Special Education Director

RE: Late submission of FY20 Cares Relief  
September 27, 2021

To Whom It May Concern:

I would like to apologize for filing this claim in an untimely manner. We had a sudden change in encumbrance clerk and realized some items were not taken care of. We now have new personnel and I as the superintendent have made it a priority to ensure a smoother, timelier process from this point on. I respectfully request that you approve this claim with my assurance that we will be timely from this point on.

SINCERELY,

DAVID BREWER, SUPERINTENDENT

CARES ACT

Summary Expenditure Report

Code: 67 I007

Fund: 11

County District

FY: 2021

County: Seminole

District: Varnum Public Schools

Fiscal Year

Project No: 788

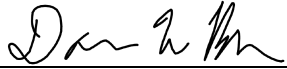
Budgeted

Name: CARES ACT

Amount of Approved (Budgeted) Project

\$75,214.60

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims or otherwise. 2 CFR 200.415

Signature:  Date: 09/13/2021  
Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 04/01/2021 TO 06/30/2021

Beginning Approved (Budgeted) Balance

\$17,835.38

Function	Object	Function Code	Object Code	Unit Code	Amount
INSTRUCTION	Pers Svc-Salaries	1000	100	105	\$13,249.98
INSTRUCTION	Pers Svc-Empl Bfts	1000	200	105	\$1,464.39
				Total Claimed	\$14,714.37
				Ending Approved Balance	\$3,121.01

**Detail Expenditure Report**

**Code:** 67 I007  
 County District

**Fund:** 11  
**FY:** 2021

**County:** Seminole

**District:** Varnum Public Schools

**Fiscal Year**

**Project No:** 788

**Name:** CARES ACT

**Amount of Approved (Budgeted) Project**

**Budgeted**

\$75,214.60

**Signature:** 

**Date:** 09/13/2021

Chief Executive Officer / Authorized Representative

**Reporting Period:** Date Range: 04/01/2021 TO 06/30/2021

**Beginning Approved (Budgeted) Balance**

\$17,835.38

Purchase No	Order Date	-----Warrant-----		Function		-----Vendor-----		Amount Paid
		No	Date	Object	Unit	Name		
50040	08/15/2020	1033	04/23/2021	1000-110-105		KANDLE BREWER		\$291.67
50052	08/19/2020	1051	04/23/2021	1000-110-105		LAUREN NEWMAN		\$2,952.83
50040	08/15/2020	1154	05/20/2021	1000-110-105		KANDLE BREWER		\$840.32
50052	08/19/2020	1171	05/20/2021	1000-110-105		LAUREN NEWMAN		\$2,952.83
50040	08/15/2020	1279	06/18/2021	1000-110-105		KANDLE BREWER		\$291.67
50052	08/19/2020	1295	06/18/2021	1000-110-105		LAUREN NEWMAN		\$2,952.83
50052	08/19/2020	1385	06/23/2021	1000-110-105		LAUREN NEWMAN		\$2,952.80
50052	08/19/2020	1051	04/23/2021	1000-116-105		LAUREN NEWMAN		\$5.01
50052	08/19/2020	1171	05/20/2021	1000-116-105		LAUREN NEWMAN		\$5.01
50052	08/19/2020	1295	06/18/2021	1000-116-105		LAUREN NEWMAN		\$5.01
50052	08/19/2020	1100	04/23/2021	1000-231-105		TEACHERS RETIREMENT OF OKLAHO		\$217.25
50040	08/15/2020	1101	04/23/2021	1000-252-105		TEACHERS RETIREMENT OF OKLAHO		\$22.46
50052	08/19/2020	1101	04/23/2021	1000-252-105		TEACHERS RETIREMENT OF OKLAHO		\$244.48
50040	08/15/2020	1221	05/20/2021	1000-252-105		TEACHERS RETIREMENT OF OKLAHO		\$22.46
50052	08/19/2020	1221	05/20/2021	1000-252-105		TEACHERS RETIREMENT OF OKLAHO		\$244.48
50040	08/15/2020	1344	06/18/2021	1000-252-105		TEACHERS RETIREMENT OF OKLAHO		\$22.46
50040	08/15/2020	1101	04/23/2021	1000-253-105		TEACHERS RETIREMENT OF OKLAHO		\$29.18
50052	08/19/2020	1101	04/23/2021	1000-253-105		TEACHERS RETIREMENT OF OKLAHO		\$301.63
50040	08/15/2020	1221	05/20/2021	1000-253-105		TEACHERS RETIREMENT OF OKLAHO		\$29.18
50052	08/19/2020	1221	05/20/2021	1000-253-105		TEACHERS RETIREMENT OF OKLAHO		\$301.63
50040	08/15/2020	1344	06/18/2021	1000-253-105		TEACHERS RETIREMENT OF OKLAHO		\$29.18
							Total Claimed	\$14,714.37
							Ending Approved Balance	\$3,121.01