



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Joy Hofmeister

DATE: December 16, 2021

SUBJECT: Deregulation for Library Media Services

The following School is requesting deregulation for the 2021-2022 school year in order to provide library services to their students by an alternative means. Approval is recommended.

County	District	Regulation	Alternative Means
Jackson	Duke	OAC 210:35-5-71 OAC 210:35-9-71	Use current library staff member to continue assisting students in the library.
Oklahoma	Millwood (Millwood Elementary Learning Academy)	OAC 210:35-5-71	Use the early childhood lead and instructional coach to assist teachers in the checking in and out of the books.
	3 years		
Canadian	Piedmont	OAC 210; 35-7-61	Use Chromebooks for students to research and request informational resources with the guidance of certified classroom teachers.

* The number in the County category represents the Congressional District.

See the attached map.

ab

Attachments

210:35-5-71. STAFFING.

The school shall provide staffing for the media program through one of the following arrangements:

(1) OPTION A.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

(2) OPTION B.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a half-time assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

210:35-9-71. Staffing.

The school shall provide staffing for the library media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

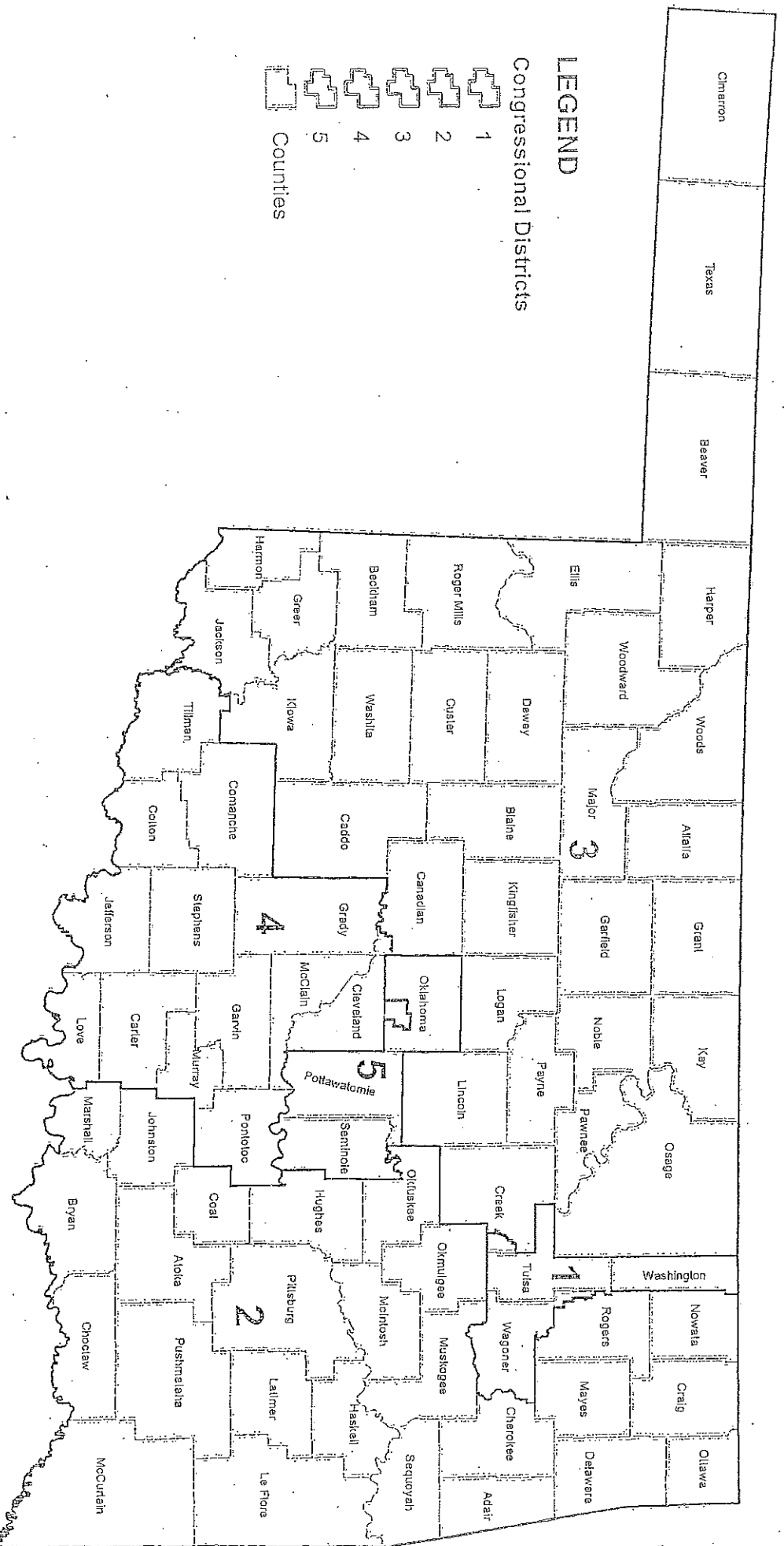
1000 to 1499

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)

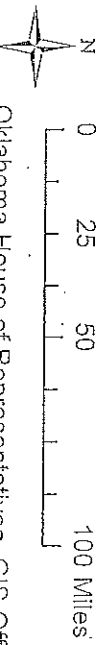
Oklahoma Congressional Districts



LEGEND

Congressional Districts

- 1
 - 2
 - 3
 - 4
 - 5
- Counties



SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 21 - 20 22 school year

Jackson COUNTY _____ Duke Public Schools SCHOOL DISTRICT

PO Box 160 SCHOOL DISTRICT MAILING ADDRESS _____ Duke CITY _____ 73532 ZIP CODE

Duke Elementary/Duke High School NAME OF SITE _____

Jeri Casanova PRINCIPAL SIGNATURE* _____ 07/20/2021 DATE

PRINCIPAL SIGNATURE* _____ DATE

PRINCIPAL SIGNATURE* _____ DATE

Todd Ware SUPERINTENDENT NAME (PLEASE PRINT)

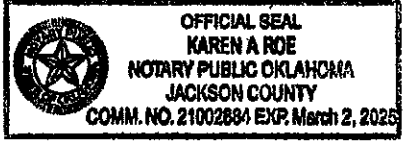
todd.ware@dukeschools.org SUPERINTENDENT E-MAIL ADDRESS

Todd Ware SUPERINTENDENT SIGNATURE* _____ 07/20/2021 DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 7/12, 20 21

Michael Milum BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →



Karen A. Roe NOTARY _____ 7/12/21 DATE

3/2/25 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

One Year Only
 Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS 1 of 1

ENROLLMENT

High School
 Jr./Middle High
 Elementary

148 District Total

10-23-2021 DATE RECEIVED

70 O.S. _____
OAC 200-35-5-71
200-35-9-71
Library Media Service NAME OF WAIVER

- A. Reason for the Deregulation request. Please include how your students would benefit from this deregulation, what alternative means will have to be employed, and negative effects on your alternative education population if your waiver was to be denied.

We do not have certifications in this area. Additionally, our district can not afford a fulltime certified librarian at this time. We have a veteran person that has filled and served in this role for many years.

- B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your alternative education program, i.e., a description of the educational benefits to the students, graduation rate if a waiver has been awarded prior to this year, and the result of the previous years alternative education audit.

If denied, we do not have a staff member that can serve in this capacity. All staff have a more than full daily schedule. In our small district, all students have a great relationship with our current library staff member. She is a huge part of our kids success and desire to read and utilize our library resources.

- C. Educational impact to the district: Results of the Statutory Waiver, i.e., effect on student performance levels, and predicted graduation rate.

I feel our library aide we have has kept the student moral up and we maintain a high level of achievement and interest in the library resources with her presents. We have maintained all services and reading programs just fine in recent years with this deregulation. Without our waiver and our library aide, we would see a negative impact in the library, as we do not have certified staff available to continue the services at the level we currently are providing.

- D. **Timeline:** Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions. A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)
See attachments:

- E. **Any financial impact to the District (positive or negative) for the proposed waiver/deregulation?**
If positive please describe where the available would be reallocated.

This allows great financial savings to the district for our low enrollment in a tiny district (ADM 150). We have deregulated for many years. Primarily, we have done so because we cannot afford an fulltime certified salary in the library. The savings allow us to pay for certified salaries in core subject areas. The year particularly, the savings has allowed us to stretch our budget further for on-line curriculum (Edgenuity) to serve kids virtually and through distance learning during this continued pandemic time we are all working through.

- F. **Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.**
Our library programs help and assist with our RSA and Report Card outcomes. Our library assistant works closely with our RSA instructors in early elementary and sees that we maximize our available resources.

**** You will be contacted if more information is needed to process this request.**

07-12-21

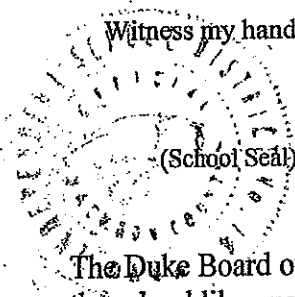
REGULAR MEETING

County of Jackson
State of Oklahoma

I, the undersigned Clerk of Board of Education of Duke Public School District No. I-014, of Jackson County, Oklahoma do hereby certify that prior to December 15th of the last calendar year the date, time, and place of this regular meeting was filed in the office of the County Clerk of Jackson County, Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays, Sundays, and Holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of the School District this 9th day of August, 2021.



April Dill
Clerk, Board of Education

The Duke Board of Education met in regular session at 7:00 a.m. on Monday, July 12, 2021 in the school library with five (5) members present.

The President, Michael Milner, called the meeting to order and roll was taken.

A motion was made by Dean Rice and seconded by Jason Milner to approve the following items under the consent agenda:

- a. Minutes for the June 30, 2021 regular meeting
- b. Activity Fund expenditures and reports
- c. Treasurer's report and review of school's financial status
- d. Bond Expenditures and Financials

Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)

A motion was made by Dean Rice and seconded by Rana Womack to approve the following encumbrances:

-General Fund: 1-30, Building Fund 1-2

Seconded by April Dill. Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)

The superintendent's report included discussion on Covid-19 Return to Learn, Free Athletic Physicals, and the Financial Disclosure Agreement.

A motion was made by April Dill and seconded by Rana Womack to approve a contract with Fun to Functional Occupational Therapy Services for the 2021-2022 school year. Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)

A motion was made by April Dill and seconded by Jason Milner to approve the renewal of the Sublease Agreement dated December 1, 2015 between the District and Jackson County Educational Facilities Authority for the 2021-2022 school year, as required under the provisions of the agreement. Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)

A motion was made by April Dill and seconded by Jason Milner to approve 12 month employee payroll encumbrances for the 2020-2021 school year:

General Fund – 70001-70005

Building Fund – 70001-70002

Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)

A motion was made by Dean Rice and seconded by April Dill to deregulate the school library for the 2020-2021 school year. Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)

A motion was made by Dean Rice and seconded by Jason Milner to approve the student handbook for the 2020-2021 school year, with a modification to the semester exam exemptions. There will not be an exception based on attendance. Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0).

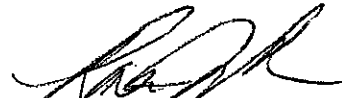
A motion was made by Rana Womack and seconded by Jason Milner to approve the faculty handbook for the 2020-2021 school year, with a modification to the COVID Guidance. It will include that Duke Schools will follow the current CDC guidelines. Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)

There was no new business.

A motion was made by Dean Rice and seconded by April Dill to adjourn at 8:51 a .m. Vote: Dean Rice – Yes; Rana Womack – Yes; Jason Milner – Yes; April Dill – Yes; Michael Milner – Yes. Motion carried (5-0)



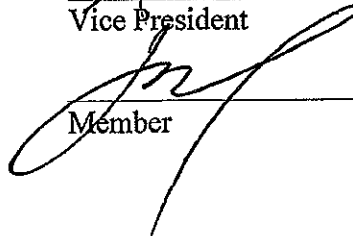
President



Vice President



Clerk



Member

Member

Duke Public Schools

"HOME OF THE TIGERS"

P.O. Box 160
Duke, Oklahoma 73532

Oklahoma State Department of Education
Accreditation Standards Division
2500 N. Lincoln Blvd, Suite 210
Oklahoma City, OK 73015-4599

This letter is to request for the Duke Public School District I-014, Jackson County, a deregulation for our district's Library for the 2021-2022 school year. Deregulation is necessary due to no applicants available for our position. Additionally, we are able to better serve our students, paying certified salaries of core subject areas. We cannot afford a fulltime certified librarian for our small district (ADM 150). We have deregulated our Library for several years, with no negative impacts on student achievement. Please accept our request for deregulation.

Thank you,



Todd Ware
Superintendent of Schools

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 21 - 20 22 school year

Oklahoma _____ Millwood Public School District
 COUNTY SCHOOL DISTRICT

6724 N. Martin Luther King Avenue _____ Oklahoma City _____ 73111
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Millwood Elementary Learning Academy _____
 NAME OF SITE

Candice Hamerovic Greene _____ 10/11/2021
 PRINCIPAL SIGNATURE* DATE

 PRINCIPAL SIGNATURE* DATE

 PRINCIPAL SIGNATURE* DATE

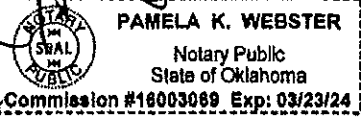
Cecilia J. Robinson-Woods _____
 SUPERINTENDENT NAME (PLEASE PRINT)

crw@millwoodps.org _____
 SUPERINTENDENT E-MAIL ADDRESS

Cecilia J. Robinson-Woods _____ 10/11/2021
 SUPERINTENDENT SIGNATURE* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on Oct 11, 20 21

[Signature] _____
 BOARD PRESIDENT SIGNATURE*



Pamela K. Webster _____ October 11, 2021
 NOTARY DATE

3/23/2024
 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:
 (specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

One Year Only

Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS
1 of 1

ENROLLMENT

High School

Jr./Middle High

Elementary

905 District Total

10/11/2021
 DATE RECEIVED

70 O.S. _____

OAC 200-35-5-71

Library Media
 NAME OF WAIVER
Services

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Millwood Public Schools requests a deregulation for OAC 210:35-5-71. All students at the school site can be served library/media services without the use of a school librarian/media specialist. If the waiver is denied, the district will have to use funds allocated for other programs/services to employ a media specialist.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

As an alternative, Millwood Elementary Learning Academy will implement classroom libraries. Each classroom teacher will have the capability to check out at "Classroom Bookcart" with a selection of grade-level books for their class. The Early Childhood Lead and Instructional Coach will assist teachers in the book check-in and check-out process. This alternative allows teachers to tailor reading selections based on their students' individual needs. Classroom libraries offer ongoing opportunities for teachers to work with students as individuals to find books that will ignite their love for learning, calm their fears, answer their questions, and improve their lives in any of the multiple ways that only literature can. If the waiver were to be denied, students and teachers would not be afforded this opportunity.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Due to this deregulation being awarded previously, students attending Millwood Elementary Learning Academy have had greater access to literacy materials. The school's use of classroom libraries has increased literacy resources for teachers through access to diverse mentor texts and opportunities to differentiate literacy instruction. This availability to access has assisted in the increase in reading comprehension, vocabulary, and critical reading across grade levels.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Teachers will have the capability to check out books for their classroom libraries on a weekly basis. Students will be given the opportunity to choose and read books during an allotted independent reading time and scheduled reading blocks.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

Awarding the deregulation will provide the district the opportunity to continue funding for additional reading curriculum and supplements, including Success For All, Waterford, and Saxon Phonics. These programs are an integral part of the reading curriculum for Millwood Elementary Learning Academy.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Teachers will be evaluated on the use of classroom libraries using OKTLE evaluations, the OKTLE professional learning focus, principal walk-throughs, and teacher daily lessons. For students, the site administrative team will use data from reading benchmark testing and formative assessments to determine effectiveness.

** You will be contacted if more information is needed to process this request.



**MILLWOOD PUBLIC
SCHOOLS**

October 27, 2021

To Whom It May Concern:

Millwood Public Schools is requesting a Deregulation for Library/Media Services for the 2021-2022 school year. The application is being submitted after the October 1 deadline due to the designated employee having to take an unexpected extended absence.

Attached you will our application for Deregulation of Oklahoma Administrative Code 210:35-5-71.

Sincerely,

Cecilia J. Robinson-Woods

Superintendent,

Millwood Public Schools

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 21 - 20 22 school year

Canadian _____ Piedmont Public Schools _____
 COUNTY SCHOOL DISTRICT

615 Edmond Rd NW _____ Piedmont _____ 73078 _____
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Piedmont Middle School _____
 NAME OF SITE

 _____
 PRINCIPAL SIGNATURE* DATE

10.11.21

 PRINCIPAL SIGNATURE* DATE

 PRINCIPAL SIGNATURE* DATE

James White _____
 SUPERINTENDENT NAME (PLEASE PRINT)

james.white@piedmontschools.org _____
 SUPERINTENDENT E-MAIL ADDRESS

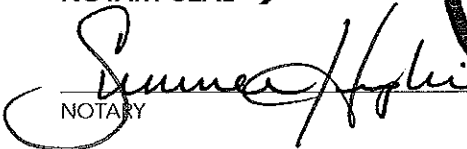
 _____
 SUPERINTENDENT SIGNATURE* DATE

10/11/21

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on October 11, 20 21

 _____
 BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

 _____
 NOTARY DATE



10/11/21

8-6-2022 _____
 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:
 (specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

_____ One Year Only

Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS _____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

0 District Total

RECEIVED NOV 02 2021

DATE RECEIVED

70 O.S. _____

OAC _____

NAME OF WAIVER _____

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Piedmont Middle School is currently undergoing a massive renovation and new construction project. Upon completion, students will enjoy a state-of-the-art Library Media facility equipped with current technology, flexible seating areas, study lounges, reference materials, resources, and a variety of reading materials for pleasure. The expected date of completion is August 2025.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

All Piedmont Middle School students are provided a Chromebook at the start of the school year. This one-to-one device initiative allows highly qualified, certified classroom teachers to directly assist students in their research and quest for informational resources. This personalized, on-going approach benefits the students in their content-directed research. The community library and Piedmont Middle School have worked together to provide an environment conducive to studying and researching for students to access after school.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Deregulation has not been previously awarded to Piedmont Middle School. Student performance is positively impacted with one-to-one Chromebook devices at the students' fingertips, around the clock. In addition, students from Piedmont Middle School also benefit from the positive relationships and experiences at the Piedmont community library.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Piedmont Middle School Library-Media Center is under construction.

Construction is scheduled to be completed by August 2025.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The positive impact to the Piedmont Public School district with the proposed deregulation is the salary savings in not hiring a certified Library Media Specialist. These savings will be applied to salaries of highly qualified, certified teachers in content areas.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The certified classroom teachers will continue to support students and staff with research opportunities, supplemental resources, opportunities for reading for pleasure, etc. The effectiveness of the proposed deregulation will be evaluated through on-going feedback from staff and students.

** You will be contacted if more information is needed to process this request.

PIEDMONT PUBLIC SCHOOLS

713 Piedmont Road North
Piedmont, OK 73078

405.373.2311
piedmontschools.org



December 1, 2021

VIA EMAIL

April Barr
Oklahoma State Department of Education

Re: Waiver/Deregulation of Library Media Services

Ms. Barr,

We apologize for missing the October 1st deadline when submitting our application for the deregulation of Library Media Services.

The pandemic pushed our middle school construction project back and then we began to experience record-high bids. Due to these issues, we were unsure prior to the application due date if our middle school project would begin this school year.

When it appeared likely we would move forward with the project, we had our board approve the application, but this did not take place until after the deadline. Therefore, we submitted the application for possible approval after the deadline as we were not sure of its necessity before then.

Sincerely,

A handwritten signature in black ink that reads "James White".

Dr. James White
Superintendent

#PIEDMONTFOCUS

RELATIONSHIPS | COMMUNICATION | APPRECIATION | INNOVATION | OWNERSHIP | REFLECTION