



IN THE BEGINNING



Greet Everyone

Use a warm tone of voice, friendly gestures & eye contact



Get Organized

Have your students put away their belongings



Daily Attendance

Start the roster on the first day and track weekly



Meals & Nutrition

Nutritious afterschool food & meals are crucial for learning

It all starts with a warm welcome! This sets the tone for an emotionally safe environment.

THE GROUP GATHERS



Bond Together

Develop a sense of belonging with personal updates & peer interaction



Explain Clearly

Present the lesson focus & connect the learning goal to the activity



Spark Ideas

Engage students in planning for projects and activities



Inquire

Be sure to ask open-ended questions throughout the session

It's important to RECONNECT, REGROUP, and REVIEW.

READY, SET, GO!



Be Prepared

Have all materials prepped & ready to go



Time It

Students should not be rushed or finish too early, becoming bored



Bolster Creativity

Provide guidance & opportunities to plan



Model It

Staff models new skills & gives feedback as youth practice



Talk the Talk

Introduce concepts and vocabulary & explain/define



Next Level

Provide an explicit opportunity for all students to build skills



Step It

Break difficult tasks into smaller, simpler steps for ALL students; explain steps in sequence



Participate

Circulate and work hands-on with students at their level

There should be a **BALANCE** of concrete and abstract activities:
Concrete = practicing, doing, making.
Abstract = learning, talking, discussion.

EXPRESSION & REFLECTION



Reflect

Encourage students to express their thoughts about the activity with their peers



Share

Staff models by sharing their emotions and reflections



Connect It

Connect the activity to the broader world & to the students' personal experiences



Strategize

Use strategies to encourage sharing, writing, role-playing, drawing, using props

All youth should have the opportunity to make presentations to the whole group, and participate in a culminating activity at the end of the semester.