

SECONDARY VIRTUAL/DISTANCE LEARNING EXPECTATIONS



SETTINGS

EXPECTATION	Technology Use	Learning Space (Designated space at home or other)	Online Platform (Examples: Google Classroom/Meets, Zoom or Teams)
Stay Safe	Use safe internet practices with devices. Send necessary and appropriate content from my device. Transport my devices safely from place to place.	Wash hands before and after using an electronic device Keep electronic devices clean per your school's cleaning instructions. Keep social distance	Make teacher or online instructor aware if you or a friend are feeling unsafe, in your living or online class environment.
Be Responsible	Return school technology to the charging station when finished using it. Use the computer assigned to me and report any issues to IT.	Identify 1-2 areas in your living environment as designated work/learning spaces Examples: corner of living room, kitchen table, or bedroom Keep your schoolwork or supplies in a designated space Examples: backpack, box, tote, or at-home desk.	Assist classmates and others learning in your home or workspace as needed Turn assignments in thru the designated method (email, google classroom, online learning platform) Dress appropriately for interactive classes and meetings.
Be Respectful	Care for my assigned technology device and other school property. Only use school appropriate websites.	Use positive/kind language to adults and siblings that may interrupt during the class meeting time. Keep space free of distractions	Log in to the class on time, with microphone muted and video on. Keep microphone muted unless answering a question or teacher ask you to unmute. Keep your video, chat, and verbal communication positive, helpful, and on topic.
Stay Engaged & Productive	Use technology for educational purposes to complete assignments. I actively engage in assignments and class discussions	Participate in lessons Turn assignments in by the due date If you don't get it the first time, "it's okay," keep trying	Remain engaged until the teacher dismisses the online class. Use the chat to get help and ask class-related questions Get help from teachers or staff members through email, text, or other digital communication designated by school.