

Oklahoma English Language Arts Standards Curriculum Resource Project Application

Applications Due: February 23, 2018 by 4:00 pm

Successful Applicants will be notified through email March 5, 2018

OVERVIEW

The Oklahoma State Department of Education is seeking English Language Arts educators to participate in the continued development of Oklahoma English Language Arts Standards Curriculum Resource Project (see current work at (<http://elaokframework.pbworks.com>)). The Oklahoma English Language Arts Standards Curriculum Resource Project provides educators with information and tools to support instruction and develop formative assessments aligned to the Oklahoma Academic Standards for English Language Arts. The Curriculum Resource Project will not serve as curriculum itself but is intended to enhance the curricular resources provided by Oklahoma sites and/or districts.

Resources will include the following deliverables:

- updated, enhanced, or new Curriculum Frameworks,
- classroom instructional suggestions and guidance,
- enhanced ELA Lesson Units, and
- other deliverables as determined necessary.

Oklahoma educators will be selected through the process defined in this application to serve as Curriculum Resource Writers. All work will be conducted outside of the educator's regularly scheduled school days and teaching contracted hours.

CURRICULUM RESOURCE WRITERS EXPECTATIONS:

- Writers will participate in a series of virtual meetings outside contract hours that will serve as collaboration opportunities for current project assignments and products with guidance from the ELA Directors.
- Writers will work with other educators to develop resources for the grade-level that they currently teach or have had experience in teaching.
- Writers will meet virtually with other educators to discuss assignments and products being developed.
- Writers will attend four in-person meetings in the Oklahoma City Metro area on the following dates from 9:00am - 4:00pm. Dates and times are subject to change.
 - Monday, June 18 - Tuesday, June 19, 2018
 - Monday, July 23 - Tuesday, July 24, 2018
 - Monday, August 6 - Tuesday, August 7, 2018
- Writers will submit work for the Oklahoma English Language Arts Standards Curriculum Resource Project for review and feedback.

PAYMENT

Oklahoma educators selected through this application process will be paid \$20.00 per hour for work to be completed from April 2018 through September 2018. This fee includes travel costs and other costs related to participating in the project. No other stipends or reimbursements will be made to participating educators for any reason. Workload will be approximately 12 hours a month while teachers are still under contract and approximately 20 hours a month during the summer.

INSTRUCTIONS FOR APPLYING

Please complete the application for consideration to be selected to participate in the development of the Oklahoma English Language Arts Standards Curriculum Resource Project.

NAME AND INFORMATION

FIRST NAME	LAST NAME	MIDDLE INITIAL
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SCHOOL SITE AND DISTRICT OR ORGANIZATION

HOME ADDRESS

CITY	STATE	ZIP CODE
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PREFERRED EMAIL	SECONDARY EMAIL
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PREFERRED PHONE NUMBER	SECONDARY PHONE NUMBER
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CURRENT GRADE LEVEL(S) PLACE AN X NEXT TO ALL THAT APPLY

<input type="checkbox"/> Pre-Kindergarten	<input type="checkbox"/> 2nd Grade	<input type="checkbox"/> 6th Grade	<input type="checkbox"/> 9th Grade
<input type="checkbox"/> Kindergarten	<input type="checkbox"/> 3rd Grade	<input type="checkbox"/> 7th Grade	<input type="checkbox"/> 10th Grade
<input type="checkbox"/> 1st Grade	<input type="checkbox"/> 4th Grade	<input type="checkbox"/> 8th Grade	<input type="checkbox"/> 11th Grade
	<input type="checkbox"/> 5th Grade		<input type="checkbox"/> 12th Grade

Other:

PREVIOUS GRADE LEVEL(S) PLACE AN X NEXT TO ALL THAT APPLY

<input type="checkbox"/> PreK – Kindergarten	<input type="checkbox"/> Early Elementary, 1st-3rd	<input type="checkbox"/> Upper Elementary, 4th-5th
<input type="checkbox"/> Middle School, 6 th -8 th Grade	<input type="checkbox"/> High School, 9 th -12 th Grade	<input type="checkbox"/> College or University

Other:

Preferred Team Placement: Rank your top (3) choices from 1-Most Preferred to 3-Least Preferred. Must have current or prior experience in the grades to be considered other deliverables as determined necessary.

PK-2	6-8
3-5	9-12

APPLICATION QUESTIONS

Please complete the following application questions by creating and sharing a Google Document. Please ensure the document is set to have “Can Comment” access. Read more about how to do this on the [Google FAQ](#). Also ensure your **name and contact information is provided** on your Google Document.

1. How do you currently use the Oklahoma Academic Standards for ELA to guide your instructional planning and decision making?
2. Select a preferred grade level objective of the OAS-ELA. Provide your revision and a narrative of your enhancement and changes for the existing Objective Analysis located at <http://elaokframework.pbworks.com> (*no more than 1 page total*).
3. Using your selected objective from Question 2 (*no more than 2 pages*), identify one other objective and indicate the following:
 - a. Clearly indicate the two objectives to be bundled
 - b. Provide a series of formative assessment tasks teachers would use to assess the students level of understanding for the targeted skills within your bundled objectives
 - c. Determine what your next steps are for those students who are:
 - i. Demonstrating understanding
 - ii. Approaching understanding
 - iii. Developing understanding

Feel free to use the grade level Student Proficiency Levels for support located at <http://elaokframework.pbworks.com>.

4. What qualifications and expertise do you have that makes you an ideal candidate for this position?

SCOPE AND SEQUENCE OF WORK

APRIL - MAY 2018

- A series of virtual meetings will be scheduled in April to provide initial training needed to begin the development of products that will build upon the existing Oklahoma English Language Arts Standards Curriculum Resource Project.

JUNE - SEPTEMBER, 2018

- Curriculum Resource Writers will attend in-person and virtual meetings. The meetings will serve to:
 - outline the expectations and provide additional training and support needed to enhance current products and developing new products that build upon the existing Oklahoma Academic Standards for English Language Arts Curriculum Resource Project,
 - provide time for collaboration, support, and guidance from peers and the Directors of Elementary and Secondary English Language Arts Education for the Oklahoma State Department of Education,
 - provide the opportunity to work virtually and face to face within grade-level and vertical teams to complete assignments and develop products, and
 - and allow for adjustments to be made based on feedback received by the Directors of Elementary and Secondary ELA Education for the OSDE.
- Curriculum Resource Writers will:
 - Meet product deadlines outlined by the Directors of Elementary and Secondary ELA Education for the OSDE.
 - Submit final products outlined by the Directors of Elementary and Secondary ELA Education for OSDE.

RESUME

Please submit a copy of your resume with the application.

VENDOR/PAYEE FORM

Since selected applicants will receive payment for their work with the Oklahoma English Language Arts Standards Curriculum Resource Project, applicants will need to complete a Vendor/Payee Tax Form provided upon selection.

SUBMIT PROOF OF AUTO INSURANCE

Since selected applicants will be traveling to and from in-person meetings and receive payment for their work with the Oklahoma English Language Arts Standards Curriculum Resource Project, applicants will need to submit proof of auto insurance at the time of application.

APPLICATION SUBMISSION (Applications due February 23th, 2018 by 4:00 pm)

Applications can be submitted by e-mail or by mailing them to:

Kida Upshaw

Coordinator, SDE Literacy Team
Oklahoma State Department of Education
2500 N. Lincoln Boulevard, Suite 315
Oklahoma City, OK 73105
Kida.Upshaw@sde.ok.gov

Please use the following subject line: **2018 ELA Curriculum Resource Project**

QUESTIONS

For questions regarding the project or the application contact:

Danielle Calvin

Director of Elementary ELA
Danielle.Calvin@sde.ok.gov
(405) 521-3034

ACKNOWLEDGEMENT

I understand that completing this application does not guarantee my selection to participate in this project. I further acknowledge that if selected I will abide by any non-disclosure agreement and rules of procedure by which the project would operate.

SIGNATURE

DATE

PRINTED NAME

TEACHER CERTIFICATION