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## HQT NOTIFICATION MEMORANDUM

**TO:** District Superintendent  
**FROM:** The Office of Federal Programs  
**SUBJECT:** 2015-2016 Highly Qualified Teacher (HQT) Status  
**DATE:** October 19, 2015

Thank you for all your efforts to help Oklahoma educators achieve the HQT requirements set forth in the *No Child Left Behind Act of 2001* (NCLB). Many LEAs have met the required goal of NCLB and currently have all teachers highly qualified, including special education teachers and alternative education teachers who teach core academic subjects.

The HQT system provides opportunities for teachers and administrators to view highly qualified teacher status online. After the October Accreditation Report is complete, the Office of Federal Programs will perform a minimum of 4 (four) monitoring reviews throughout the year, to ensure that all core academic classes are taught by highly qualified teachers. An LEA that does not meet the requirement to have 100 percent of all core academic content classes taught by a highly qualified teacher is out of compliance with federal regulations [*Section 1119(a) of the ESEA*].

LEAs who do not meet the 100% highly qualified teacher requirement may not receive approval for federal programs applications or authorization for reimbursement of claims until compliance is attained.