Topics Addressed:
> Preparation for October 1 Child Count
> WAVE and OK EdPlan
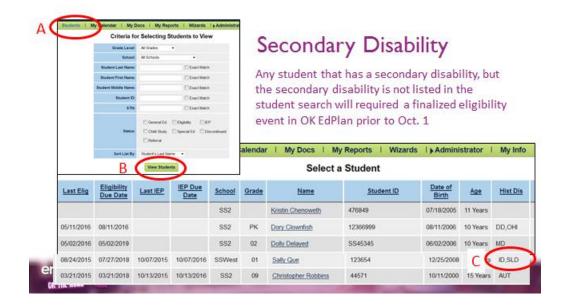> Items in OK EdPlan to be Released
> Child Count Open Door Support at OSDE

Preparation for October 1 Child Count

- **All districts will use the Child Count Report to clean up the existing data in OK EdPlan for October 1st. This report will be available in OK EdPlan on September 1st. The clean up window is September 1 – September 30.**
- **All** students <u>must</u> have a current IEP finalized in OK EdPlan, even students recently eligible during the 2016-17 school year.
- **All** students with a category of Developmentally Delayed in a DD district <u>must</u> have a finalized eligibility document in OK EdPlan prior to October 1.
- All students who have left the district must be exited in OK EdPlan with an appropriate exit reason by going to the student personal tab and making the student inactive.
- **All** students who are moving into a district <u>must</u> have a finalized IEP in the new district prior to October 1.
- All districts with students in the following enrollment status categories MUST go to each student's personal page and update the enrollment status. A finalized IEP is not required. This information is essential for an accurate LRE:
  - Residential facility
  - Correctional facility
  - Homebound/Hospital
  - Private School

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- If a student should has a secondary disability, two disabilities should be listed under HistDis (see pictures below). If the expected secondary disability is not listed, the existing eligibility must be entered and finalized in OK EdPlan. Caution: NOT ALL students are expected to have a secondary disability. This only impacts students who should have a secondary disability.

Secondary Disability

Any student that has a secondary disability, but the secondary disability is not listed in the student search will required a finalized eligibility event in OK EdPlan prior to Oct. 1

Last Elig	Eligibility Due Date	Last IEP	IEP Due Date	School	Grade	Name	Student ID	Date of Birth	Age	Hist Dis
				SS2		Kristin Chenoweth	476849	07/18/2005	11 Years	
05/11/2016	08/11/2016			SS2	PK	Dory Clownfish	12366999	08/11/2006	10 Years	DD,OHI
05/02/2016	05/02/2019			SS2	02	Dolly Delayed	SS45345	06/02/2006	10 Years	MD
08/24/2015	07/27/2018	10/07/2015	10/07/2016	SSWest	01	Sally Que	123654	12/25/2008	11 Years	ID,SLD
03/21/2015	03/21/2018	10/13/2015	10/13/2016	SS2	09	Christopher Robbins	44571	10/11/2000	15 Years	AUT

WAVE and OK EdPlan

We are continuing to receive feedback from districts that they are unable to see students in OK EdPlan. This problem is the result of a combination of factors. To resolve this for your district:

1. Check with the person responsible for the SIS in your district. Make sure they are checking regularly for validation errors from the WAVE.
2. Submit a Help Desk ticket with OMES at 405-521-2444. If problems persist and a help desk ticket has been closed, please submit a second help desk ticket.
3. Some districts have not started the school year yet to release students as exiting the district. Contact the previous district to have the student inactivated.

For more specific information about WAVE communication, please see the attached document.

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Items in OK EdPlan to be Released

Draft vs. Final Report

On August 25, users will have the ability to review which IEPs are in draft or final status in a report called "Draft vs. Final Report." It is not a required report, just helpful to districts who would like to access the information.

Evaluations

On September 1, users will be able to add evaluations within the evaluations tab by component area first. Current eligibility and IEPs do not have to be refinalized. All IEPs and eligibility documentation will be refinalized using the new format as the documents become due.

Goals and Objectives
On September 1 users will be able to add goals and objectives by selecting from the appropriate goal bank, subject and grade level.

Child Count Open Door Support at OSDE

The Oklahoma State Department of Education: Special Education Services is offering Child Count Open Door Support for districts. This is not a training, but an allotted time districts can get individualized support to assist with Child Count preparation in OK EdPlan. Each district will be limited to one 30 minute time period, but multiple representatives per district would be welcomed.

What should I bring? Individuals are welcome to bring a computer, but it is not required, technology will be available on site. Any existing documents or records that need clarification towards the completion of Child Count preparation would be helpful.

When: Tuesday, September 6, 2016 at 9:00 AM - Thursday, September 29, 2016 at 2:30 PM, Multiple dates and times are available for selection.

Where: Oklahoma State Dept. of Education - 2500 North Lincoln Boulevard Room 412, Oklahoma City, OK 73105

Registration: https://www.eventbrite.com/e/child-count-open-door-support-tickets-27314328893#tickets