

Initial Alternative Certification Application

(Supplement to application for Oklahoma Alternative Placement Application)



**OKLAHOMA
Education**

IMPORTANT: This form is to be submitted **AFTER** passing the Oklahoma General Education Test (OGET) and the Oklahoma Subject Area Test (OSAT).

I. INFORMATION UPDATE

<p>Name _____ <div style="display: flex; justify-content: space-around; width: 100%; font-size: small;"> Last First Middle Maiden </div> </p> <p>Address _____ <div style="display: flex; justify-content: center; width: 100%; font-size: small;"> Street or Rural Route Number </div> </p> <p>_____ City State Zip code</p>	<p style="text-align: center; font-size: small;">Social Security Number:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> </tr> </table> <p>() _____ Daytime Telephone Number</p> <p>() _____ Evening Telephone Number</p> <p>_____ E-Mail Address</p>								
<p>Teaching area to be assessed:</p>									

Please Note: Under the *Oklahoma Open Records Act*, the address, telephone number, and email address you provide may be subject to disclosure if OSDE receives an Open Records Request for this information. Your Social Security Number is not an open record and will never be disclosed.

II. CRIMINAL HISTORY DISCLOSURE STATEMENT AND STATEMENT OF INTENT

Pursuant to legislation, 70 O.S. §§ 3-104 and 3-104.1, every applicant is required to answer each of the following questions:

1. During the preceding ten-year period, have you been convicted of a felony?..... Yes ___ No ___
2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude?..... Yes ___ No ___
3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature?..... Yes ___ No ___
4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction?..... Yes ___ No ___
5. Have you ever had adverse action taken against any educator certificate, or any other professional licensure, in Oklahoma or any other state or jurisdiction?..... Yes ___ No ___
6. Is any action now pending against you for alleged misconduct in any school district, court, or before any licensing agency in Oklahoma or any other state or jurisdiction?..... Yes ___ No ___
7. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction?..... Yes ___ No ___

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant's expense.

Are you a United States citizen? Yes ___ No ___

If the answer is no, the following applies to you: Noncitizens of the United States are required to submit documentation proving lawful presence with the application before an Oklahoma teaching credential may be issued or reissued. The Oklahoma teaching credential may be issued/reissued for no longer than the validity of the documentation proving lawful presence. If the documentation proving lawful presence does not have an expiration date that affects the duration of a noncitizen's lawful presence, then the teaching credential shall have the same validity period as the teaching credential of a U.S. citizen.

Are you a United States military spouse? Yes ___ No ___

Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching certificate.

Signature of Applicant _____ Date _____

IMPORTANT NOTICE

Effective November 1, 2001, Oklahoma statute 70 O.S. § 6-190 requires applicants, for initial licensure, to have on file with the Oklahoma State Board of Education a current Oklahoma State Bureau of Investigation (OSBI) criminal history AND Federal Bureau of Investigation (FBI) fingerprint-based criminal history record. If you have not yet submitted completed fingerprint cards, enclose them (UNFOLDED) with the \$59 fee (made payable to L-1 by check, money order, cashier's check or credit card (please see below if paying with credit card*)) at this time. Results will be considered current for one year from the report date.

*If paying by credit card you have two options. You may pay online by visiting www.L1enrollment.com or by telephone at 1(877)-219-0197. Please be sure to include your confirmation number when sending your fingerprints in.

Application Instructions

Please make sure you have included the following:

- \$50 fee (check, money order, or cashier's check) made payable to the Oklahoma State Department of Education (OSDE)
- Fingerprint cards and \$59 fee, (for more information please look under "IMPORTANT NOTICE")
- If you answered yes to any of the criminal history questions please provide all official certified copies of court documents/police records also

Submit all items to the following:

Teacher Certification
2500 N. Lincoln Boulevard Room 212
Oklahoma City, OK 73105-4599
(405) 521-3337