

Jones Public Schools
9200 N. Hiwassee
Jones, OK 73049
www.jones.k12.ok.us

Jones Elementary
405-399-9118

Jones Middle School
405-399-9114

Jones High School
405-399-9122

Mr. Craig Walker
Executive Director of State Assessments
Oklahoma State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, OK 73105

Re: Request for Waiver for Computer-Based Testing Grades 4 & 5

Dear Mr. Walker:

As District Test Coordinator, and as representative of Jones Public Schools, I am writing on behalf of Jones Elementary School (JES) to request a waiver from the CBT requirement for Grades 4 and 5 for 2019 Spring Testing.

JES is a Pre-K through fifth grade, consisting of a total enrollment of 516 students. Currently, our fourth-grade enrollment totals 86 students and our fifth-grade enrollment totals 85 students. The current lab used for testing houses 25 wireless computers, that according to the site readiness test, can be used for testing. It should be noted that our wireless connections have been known to have unstable bandwidth issues, which is concerning when considering the importance placed on the results of state testing.

Regarding our physical plant--due to the placement of the computer lab, all students not testing must be re-routed during testing days, which includes taking them outside the physical plant, even during inclement weather, to ensure a somewhat quiet and secure testing environment. Even then, due to the size and variety of grades housed at the elementary school, this is still not the best testing environment for our students. According to the Site Technology Capacity Tool, testing at 5 days a week, 37 sessions per day (which is not feasible) it would take us five days per week for five weeks. It is doubtful that a stable testing environment can be provided under these conditions.

As we look toward the future, we are in the process of seeking funding for more computers, which would allow us to provide computer-based testing in each classroom, while not disrupting the educational process of our other students. In addition, we are in the process of purchasing adapters for our current computers so that they may be connected into our dedicated T-1 line, allowing our students a stable connectivity and a less stressful testing experience.

Sincerely,

Susan K. Gierhart, M.Ed.
District Testing Coordinator

Process to Request a Waiver from the Grades 4 and 5 OSTP Computer-Based Testing (CBT) Expectation: Responses Due December 7th

Email address *

sgierhart@jonesms.k12.ok.us

District Name *

Jones Public Schools

School/Site Name *

Jones Elementary

Accreditation Code: (County-District) *

County (2 digits) and District (4 alpha numeric (e.g., I089))

55I009

Accreditation Code: (Site) *

Site (3 digits)

105

Contact Name *

Susan Gierhart

Job Title *

District Test Coordinator

Phone Number *

405-399-6927

Email Address *

sgierhart@jonesms.k12.ok.us

Please select the grade(s) *

- Grade 4 ELA/Math
- Grade 5 ELA/Math/Science

Select the extenuating circumstances preventing OSTP administration via CBT. *

- 1. Internet Bandwidth Constraints
- 2. Device Capacity Constraints
- 3. Construction or Physical Plant Issues

Please upload both OSTP Site Capacity Tool Results and a detailed explanation/description of the issue and a plan to address the issue(s) for future administrations.

<https://tinyurl.com/yc6zd2sc> (p.3) *



sitecapacitytooljon...



waiverrequest.doc ...

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Google Forms

OSTP Site Technology Capacity Tool



How to Use: To help calculate your school site capacity, please enter the values for each input metric (blue boxes) in the 'Value' column in the table below. After entering the values, you will notice that the results are updated based on the values you provided. Note: This is an approximation to provide a quantitative picture of device and bandwidth capacity. See Exemplars on the next pages.

Metrics	Value
Total number of devices at site used for testing	25
Total average test size (in MB; this is the same for all grades and contents)	4 MB
District Bandwidth (1 Gbps = 1000 Mbps)	1000 Mbps
Total number of tested students at site	168
Testing window (in weeks)	5 weeks
Number of tested grades at site	2
Tests or sessions given at site	11

Results for above input values:

Prerequisite: Convert district bandwidth from Mbps (mega bits per seconds) to MBps (mega byte per seconds) to calculate measurement units	125
Number of students bandwidth will allow	1,875
Approx. number of students which can test simultaneously, based on bandwidth and number of devices. Note: This does not take into account bandwidth used by other users (i.e. faculty and staff) during test administration.	25
Approx. total number of testing sessions	924
Approx. number test sessions per week	185
Approx. number of test sessions needed per day, testing 5 days a week	37
Approx. number of test sessions needed per day, testing 4 days a week	46
Approx. number of test sessions needed per day, testing 3 days per week	62

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