



JOY HOFMEISTER

STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Joy Hoffmeister  
**DATE:** September 27, 2017  
**SUBJECT:** Deregulation for Library Media Services

The following school is requesting deregulation for the 2017-2018 school year in order to provide library services to their students by an alternative means. Approval is recommended.

<b>County</b>	<b>District</b>	<b>Regulation</b>	<b>Alternative Means</b>	<b>Request Year</b>
Alfalfa	Timberlake	OAC 210:35-5-71 OAC 210:35-9-71	Use a teacher aid three full days and two half days plus hosting of library instructional class once a week at the elementary/Use a teacher aide ½ days with individual teachers supervision of student use.	3
Caddo	Hydro-Eakly	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use a full-time aide with the teachers accompanying students while in the library.	2
Carter	Dickson	OAC 210:35-5-71	Use two full-time aides to maintain the libraries at both sites with the oversight from a high school librarian.	5



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Cherokee	Woodall	OAC 210:35-5-71	Use a full time reading assistant with a degree in Business Management who is currently pursuing her teaching certification alternatively. She worked with library media specialist to developed lesson plans for the year.	2
Cleveland	Little Axe	OAC 210:35-7-61 OAC 210:35-9-71	Use support personnel and certified teacher of specific class will assist.	2
Cleveland	Norman	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use a Library Media Specialist 60 hours per year with a full-time assistant at Dimensions Academy. Use certified teachers as assistants in library to allow the students to self-checkout at all times at the middle school and high school sites.	6
Custer	Weatherford	OAC 210:35-5-71 OAC 210:35-9-71	Use a half-time Library Media Specialist and full time library assistant with additional support from a computer lab assistant at the elementary site. High School ½ time Library Media Specialist and full-time library assistant.	3



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Garvin	Pauls Valley	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use 2 LMS's that will oversee 5 libraries with a full-time paraprofessional at each site.	2
Grady	Tuttle	OAC 210:35-5-71	Use a full-time LMS with teachers bringing students to library as well as high school students assisting and restocking, plus reading to students.	4
Jackson	Duke	OAC 210:35-5-71 OAC 210:35-9-71	Use a full-time paraprofessional as an aide to operate the library.	3
LeFlore	Shady Point	OAC 210:35-5-71	Use a retired librarian and library aide full-time. When the retired librarian and library aide is not available the certified teachers will perform the duties as librarians.	2
LeFlore	Howe	OAC 210:35-5-71 OAC 210:35-9-71	Use a certified English teacher oversight by library media specialist who is serving as coordinator.	3
Lincoln	Meeker	OAC 210:35-9-71	Use a certified teacher conferring with retired library media specialist when necessary.	2



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Love	Greenville	OAC 210:35-5-71	Use a support staff along with a part time aide.	5
Major	Ringwood	OAC 210:35-5-71 OAC 210:35-9-71	Use a JH and HS English teacher three hours per day with a full-time library aide.	5
McClain	Washington	OAC 210:35-9-71	Use a full time library media assistant.	2
Muskogee	Muskogee	OAC 210:35-7-61 OAC 210:35-9-71 OAC 210:35-5-71	Use Librarians while eliminating need in assistants.	1
Muskogee	Porum	OAC 210:35-9-71	Use a certified librarian to oversee the facility while she is in the classroom all day.	2
Oklahoma	Harrah	OAC 210:35-7-61 OAC 210:35-9-71	Use a full time certified library media specialist half time at each site with an assistant feeling in the remainder of the day. Use a certified library media specialist to oversee and run three elementary libraries.	2
Oklahoma	Jones	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use three full time library aides and half time library media specialist.	3



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Pittsburg	Quinton	OAC 210:35-7-61 OAC 210:35-9-71	Use full-time aides and oversight by a certified library media specialist that is serving as a teacher.	4
Roger Mills	Cheyenne	OAC 210:35-5-71 OAC 210:35-9-71	Use a full-time assistant Under the direction of a LMS, who teaches in the regular classroom.	8
Sequoyah	Vian	OAC 210:35-5-71 OAC 210:35-7-61	Use a Library Media Specialist to serve all three sites with a library assistant and an aide.	4
Texas	Guymon	OAC 210:35-9-71	Use a part-time retired librarian with two full time library assistants.	1
Tillman	Grandfield	OAC 210:35-5-71 OAC 210:35-9-71	Request waiver to use a full-time library assistant with the aide of certified teachers.	2
Woods	Waynoka	OAC 210:35-5-71 OAC 210:35-9-71	Use a part time librarian at each of the sites with two full time library aides at each sites.	5

3 Years



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Beckham	Elk City	OAC 210:35-9-71	Use a full-time aide at the HS site with the oversight of a certified librarian from the MS site. Use librarians to work with students. Their library has assistants, volunteers, and students go to the library during their classroom.	2
Cherokee	Hulbert	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use a retired LMS two days a week and a retired teacher three days a week.	2
Cherokee	Norwood	OAC 210:35-5-71 OAC 210:35-7-61	Use a full-time library aide to monitor and assist students with selection of checking out library materials.	1
Delaware	Grove	OAC 210:35-5-71 OAC 210:35-7-61	Use a part-time librarian at the Upper ES site. Use a full-time library clerk with a part-time certified librarian at the MS site.	1
LeFlore	Fanshawe	OAC 210:35-5-71	Use a 1/5 certified librarian and a full time assistant.	3



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Lincoln	Prague	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use full-time aides at each site with oversight by a certified librarian that will accompany the students to the library as needed.	1
McCurtain	Eagleton	OAC 210:35-5-71 OAC 210:35-9-71	Use full-time aides at each site with oversight by a retired LMS that will assist as needed.	1
McIntosh	Eufaula	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use experience library aides for all three sites, with site administrators monitoring and assesses library services as needed.	2
Osage	McCord	OAC 210:35-5-71	Use two full days and three half day librarian assistant for one hour and assistant covering the other hours to serve students during all school hours.	2
Payne	Glencoe	OAC 210:35-5-71 OAC 210:35-9-71	Use full-time assistant at each site to operate library with Stillwater public librarian as advisor.	5
Pottawatomie	Macomb	OAC 210:35-5-71 OAC 210:35-9-71	Use a reading staff to provide access to library materials also partnering with pioneer library system.	7



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Rogers	Claremore	OAC 210:35-9-71	Use a full time LMS with student aides that will assist the Librarian as part of the school to work program.	1
Seminole	Strother	OAC 210:35-5-71 OAC 210:35-9-71	Use current staff trained in media services, uncertified staff will operate the media center for both ES and HS.	1
Seminole	Butner	OAC 210:35-5-71 OAC 210:35-9-71	Use a full-time library assistant to operate the library.	1
Sequoyah	Roland	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use one certified librarian full-time and aides to cover three sites.	1
Stephens	Grandview	OAC 210:35-5-71	Use a full time library aide throughout the day.	4
Texas	Optima	OAC 210:35-5-71	Use two full-time aides with a retired LMS to oversee the library and train the teachers and staff.	1
Tulsa	Skiatook	OAC 210:35-9-71	Use a library assistant and classroom teachers to operate the library.	1





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Tulsa

Sperry

OAC 210:35-5-71  
OAC 210:35-7-61  
OAC 210:35-9-71

Use one full time  
librarian who has  
experience with the  
elementary and  
secondary libraries that  
will oversee the  
elementary and  
secondary libraries with  
two full-time  
assistance.

1

\* The number in the County category represents the Congressional District.  
See the attached map.

ab

Attachments

**210:35-5-71. STAFFING.**

The school shall provide staffing for the media program through one of the following arrangements:

**(1) OPTION A.**

**ENROLLMENT**

**QUALIFIED SPECIALIST REQUIRED**

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

**(2) OPTION B.**

**ENROLLMENT**

**QUALIFIED SPECIALIST REQUIRED**

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

## ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

### 210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

#### ENROLLMENT

#### QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a halftime library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a halftime assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

**210:35-9-71. Staffing.**

The school shall provide staffing for the library media program through one of the following arrangements:

**ENROLLMENT**

**QUALIFIED SPECIALISTS REQUIRED**

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

1000 to 1499

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)

