



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education
FROM: Joy Hofmeister
DATE: August 22, 2019
SUBJECT: Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2019-2020 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years	Student Served
	3 Years		
Mayes	Salina	3	792
Rogers	Oologah-Talala	1	1754

* The number in the County category represents the Congressional District.
See the attached map.

ab
Attachments

Section 42.8. Requirements for Exemption.

A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

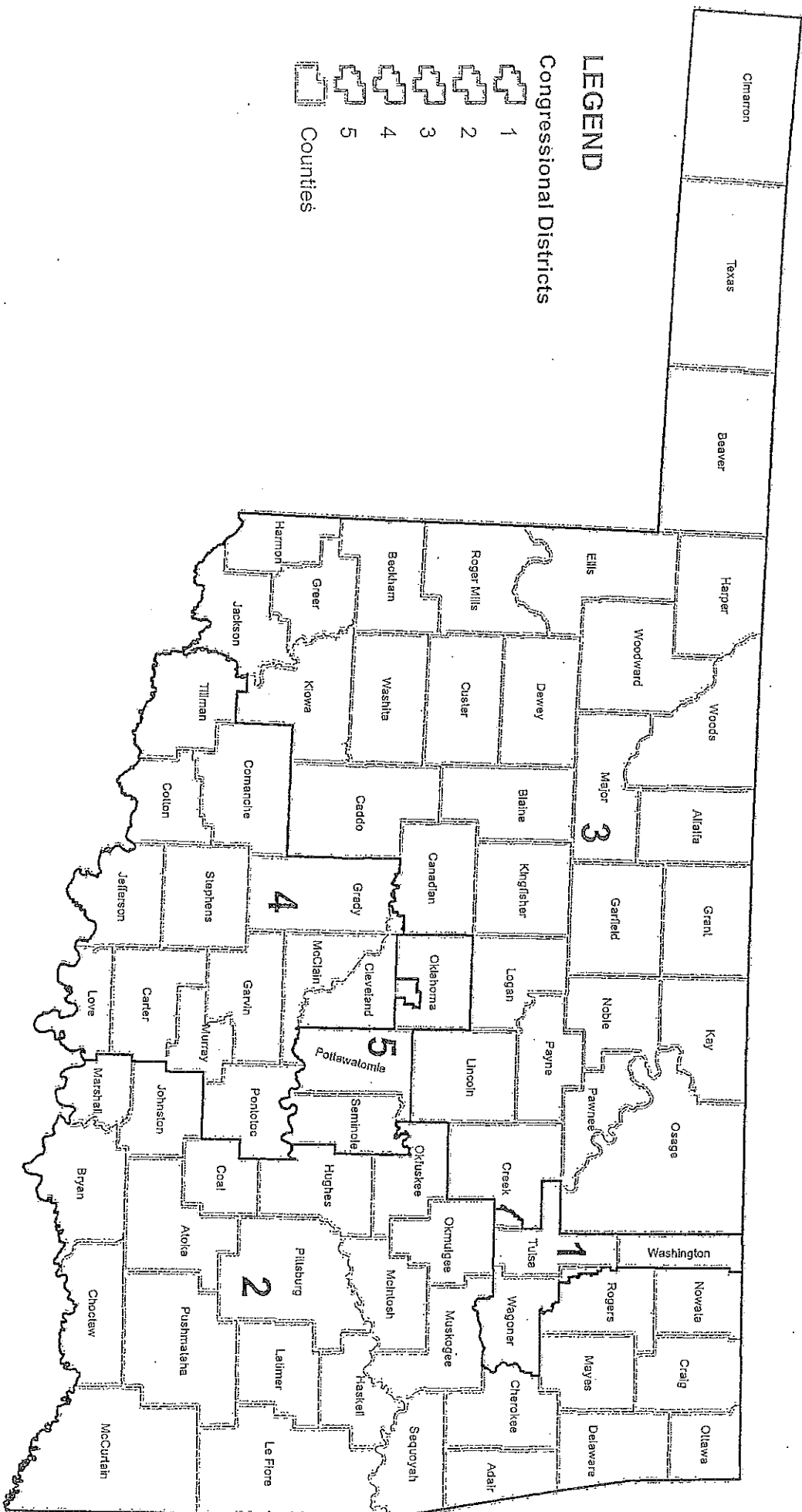
LEGEND

Congressional Districts

1
2
3
4
5

Counties

Cherokee
Texas
Beaver
Harper
Woods
Atlatia
Grant
Kay
Osage
Washington
Nowata
Craig
Ottawa
Delaware
Mayes
Rogers
Pawnee
Pawnee
Payne
Lincoln
Oklahoma
Cleveland
McClain
Pottawatomie
Seminole
Hughes
Pittsburg
Leflore
LeFlore
Haskell
McIntosh
Muskogee
Okmulgee
Creek
Tulsa
Wagoner
Cherokee
Adair
Sequoyah
Caddo
Washita
Beckham
Greer
Kiowa
Comanche
Tillman
Collins
Jefferson
Love
Carter
Johnston
Coal
Aloka
Pushmataha
Choctaw
McCurrah
Marshall
Bryan
Garfield
Noble
Blaine
Dewey
Custer
Roger Mills
Ellis
Major



SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 19 - 20 22 school year

Mayes

COUNTY

Salina Public Schools

SCHOOL DISTRICT

212 E. Ferry St.

SCHOOL DISTRICT MAILING ADDRESS

Salina

CITY

74365

ZIP CODE

Salina Elementary

NAME OF SITE

Honesti Williams

PRINCIPAL SIGNATURE*

07/15/2019

DATE

RECEIVED JUL 19 2019

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Tony Thomas

SUPERINTENDENT NAME (PLEASE PRINT)

tthomas@salina.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

Tony Thomas

SUPERINTENDENT SIGNATURE*

07/15/2019

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on July 15, 20 19

Julie Hamer

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →



Michelle Condit

NOTARY

7-16-19

DATE

07/22/2020

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. § 3-126
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

_____ One Year Only

☒ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

_____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

792 District Total

7-19-19

DATE RECEIVED

70 O.S. 3-126

OAC _____

NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

70 O.S 2-126 Library Media Specialist/Waiver Certification Only- Teacher attending college/university to obtain Library Media Specialist certification.

Darla Tanner will be in her first year as our Elementary Librarian. We are asking for a 3 year waiver of Library Media Specialist from the SDE. Mrs. Tanner is enrolled at Northeastern State University with 7 hours for the Fall of 2019 and her expected graduation date is May 2021.

Mrs. Tanner will continue to work closely with her mentor, Brandi Minor, our high school Library Media Specialist and our Elementary Principal, Honesti Williams.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

Mrs. Tanner will be able to support teachers in raising reading achievement of all elementary students. Mrs. Tanner has taught first grade and was the lead teacher. Her expertise in teaching reading will contribute to the success of our students in the library.

Mrs. Tanner has helped with RTI with 1st students, and will put that expertise to work on a daily basis with all grade levels. Mrs. Tanner is excited about helping teachers in their everyday use of curriculum, to help increase our students reading levels.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Mrs. Williams, elementary principal, has been very pleased with the leadership and success Mrs. Tanner has had in the classroom. Mrs. Williams believes Mrs. Tanner will build a program that will be helpful to teachers, and increase reading levels of all elementary students.

Mrs. Tanner's ability to build relationships with students will allow her to inspire students to love reading.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Mrs. Tanner is currently enrolled at Northeastern State University in the Library Media and Information Technology, M.S. program. She will have completed 13 hours of library courses by May 2020. Mrs. Tanner plans to have her certification by May 2021.

Each semester a copy of course enrollment will be obtained to prove continuance and completion towards certification until all course requirements are met.

Upon completion of coursework, proof of passage of required certification tests will be obtained from Mrs. Tanner.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

There is no financial impact on the district with this move. This move was made because it was in the best interest of our students. Mrs. Tanner is a very passionate and caring teacher that relates well to her students. We feel she is the best candidate for the job.

F. Describe method of assessment or evaluation of effectiveness of the plan.

The high school librarian will serve as the mentor for Mrs. Tanner during the waiver process. They will collaborate on all book selections, activities, library policies, and procedures. Mentor teacher will collaborate with the elementary principal to ensure the library is following proper protocol.

The elementary principal and mentor teacher will meet bi-weekly with Mrs. Tanner to give feed back on her job performance. Recommendations will be given to Mrs. Tanner to help her grow in her position. Mrs. Tanner will also be attending workshops, such OTA conference, ALAN conference, and AASL/ALA mid-winter conference to increase her knowledge of becoming a Library Media Specialist. Salina Public Schools will report annually on Mrs. Tanner's progress towards completion of required coursework and tests. This tracking will be reported to the Salina School Board and the State Superintendent, and State School Board Members until completion by Mrs. Tanner.



June 10, 2019

N00096209
Darla J Tanner
PO Box 505
Salina, OK 74365

CERTIFICATE OF GRADUATE ADMISSION for Fall 2019

This certificate is confirmation of your admission to the Graduate College of Northeastern State University. Your application indicates that you wish to be admitted to the **M.S., Library Media & Information Technology** degree program.

Information regarding your assigned advisor and methods of contact are listed at the bottom of this letter. You should schedule an appointment to see your advisor prior to enrolling. Your advisor will assist you in meeting program admission requirements and filing a plan of study. Your entrance exam must be taken before the close of your first semester of graduate studies. Failure to submit your score will result in your enrollment being blocked.

Please be advised that admission into the Graduate College does not grant you admission into your selected program. You should see your advisor for program admission details.

You are subject to the terms, degree plan, and specifications of the University Catalog and the Graduate Catalog for the academic year in which you matriculate. If you are a returning student, you are subject to the academic requirements of the catalog for the year in which you return.

To activate your student account, you will need to visit the graduate college homepage at this link:
<https://academics.nsuok.edu/graduatecollege/GraduateHome.aspx>

At the graduate college homepage, select "**next steps**". This link will provide you with step-by-step instructions on how to set up your account, check your email, check your holds, and how to enroll.

It is recommended that you visit the goNSU portal from the NSU homepage frequently to view your status. This will be the means in which you can contact your advisor, process enrollment and view your grades. If you need assistance, please call the Help Desk at 918-444-5678.

Should you have additional questions, please contact the Graduate College.

Sincerely,

Cari Keller, J.D.
Dean, Graduate College

Advisor: Dr. Alesha Baker

Email: bakera@nsuok.edu

Program Information:

<https://academics.nsuok.edu/graduatecollege/DegreesCertificate.aspx>



Enrollment Verification

Student Name: Darla Tanner Student ID number: N00096209

Student classification: Bachelor(undergraduate) _____ Master(graduate) XXX

Enrollment Status: Full Time _____ Part Time 7 hours Less than Part Time _____

BACHELOR

MASTER

12 or more hrs = Full Time

6-11 hrs = Part Time

Summer:

6 or more hrs = Full Time

3-5 hrs = Part Time

9 or more hrs = Full Time

5-8 hrs = Part Time

Summer:

5 or more hrs = Full Time

3-4 hrs = Part Time

Semester/ Hours: Summer (5/13/19-8/15/19) _____ Fall (8/19/19-12/13/19) XXX Spring (1/14/19-5/10/19) _____

Expected date of graduation: May 2021

The above information has been verified by Northeastern State University's Office of the Registrar.
Should you have any questions or concerns please contact our office via email at registrar@nsuok.edu.


Janet Kelley, Registrar

July 2, 2019

Date

OFFICE OF THE REGISTRAR

701 N. Grand Ave. | Tahlequah, OK 74464 | P 918.444.2208 | F 918.458.9638

www.nsuok.edu

Concise Student Schedule

N00096209 Darla J. Tanner
Fall 2019
Jul 06, 2019 11:19 am



This page lists the classes for which you are registered for the term. Detailed information about the class is included. Days of the week: M-Monday / T-Tuesday / W-Wednesday / R-Thursday / F-Friday / S-Saturday / U-Sunday.

Name: Darla J. Tanner
Classification: Graduate Master
Level: Graduate
College: Education
Major: Library Media and Info Tech, MS
Education

Address: P.O. 505
Salina, Oklahoma 74365

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
20702	LIBN 5013 01	INTRODUCTION TO LIBRARIANSHIP	Broken Arrow	3.000	GR	Aug 19, 2019	Dec 13, 2019	T	4:30 pm - 7:10 pm	BA Education 114	Carney
20706	LIBN 5523 01	SCHOOL LIBRARY LEADERSHIP AND ADVOCACY	Broken Arrow	3.000	GR	Aug 19, 2019	Dec 13, 2019	TBA	TBA	Online-Education-BA 100	Baker
20704	LIBN 5611 01	PROFESSIONAL NETWORKING AND DEVELOPMENT	Broken Arrow	1.000	GR	Aug 19, 2019	Dec 13, 2019	TBA	TBA	BA Education 161	Carney
				Total Credits:	7.000						

RELEASE: 8.7.1

July 11, 2019

To Whom it May Concern:

I am asking for you to please grant me a Statutory Waiver so that I may work as the librarian at Salina Elementary School. As the school librarian I plan on providing our students with the tools they need to become successful readers!

I taught 1st grade here at Salina Elementary for the last 14 years. This coming Fall will be my 1st year in the library. I believe that my classroom experience and enthusiasm for teaching reading will help me to be a successful librarian. I understand the importance of children learning to love reading at a young age. A good reading foundation is important in helping children to be successful in school and in life! I have assisted children in my classroom with learning to read through the use of technology and books. I was the lead teacher in 1st grade. Part of my job as lead teacher was to budget and maintain the 1st grade financial account book. I also worked hard to collaborate with my co-workers during lesson planning. As a group we turned in common lesson plans. I feel I am patient and helpful when working with colleagues as well as students. I have been trained in Literacy First and have also completed the LETRS reading training. I have taught reading intervention groups. I also have worked in our summer school program where I was able to work with students in grades k-5th on reading and writing.

I have been accepted into the Graduate College at Northeastern State University in Tahlequah, Ok, where I will work towards a masters degree in Library Media and Information Technology. I am currently enrolled for the 2019 Fall semester. I will be taking 7 hours this Fall and 6 hours in the Spring. My expected graduation date will be May of 2021. I am excited about being a librarian and will do my best to convey a love for reading to all students!

Sincerely,



Darla Tanner

P.O. Box 505 Salina, OK 7436

Home/Cell: 918-864-5015

Email: dtanner@salinawildcats.org

Salina Public School

Tony Thomas - Superintendent
Office: 918-434-5091 Fax: 918-434-5346

July 16, 2019

Mrs. Hofmeister & State Board of Education:

Salina Public Schools is requesting your consideration for a statutory waiver in the area of certification for a library media specialist. Our current Elementary Librarian has replaced our High School Librarian who retired this summer. We have a current Elementary Teacher, Mrs. Darla Tanner who has been accepted in the Graduate Program at Northeastern State University to obtain her M.S. Library Media & Information Technology Master's Degree. Mrs. Tanner is enrolled and will start classes this fall. The Salina School Board approved her to become Library Media Specialist at Salina Elementary pending State School Board approval. Mrs. Tanner has taught 1st grade for the last 14 years at Salina Public Schools and has served in a lead teacher capacity.

We are committed as a school district to give Darla Tanner the support and resources that will allow her to fulfill the deregulation guidelines established by the Oklahoma State Board of Education. The position of library media specialist is a very difficult position to fill, and we are fortunate to have found a teacher who is willing and committed to return and receive her Master degree in Library Media Specialist. Our vision's focus is to instill the love of learning in every student in our school district, and Mrs. Tanner will help complete this vision as a library media specialist.

This is to verify that Salina Public Schools supports our decision to assign Darla Tanner to be our Elementary Library Media Specialist, pending the State Department of Education's approval of wavier 70 OS 3-126.

We want to thank you for your consideration and if you have any further questions, we look forward to answering them. Please feel free to contact me at (918)868-7455.

Sincerely,



Tony Thomas
Superintendent
Salina Public Schools



Salina Public School

Tony Thomas - Superintendent

Office: 918-434-5091 Fax: 918-434-5346

July 16, 2019

I request to approve the statutory waiver for Darla Tanner to be assigned to Library Media Specialist for the 2019-2020 school year.

Motion was made by Julie Gaskins and seconded by Johnny Morris and the motion passed 5-0.

Motion made and passed at the July 15, 2019 Salina School Board Meeting.

If you have any questions or concerns please feel free to contact me at (918)434-5348.

Sincerely,



Tony Thomas
Superintendent
Salina Public Schools



Need Ltr. from educator sign and dated

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 19 - 20 20 school year

Rogers

COUNTY

Oologah-Talala

SCHOOL DISTRICT

10700 S Highway 169

SCHOOL DISTRICT MAILING ADDRESS

Oologah

CITY

74053

ZIP CODE

Oologah Upper Elementary

NAME OF SITE

Keona Adkins

PRINCIPAL SIGNATURE*

08/08/2019

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Max Tanner

SUPERINTENDENT NAME (PLEASE PRINT)

max.tanner@oologah.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

Max Tanner

SUPERINTENDENT SIGNATURE*

8/8/2019

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 8-12-2019

Don Toss

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

DEBORAH L. WALLIS
Notary Public, State of Oklahoma
Commission # 15003890
My Commission Expires 04-27-2023

Deborah L. Wallis

NOTARY

8-12-19

DATE

4/27/2023

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. 3-126
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:



One Year Only

Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

1 High School

1 Jr./Middle High

1 Elementary

1754 District Total

Aug. 14, 2019
DATE RECEIVED

70 O.S. 3-126

OAC _____

NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

Mrs. Fitzgerald has been working under a previous waiver at Tulsa Public Schools. She is very close to finishing her Master's degree in Library Media Science. She will finish this school year and will apply certification. We had no other applicants who were qualified for this job when it was posted.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

The position of Library Media Specialist is extremely beneficial to the students in our building. The librarian plays an important part in the development of reading, language, and technology based skills, and she is teaches lessons that incorporate both academics and the love of reading. Mrs. Fitzgerald's experience working as both a public school librarian and the librarian of a public library will allow her to provide a well-rounded, highly engaging experience to all our students.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Mrs. Fitzgerald will serve two students in our district, both the Upper Elementary and the Middle School. This extends her influence to over 700 students. For these students, she will be teaching both reading and language arts skills, and demonstrating how to apply those skills in the world of media and technology. Mrs. Fitzgerald will be teaching a portion of the OAS Language Arts skills in her weekly library classes and this will help emphasize and strengthen the teaching students receive in their classes.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Mrs. Fitzgerald will see all elementary classes for 30-45 minutes each week for instruction in library and language arts skills. She will also instruct middle school students during classes scheduled on an individual basis by the teachers. She is responsible for the Gifted and Talented program at the Upper Elementary. In addition to teaching her classes, she will maintain and operate the library for the Upper Elementary and Middle School on a full-time basis.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

The district will pay Mrs. Fitzgerald according to the board approved salary schedule.

F. Describe method of assessment or evaluation of effectiveness of the plan.

The TLE system will be used to evaluate the effectiveness of Mrs. Fitzgerald's teaching. In addition, data will be gathered regarding library usage, number of books checked out, etc. to determine if she is effectively enticing students to visit and check books out.


To Whom It May Concern:

I began working on my Master's Degree in Library Science from the University of North Texas in August of 2017. I have currently completed 21 of the 36 hours required. I have a 3.4 GPA. I will begin classes again on August 19th and I am currently doing my Practicum through Tulsa Community College Library. By May of 2020 I will have my Practicum completed and I will have at least 27 hours finished. My last 9 hours will require some travel back to Texas, and I am going to do as much of that as I can over the Summer of 2020. I will complete my Master's Degree no later than May of 2021. I am hoping for December of 2020, but I may need the Spring semester in order to finish well. I am working as I go through school, and I want to maintain a solid GPA and not over extend myself. The University of North Texas allows for five years to finish from the time you begin, and I will finish in four.

I was the school librarian for Gilcrease Elementary from March 2018 – May 2019. Gilcrease was part of Tulsa Public Schools. It has been consolidated with another school. I am currently hired to be the school librarian for Oologah-Talala Upper Elementary.

I hope this answers any questions about my Graduate work.

Thank You,

 8-14-19

Susanna Fitzgerald

8-14-2019



UNIVERSITY
OF NORTH TEXAS

TOULOUSE GRADUATE SCHOOL

Student ID #: 11257282
Semester: 2017 Fall
Tuition: Resident
Major (Program/Plan): LISC-MS

August 11, 2017

Susanna Joy Fitzgerald
6250 Rosewood Dr Apt 801
North Richland Hills TX 76180-4960

Dear Ms. Fitzgerald:

Congratulations! You have been admitted to work toward the Master of Science in Library Science program. UNT provides an exciting place to pursue your graduate education and we are committed to your success. At UNT you will find the education and support you need to realize your goals and expand your horizons.

You are now eligible to register during the upcoming enrollment period. Please visit your student portal at my.unt.edu for important information about enrollment dates, registration and class schedules.

I look forward to having you as a graduate student at the University of North Texas and becoming a part of the excitement of discovering real solutions, creating new opportunities and making a difference in the world. Please contact us if you have any questions about making the most of your graduate education.

Sincerely,

Victor Prybutok,
Vice Provost for Graduate Education and
Dean of the Toulouse Graduate School

OOLOGAH-TALALA PUBLIC SCHOOLS

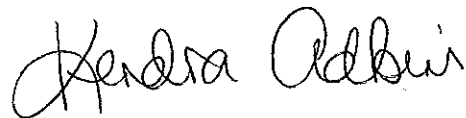
Established 1896

August 9, 2019

To whom it may concern:

We are asking for a deregulation for Susanna Fitzgerald for Library Media Specialist. Mrs. Fitzgerald has previously been on a one-year waiver with Tulsa Public Schools and has been hired by our school district for the 2019-2020 school year. She is currently enrolled with the University of North Texas, and will finish her Master's degree in Library Science in Spring 2020, at which point she will seek full certification. Thank you for your help and attention in this matter.

Best regards,



Kendra Adkins
Principal
Oologah Upper Elementary



Superintendent