



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education
FROM: Joy Hofmeister
DATE: September 26, 2019
SUBJECT: Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2019-2020 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years	Student Served
Rogers	Verdigris	4 of 4	1417
		3 Years	
Woods	Alva	1 of 1	1044

* The number in the County category represents the Congressional District.
See the attached map.

ab
Attachments

Section 42.8. Requirements for Exemption.

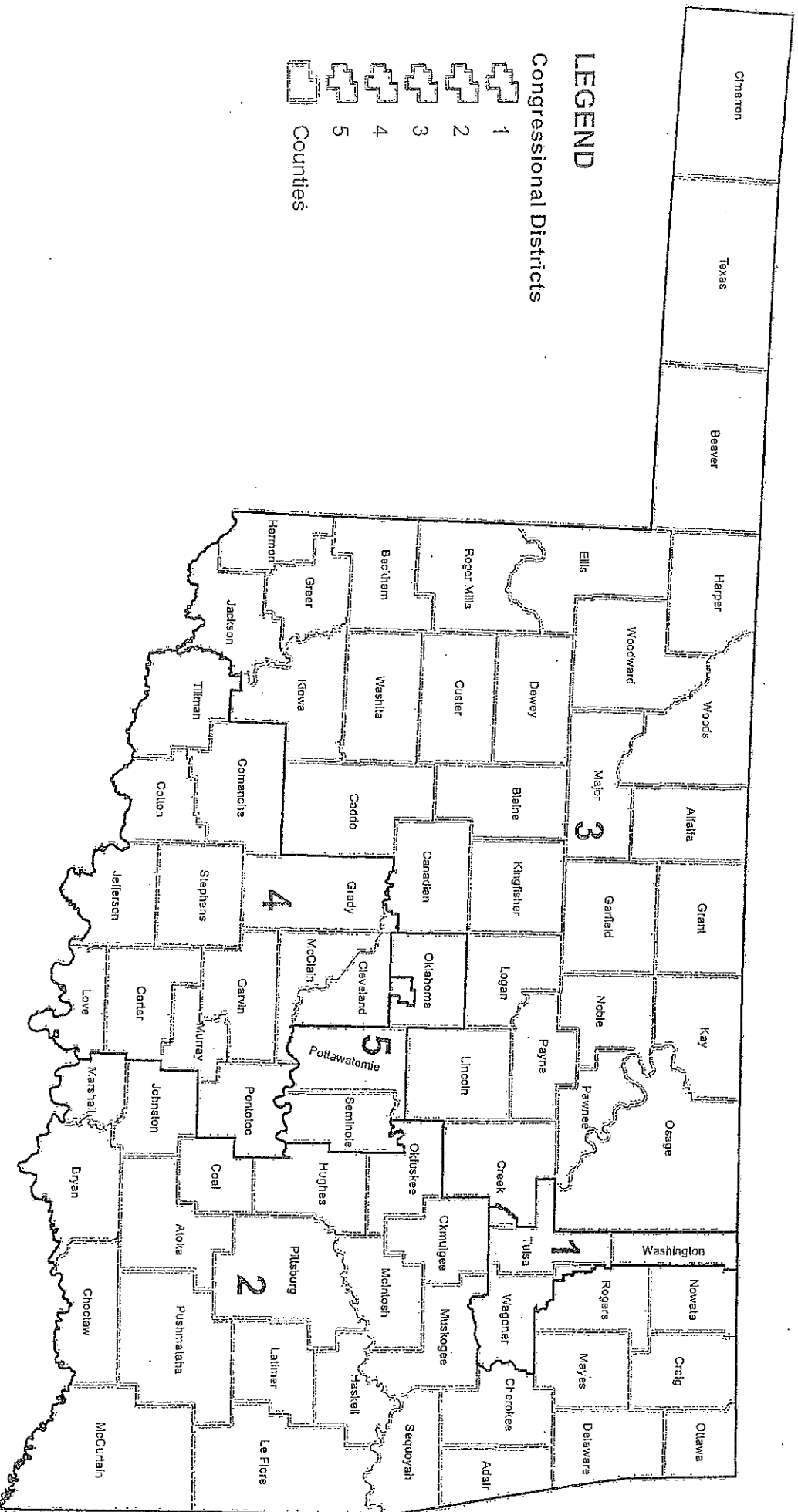
A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

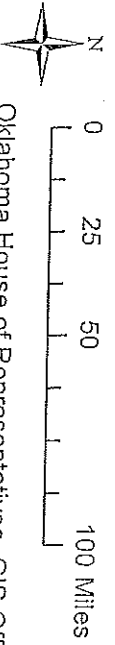
Oklahoma Congressional Districts 2012 - 2020 Elections



LEGEND

Congressional Districts

- 1
 - 2
 - 3
 - 4
 - 5
- Counties



SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 19 - 20 20 school year

Rogers _____ Verdigris _____
 COUNTY SCHOOL DISTRICT

26501 South 4110 Road _____ Claremore _____ 74019 _____
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Verdigris High & Junior High School _____
 NAME OF SITE

Randal Rosebuer _____ 08/12/2019 _____
 PRINCIPAL SIGNATURE DATE

Sam J. King _____ 08/12/2019 _____
 PRINCIPAL SIGNATURE* DATE

 PRINCIPAL SIGNATURE* DATE

Michael Payne _____
 SUPERINTENDENT NAME (PLEASE PRINT)

26505 South 4110 Road Claremore, OK. 74019 _____
 SUPERINTENDENT E-MAIL ADDRESS

Michael Payne _____ 08/12/2019 _____
 SUPERINTENDENT SIGNATURE* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 08-12, 20 19

Larry Collins _____
 BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

Yvonne Paul _____ 8/12/19 _____
 NOTARY DATE

2/28/21 _____
 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. 3-126
 (specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

RECEIVED SEP 03 2019

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

One Year Only
 Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS
4 of 4

ENROLLMENT

High School
 Jr./Middle High
 Elementary

1417 District Total
9-3-19
 DATE RECEIVED

70 O.S. 3-126
 OAC _____

Library Media Specialist
 NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

On August 2nd, 2019 our current Librarian Resigned to take a position at another public school. We advertised immediately in the Tulsa World and on our School website. We received applications from two qualified applicants, both near the end of completing their certified Librarian Media Specialist degree. We selected Viki Holbrook, a teacher with 18 years of experience in the classroom. She has two classes to complete this fall and pass her test to be a certified Library Media Specialist.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

Viki was a classroom teacher for 18 years for another public school system. The majority of her career has been spent teaching English at various levels. These educational experiences as well as her current library media education will be a great asset in the Library for our secondary students.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

The librarian will serve the Junior High School and High School libraries with an assistant. It is our belief with her English background and use of current technology, that she will be able to improve our test scores in English and other testing areas.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

This teacher (Viki Holbrook) has completed all but two classes necessary to graduate with her Library Media Specialist Degree for Northeastern State University. She is currently enrolled in both classes this Fall. She plans on completion of her Library Media Specialist certification prior to the 2020-2021 school year.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

None

F. Describe method of assessment or evaluation of effectiveness of the plan.

The High School Principal will evaluate this librarian using the same methods as used for our classroom teachers.

** You will be contacted if more information is needed to process this request.

Verdigris Public School

Michael Payne
Superintendent

26501 South 4110 Road
Claremore, Oklahoma 74019-2591

Phone : 918-266-7227
Fax: 918-266-3910

August 15, 2019

Accreditation Standards Division,

I am currently enrolled at Northeastern State University in the library media program. I have completed twenty eight (28) credit hours, with a 3.89 GPA. I am enrolled in the remaining six (6) hours this fall. I will complete the coursework at the end of the fall semester. I will have all components necessary for certification as a Library Media Specialist completed by the end of the 2019-2020 school year.

Thank You,



Viki L. Holbrook
Verdigris Public Schools
Secondary Librarian

Concise Student Schedule

N00017947 Viki L. Holbrook
Fall 2019
Aug 15, 2019 10:38 am



This page lists the classes for which you are registered for the term. Detailed information about the class is included. **Days of the week: M-Monday / T-Tuesday / W-Wednesday / R-Thursday / F-Friday / S-Saturday / U-Sunday.**

Name: Viki L. Holbrook **Address:** Box 184
 Inola, Oklahoma 74036
 United States

Classification: Graduate Master

Level: Graduate

College: Education

Major: Library Media and Info Tech,MS
 Education

<u>CRN</u>	<u>Course</u>	<u>Title</u>	<u>Campus</u>	<u>Credits</u>	<u>Level</u>	<u>Start Date</u>	<u>End Date</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Instructor</u>
20701	LIBM 5513 01	INFORMATION & RESOURCES & SERVICES	Broken Arrow	3.000	GR	Aug 19, 2019	Dec 13, 2019		TBA	Online- Education- BA 100	Baker
20706	LIBM 5523 01	SCHOOL LIBRARY LEADERSHIP AND ADVOCACY	Broken Arrow	3.000	GR	Aug 19, 2019	Dec 13, 2019		TBA	Online- Education- BA 100	Baker
Total Credits:				6.000							

RELEASE: 8.7.1

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Issued To:
Viki Holbrook

Name: Viki L Holbrook
Student-ID: XXXXX6131
Date of Birth: 13-DEC
Date Issued: 08-AUG-2019
Page Number: 1

NORTHEASTERN STATE UNIVERSITY



Tahlequah, Oklahoma 74464-2399

Course Level: Graduate

Master of Science

Major: Library Media and Info Tech, MS

SUBJ NO. COURSE TITLE CRED GRD PTS R

Institution Information continued:

Fall 2019
IN PROGRESS WORK
LIBM 5513 INFO & RESOURCES & SERVICES 3.00 IN PROGRESS
LIBM 5523 SCHOOL LIB LEADER & ADVOCACY 3.00 IN PROGRESS
In Progress Credits 6.00
***** TRANSCRIPT TOTALS *****
Earned Hrs GPA Hrs Points GPA
TOTAL INSTITUTION 28.00 28.00 109.00 3.89
TOTAL TRANSFER 0.00 0.00 0.00 0.00
OVERALL 28.00 28.00 109.00 3.89
***** END OF TRANSCRIPT *****

INSTITUTION CREDIT:
Spring 2017
LIBM 5023 ADV MATERIALS FOR CHILDREN 3.00 B 9.00
LIBM 5123 ADV ADMN FOR LIBR MEDIA CENTER 3.00 A 12.00
Ehrs: 6.00 GPA-Hrs: 6.00 Opts: 21.00 GPA: 3.50
Graduate Good Standing
Fall 2017
LIBM 5313 ADV MATERIALS FOR YOUNG ADULTS 3.00 A 12.00
LIBM 5611 LIBRARY MEDIA WORKSHOP 1.00 A 4.00
READ 5113 EMERGENT & EARLY LIT DEV 3.00 A 12.00
Ehrs: 7.00 GPA-Hrs: 7.00 Opts: 28.00 GPA: 4.00
Graduate Good Standing

Spring 2018
LIBM 5013 INTRODUCTION TO LIBRARIANSHIP 3.00 A 12.00
LIBM 5413 ACQ & ORG OF LIBRARY MATERIALS 3.00 A 12.00
Ehrs: 6.00 GPA-Hrs: 6.00 Opts: 24.00 GPA: 4.00
Graduate Good Standing

Fall 2018
EDUC 5103 EDUCATIONAL RESEARCH 3.00 A 12.00
EDUC 5633 COGNITIVE LEARNING STYLES 3.00 A 12.00
Ehrs: 6.00 GPA-Hrs: 6.00 Opts: 24.00 GPA: 4.00
Graduate Good Standing

Spring 2019
EDUC 5823 ADV TECHNOLOGY IN EDUCATION 3.00 A 12.00
LIBM 5902 LIBRARY MEDIA CAPSTONE 2.00 I 0.00
Ehrs: 3.00 GPA-Hrs: 3.00 Opts: 12.00 GPA: 4.00
Graduate Good Standing
***** CONTINUED ON NEXT COLUMN *****

REJECT DOCUMENT IF SIGNATURE IS DISTORTED

AN OFFICIAL SIGNATURE IS WHITE ON A GREEN BACKGROUND

JANET E. KELLEY, REGISTRAR

THE NAME OF THE UNIVERSITY IS PRINTED IN WHITE ACROSS THE FACE OF THE FILE X8 1/2 TRANSCRIPT

Username Password

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[Job Listings](#) [Help](#)

Secondary Librarian

Job Description

Verdigris Public Schools is now accepting applications for the 2019-2010 School Year for a Secondary Librarian.

<i>Primary Location</i>	Verdigris High School
<i>Salary Range</i>	Per Year
<i>Shift Type</i>	Full-Time

Apply Now

Applications will be accepted beginning
Wednesday, July 31, 2019 12:00 AM
(Central Standard Time)

[Print Job Posting](#)

[Download Job Posting](#)

 [Tweet](#) [Save](#)

Tell a Friend

Do you know someone who should apply for this job? Send this job posting to him or her! We'll send an email and include the job details and a link to this posting.

Recipient's Name

Recipient's Email

Your Name

Your Email

Send me a copy

Verdigris Public Schools
26501 S. 4110 Rd.
Claremore, OK 74019
918-266-7227
918-266-3910

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Verdigris Public School

Michael Payne
Superintendent

26501 South 4110 Road
Claremore, Oklahoma 74019-2591

Phone : 918-266-7227
Fax: 918-266-3910

August 12, 2019

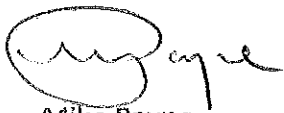
Accreditation Standards Division,

Verdigris Public Schools is seeking a Statutory Waiver / Deregulation (70 O.S. § 3-126) for a Library Media Specialist. Our HS/JH Librarian resigned and took a job for Claremore Public Schools August 2, 2019. We posted the job on our website and the Tulsa world the same day. We were fortunate to find Viki Holbrook a veteran teacher, who is only two classes away from completing her Library Media Specialist degree from NSU. She will complete all necessary Library Media Specialist course work at the end of the Fall Semester. Her teacher certificate number is #190206.

If any more information is needed, please contact me at (918-266-7227) or mpayne@vps.k12.ok.us).

Thank you for your consideration.

United for Education,



Mike Payne
Superintendent
Verdigris Public Schools

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Our Library Media Specialist candidate is in the process of application for Graduate school at the University of Central Oklahoma. The application is submitted, supplemental documentation submitted, and application is waiting for review by the Graduate College of Admissions. Our Library Media Specialist plans to complete the program in three years, graduating Spring 2022 after passing the Certification exam for the state of Oklahoma.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

No financial impact to the District is foreseen.

F. Describe method of assessment or evaluation of effectiveness of the plan.

We will use the Certified Library/Media Specialist template in OKTLE for evaluations and use the other certified person in our district as a mentor to assist with everyday issues where needed to be sure effectiveness is achieved.

** You will be contacted if more information is needed to process this request.

Name	Cara Bradt			ID #:	20490150
ADDRESS:	1001 8th Street				
CITY:	Alva	STATE:	OK	ZIP:	73717
PHONE:	580-327-7001	E-MAIL:	crbradt42@rangers.nwosu.edu		

Teaching Certification

Required Courses

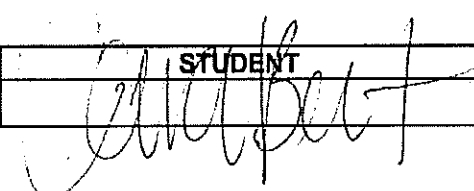
COURSE PREFIX	COURSE NUMBER	COURSE TITLE	CR HRS	SEMESTER COMPLETED
IME	5013	Young Adult Library Resources (online - 15hrs FE & Key Assesment)	3	Fa 19
IME	5053	School Library Administration (online - Key Assesment)	3	Sp 20
IME	5063	School Library Foundations (online - 15hrs FE)	3	Fa 20
IME	5223	Collaborative Instructional Processes (online - 15hrs FE/Key Assesment)	3	Sp 21
IME	5233	Children's Library Resources (online - 15 hrs FE)	3	Sp 20
IME	5333	Advanced Literature Resources (online)	3	Su 20
IME	5423	Library Information Retrieval Systems (online)	3	Fa 20
IME	5453	Collection Management (online - 15 hrs FE/Key Assesment)	3	Fa 21
IME	5533	School Library Advocacy (online 7.5hrs FE)	3	Fa 21
IME	5863	School Library Technology (online - 7.5hrs FE-Key Assesment)	3	Sp 21
IME	5883	Capstone (online - Key Assesment)	3	Sp 22
ESFR	5013	Foundations of Educational Research (hybrid or F2F)	3	Su 21

Grand Total	36
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FE = Field Experience

I understand that I may not make any changes to my Plan of Study without prior approval from the Program Coordinator/Advisor. If I take any coursework that is not listed on my Plan of Study, the Program Coordinator/Advisor is not obligated to apply the coursework toward my degree.

APPROVED BY: Program Coordinator	DATE

STUDENT	DATE
	7/22/19



Name	Cara Bradt			ID #:	20490150
ADDRESS:	1001 8th Street				
CITY:	Alva	STATE:	OK	ZIP:	73717
PHONE:	580-327-7001	E-MAIL:	crbradt42@rangers.nwosu.edu		

Teaching Certification

Required Courses

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APPROVED BY: Program Coordinator	DATE

STUDENT	DATE
	7/22/19

ALVA HIGH SCHOOL



A Symbol of Excellence

Office of the Principal
(580) 327-3682

501 14th Street
Alva, Oklahoma 73717

For the 2019-2020 school year at Alva High School library:

1. Schedule of operation- Each day students are in session and the specialist will attend all professional development required by the district.
2. Hours of operation- Library will be open and accessible to students from 8-3:30 each school day.
3. Staffing- Library will be staffed by Cara Bradt each day and may at times be covered by an assistant for lunch a break.

ALVA INDEPENDENT SCHOOL DISTRICT 001

418 FLYNN STREET ALVA, OK 73717

9/11/2019

Cara Bradt
Alva Independent School District 001
418 Flynn Street Alva, Ok 73717

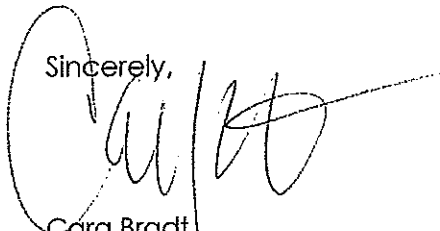
To whom it may concern,

My name is Cara Bradt and I am an employee of the Alva Independent School District in Alva, Oklahoma. I have a Bachelors' Degree in Instrumental/General Music K-12. This is my twelfth year teaching in this school district.

This summer I applied for graduate school at the University of Central Oklahoma. I was accepted and in August I began working on my Master of Education in Library Media Education. I am currently enrolled in Collection Management. I plan to complete my degree in the spring of 2022.

At this time I am working at Alva High School as the librarian and plan to do so as I work on my degree and thereafter.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Cara Bradt', written in black ink. The signature is fluid and somewhat stylized, with a long horizontal stroke extending to the right.

Cara Bradt
Alva High School Librarian
Alva Independent School District 001

Alva Independent School District #001

Office of the Superintendent

Tim Argo

Superintendent

418 Flynn Street
Alva, OK 73717-2238
E-mail: schools@alvaschools.net

Phone (580)327-4823
Fax (580)327-2965

To Whom It May Concern:

Alva Public Schools is requesting a statutory waiver for our Library Media Specialist position at Alva High School. The statutory waiver request is based on 70 O.S 3-126, teacher attending college/university to obtain Library Media Specialist certification. The position was posted outside of the district, and there were no certified applicants that applied for this position. The employee that we are requesting this waiver for has worked in our district eleven years, and plans to obtain certification through enrollment in graduate school at the University of Central Oklahoma. The statutory waiver request will allow our district to continue providing high quality service to our students.

Sincerely,



Tim Argo