



RYAN WALTERS  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Ryan Walters  
**DATE:** March 28, 2024  
**SUBJECT:** Deregulation for Library Media Services

The following School is requesting deregulation for the 2023-2024 school year in order to provide library services to their students by an alternative means. Approval is recommended.

County	District	Regulation	Alternative Means
Grady	Pioneer	OAC 210:35-5-71	Use a part-time certified library media specialist and a part-time library assistant.
Mayes	Osage	OAC 210:35-5-71	Use a full-time library assistant.
Oklahoma	Harrah	OAC 210:35-7-61 OAC 210:35-9-71	Use a part-time library media specialist and a half -time media aide the middle school and apart-time library media specialist with a full-time media aide at the high school.

\* The number in the County category represents the Congressional District.  
See the attached map.

BM/ab

Attachments

**210:35-5-71. STAFFING.**

The school shall provide staffing for the media program through one of the following arrangements:

**(1) OPTION A.**

**ENROLLMENT**

**QUALIFIED SPECIALIST REQUIRED**

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

**(2) OPTION B.**

**ENROLLMENT**

**QUALIFIED SPECIALIST REQUIRED**

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

## ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

### 210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

#### ENROLLMENT

#### QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a halftime library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a halftime assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

210:35-9-71. Staffing.

The school shall provide staffing for the library media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

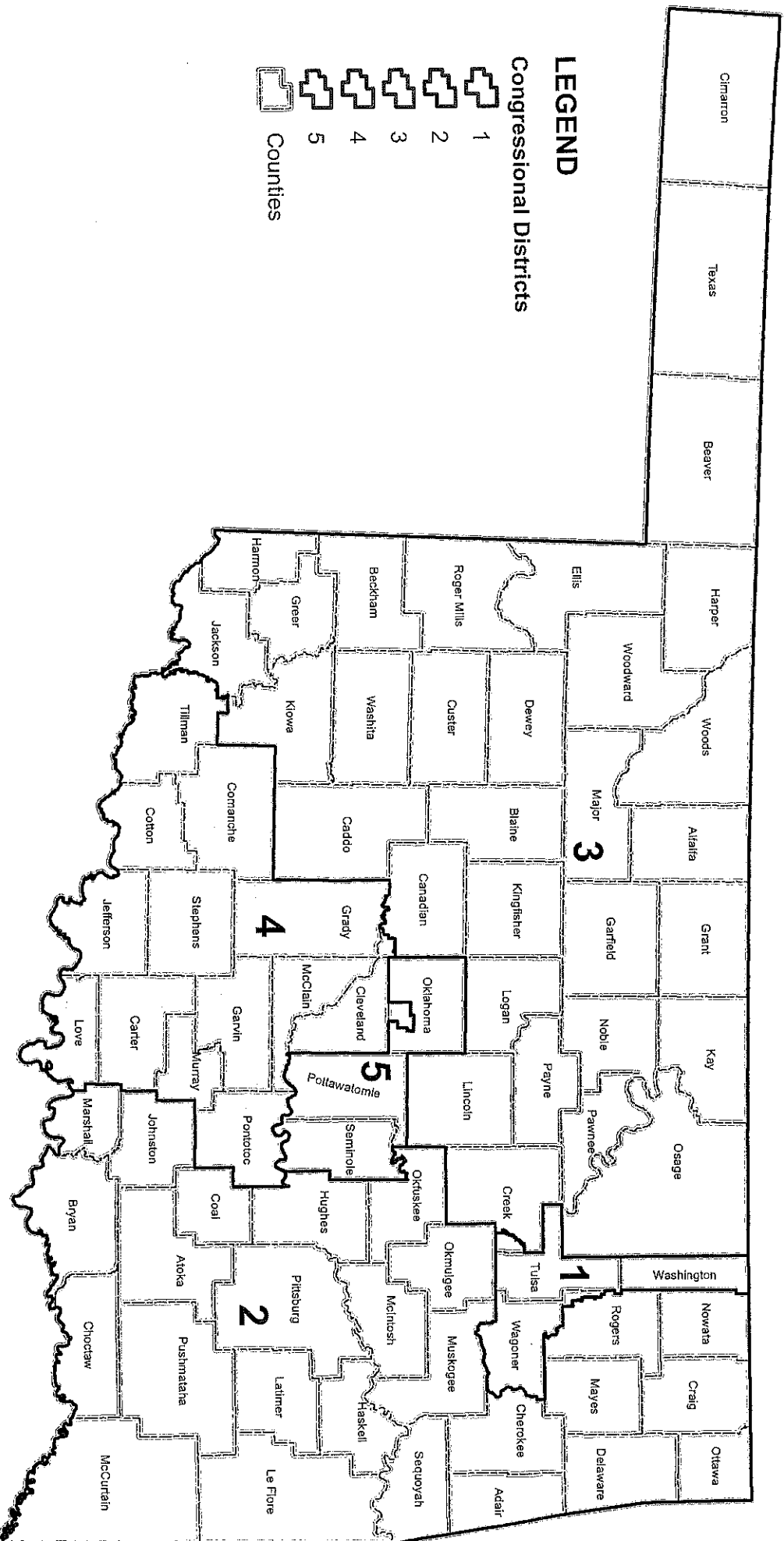
1000 to 1499.

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)

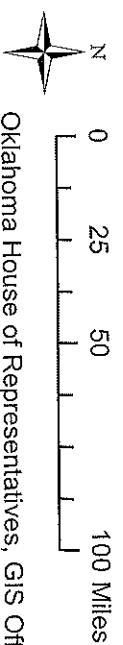
# Oklahoma Congressional Districts Elections



## LEGEND

### Congressional Districts

- 1
- 2
- 3
- 4
- 5
- Counties



3 years

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION for 2023 - 2024 school year

Grady

Pioneer

COUNTY

SCHOOL DISTRICT

3686 State Highway 92

SCHOOL DISTRICT MAILING ADDRESS

Pioneer

NAME OF SITE

Brian Keith  
PRINCIPAL SIGNATURE\*

2-23-24  
DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Brian Keith

SUPERINTENDENT NAME (PLEASE PRINT)

bkeith @ Pioneer K8, K12, OK, US  
SUPERINTENDENT E-MAIL ADDRESS

Brian Keith  
SUPERINTENDENT SIGNATURE\*

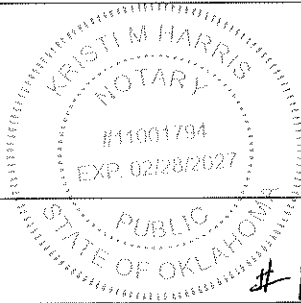
2-23-24  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on February 23, 2024

[Signature]  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

Kristi M. Harris  
NOTARY



2/23/2024  
DATE

2/28/2027

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number; (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

## SDE USE ONLY

PROJECT YEARS

3 of 3

ENROLLMENT

High School

Jr./Middle High

Elementary

District Total

RECEIVED FEB 27 2024

DATE RECEIVED

70 O.S.

OAC 210:35-5-71

library media services

**A. Reason for the waiver/deregulation request (be specific).**

Pioneer Elementary School is requesting a deregulation waiver for the 2023-2024 school year. We are requesting this waiver because our library media specialist also teaches reading for three periods per day.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Our library is staffed half of the day with a certified library media specialist. The other half of the day the library is staffed with a library assistant, who is also a certified fine arts teacher. The library assistant has been fully trained by the library media specialist in all aspects of the procedures of the library. The classroom teachers also accompany their classes to the library so the students have more than adequate supervision. The negative impact of the waiver being denied would be that the district would be forced to hire a full-time library assistant who would not be a trained educator. This would be an unnecessary financial burden for the district as well as taking access to a certified teacher away from the students. The current processes and procedures in place in our library benefit the students by adding to our curriculum and instruction while maintaining continuity in the library.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

The Pioneer Library has been staffed for the same way for several years. Pioneer was a National Blue Ribbon School District in 2021 and has received an A on the state report card for the 21-22, and 22-23 school year. Keeping the current library staffing system in place would allow the students to continue and build upon prior academic success.

**D. Timeline: (Please submit class schedule, calendars, assessment forms and other attachments as necessary.  
A waiver/deregulation can only be granted for a one school year period)  
NOTE: A School District Empowerment Waiver can be for up to 3 years.  
The library remains open for the students and classes for the entire school day.**

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

Utilizing two teachers to staff the library part time will save the district money. If we're forced to have a full-time librarian, we would have to hire a part time ELA teacher, if one were available and take a highly qualified teacher out of the classroom for half of the day.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

Library services, like all other areas of the educational process at Pioneer Elementary School are constantly under evaluation for effectiveness. The librarians are consulted on a weekly basis to discuss how the previous week has gone and if there are ways to be more effective. Library personnel are evaluated yearly on their effectiveness using the TLE model. Teacher feedback is also utilized to determine the effectiveness of the program.



Pioneer School  
Board of Education  
**Special Board Meeting**  
Minutes  
**February 23, 2024**  
12:00 p.m.

1. The meeting was called to order at 12:00 p.m. by Mr. DeHart.  
Members Present: Seth DeHart, Jeff Martin, and Michelle McRay.  
Members Absent: None  
Others Present: Brian Keith, Kristi Harris, and Sue Bingham.  
Parents or other Guests Present: None
  
2. The minutes from the Special Board Meeting of February 5, 2024 were read.  
A **motion was made** by Mr. DeHart and **seconded** by Mrs. McRay to **approve** the above Minutes.  
**Motion carried** with the following roll call votes: Mr. DeHart-yes; Mrs. McRay-yes; and Mr. Martin – yes.
  
3. Discussion was held to regarding the library media waiver for OAC 210:35-5-71.  
A **motion was made** by Mr. DeHart and **seconded** by Mr. Martin to **approve** the library media waiver form OAC 210:35-5-71.  
**Motion carried** with the following roll call votes: Mr. DeHart-yes; Mrs. McRay-yes; and Mr. Martin – yes.
  
4. Discussion was held regarding the following policies: a. DEE; b. DEE-E1; c. DEE-R; d. GJBA  
  
A **motion was made** by Mr. DeHart and **seconded** by Mrs. McRay to **approve** the policies: a. DEE; b. DEE-E1; c. DEE-R; d. GJBA  
**Motion carried** with the following roll call votes: Mr. DeHart-yes; Mrs. McRay-yes; and Mr. Martin – yes.
  
5. Adjournment.  
A **motion was made** by Mr. DeHart and **seconded** by Mrs. McRay to **adjourn**.  
**Motion carried** with the following roll call votes: Mr. DeHart-yes; Mrs. McRay-yes; and Mr. Martin– yes.

Time: 12:04 p.m.

Minutes prepared by Kristi Harris

\_\_\_\_\_  
President – Seth DeHart

\_\_\_\_\_  
Vice-President – Michelle McRay

\_\_\_\_\_  
Clerk – Jeff Martin



# PIONEER

## PUBLIC SCHOOL



405.224.2700 phone 405.224.2755 fax

Brian Keith -Superintendent

Rebekah Bray-Counselor

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February 23, 2024

State Department of Education  
Accreditation Division  
2500 North Lincoln Boulevard  
Oklahoma City, OK 73105-4599

Re: OAC 210:35-5-71

Dear Board of Education:

This letter is to request a waiver for **OAC 210:35-5-71 - Library Media Services Elementary School - School is changing the standard of library services for their size school**. Pioneer Elementary School is currently being staffed with a part-time certified library media specialist and a part-time library assistant who is also a certified fine arts teacher. The library is open to the students throughout the day and their teachers accompany their classes to the library as well. Thank you for your consideration.

Sincerely,

Brian Keith  
Superintendent/Principal



- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Osage is a PK-8 rural school in Mayes County. In the past, the library has been staffed by a full-time librarian and a part-time assistant. Since the resignation of our librarian, we have requested to use a full-time library assistant with coordinating services with each classroom teacher. Due to digital options, our library is used with the digital library offered in the classrooms. Each student has a chromebook and our classroom teachers assign online resources for library books and novels. Our teachers also have a wide selection of grade appropriate books in their classrooms. If the waiver is denied, the alternative method would be to contract with an online company to provide this service. Our plan best fits our school system.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Students now have immediate access to novels and library books via online resources. Students can complete an online assessment immediately upon completion of their reading assignment. These two factors allow students to read more and experience a greater variety of books. Teachers will continue to assign novels and grade-specific reading options utilizing online resources and working/coordinating with the full-time library assistant to utilize our library. There will be no negative impact from this plan of utilization of library resources.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

We have been awarded a deregulation in past. The use of a full-time library assistant who coordinates library resources with the classroom teacher is an effective and efficient model for our school system. The impact on our students was insignificant and we anticipate greater student performance and the encouragement of life-long readers as we continue this process due to the fact that a certified teacher will be accompanying students during library visits.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The library is accessible during regular school hours, Monday through Friday, from 8:00 AM to 3:00 P.M. Classroom teachers schedule regular visits by signing up for a specified time on the library calendar.

Classroom teachers, in coordination with the library assistant, checkout books to students during their scheduled library visit. Books and materials that are checked out are returned during the next scheduled visit. Our library assistant ensures that books are shelved properly upon return.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.  
The approval of the requested deregulation would result in a positive financial impact. Potential personnel costs can be reallocated to campus and classroom expenditures.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.  
Students currently have immediate access to online library resources as well as access to the library through coordination of the classroom teacher and library assistant. Upon completing their reading assignments, students can complete online assessments giving the students immediate feedback. This access to online library resources allows/encourages students to read more and experience a greater variety of book options.

\*\* You will be contacted if more information is needed to process this request.

<b>Library</b>	<b>1st Hour 8:30-9:15</b>	<b>2nd Hour 9:15-10:10</b>	<b>3rd Hour 10:10-11:05</b>	<b>4th Hour 11:05-11:55</b>	<b>5th Hour 12:35-1:30</b>	<b>6th Hour 1:30-2:25</b>	<b>7th Hour 2:25-3:10</b>
<b>Monday</b>	Open Library	2nd Grade					
<b>Tuesday</b>	4th Grade		3rd Grade		Pre-K		
<b>Wednesday</b>	1st Grade	5th Grade	6th Grade		7th Grade	8th Grade	
<b>Thursday</b>	4th Grade	2nd grade	3rd Grade		K-5		
<b>Friday</b>		3 Year Olds					

# Osage School

7960 W 490 Rd.  
Pryor, OK 74361  
Phone: 918-825-2550  
Fax: 918-825-1433  
[www.osageelementary.com](http://www.osageelementary.com)  
Superintendent: Larry Larmon

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To whom may concern:

This letter is to inform you that Osage Public school is requesting a waiver for the Library. We have a full time Library assistant now in place instead of a full time librarian due to her resignation. Due to digital options our library is used with the digital library offered in classrooms. each student is issued a chromebooks and our classroom teachers assign online resources for library books and novels.

If you have any questions or concerns please feel free to contact us at 918-825-2550

Thanks.



Larry Larmon

Superintendent

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 23 – 20 24 school year

Oklahoma COUNTY Harrah Public Schools SCHOOL DISTRICT

20670 Walker Street SCHOOL DISTRICT MAILING ADDRESS Harrah CITY 73045 ZIP CODE

Harrah Middle School and Harrah High School NAME OF SITE

[Signature] PRINCIPAL SIGNATURE\* 31 July 2023 DATE

[Signature] PRINCIPAL SIGNATURE\* 7/31/23 DATE

PRINCIPAL SIGNATURE\* DATE

Paul Blessington SUPERINTENDENT NAME (PLEASE PRINT)

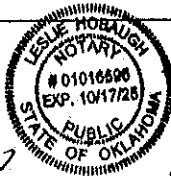
pblessington@harrahschools.com SUPERINTENDENT E-MAIL ADDRESS

[Signature] SUPERINTENDENT SIGNATURE\* 8/14/2023 DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 14, 2023

[Signature] BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →



[Signature] NOTARY 8/14/2023 DATE

10/17/2025 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

One Year Only  
 Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
2 of 2

**ENROLLMENT**

High School  
 Jr./Middle High  
 Elementary  
 District Total

3/5/2024 DATE RECEIVED

70 O.S. \_\_\_\_\_

OAC 210:35-7-61

Library Media Services NAME OF WAIVER



**A. Reason for the waiver/deregulation request (be specific).**

OAC 210:35-7-61 Library Media Services Middle School and OAC 21:35-9-71 Library Media Services Secondary School: For enrollment of 300-499 students, the school shall provide staffing for the media program through one of the following arrangements:

1. At least one full-time certified library media specialist (librarian) or
2. a half-time library media specialist (librarian) and full-time assistant.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

The alternate strategy is to have a part-time library media specialist (librarian) and a half-time media aide at the Middle School and a part-time library media specialist (librarian) and a full-time media aide at the High School. The half-time media aide will be in the media center at the Middle School at times when the library media specialist (librarian) is not scheduled. The full-time media aide will be in the High School media center during school hours. This plan allows for better utilization of current employees and meets the needs of the two sites.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

The district has implemented a plan utilizing available staff to have the media centers open and available throughout the day. The part-time secondary library media specialist (librarian) works with teachers to provide requested services in a timely fashion. The staff at the impacted sites have adjusted to the available services and continue to incorporate the media program within their curriculum.

**D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.**

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

The previously described schedules will be in place during the 2023-2024 school year. The part-time library media specialist (librarian) will alter his schedule and adjust the part-time library assistant's schedule with the site principals in the event of special circumstances requiring his presence at times outside of the regular schedule.

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

Staff has been reduced through attrition. District vacancies have been filled as frequently as possible utilizing existing staff. The media centers are open daily throughout the school day with staff and aides present to assist students and faculty. The district is saving the cost of one full-time library media specialist (librarian) at the secondary level.

Funds saved through the shared librarian were dedicated to online remediation resources.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

The site principals and the library media specialist (librarian) in May will evaluate the service provided to the sites by the media centers to determine whether or not students and faculty were adequately served. Informal surveys may be conducted to assess the services of the media center. The results will be conveyed to the superintendent and adjustments made as necessary.

**Schedule for Middle School/High School Media Specialist  
2023-24**

**Days:**

**180 days**

**4 half days a week at HMS**

**1 half day a week at HHS**

**A library assistant is available every day at both the middle school and high school.**

# Harrah Public Schools

"DISTRICT OF CHAMPIONS"  
BOARD OF EDUCATION OFFICE  
20670 WALKER  
HARRAH, OKLAHOMA 73045  
(405) 347-2820

Mailed  
Original  
8/17/23

August 7, 2023

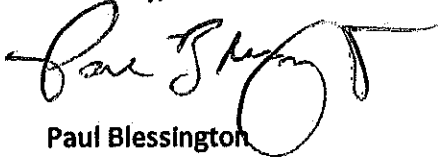
Oklahoma State Department of Education  
Office of Accreditation  
2500 North Lincoln Boulevard  
Oklahoma City, Oklahoma 73105

To Whom It May Concern:

I am requesting approval for the School Site Deregulation regarding OAC 210:35-7-61 for the library media specialist (librarian) and library assistant. The two schools involved are Harrah High School and Harrah Middle School. Approval of the deregulation will allow the two sites to continue sharing one library media specialist (librarian) and using the current library assistants to keep the media centers open during school hours.

Please contact me at 405-347-2819 if you have any questions.

Sincerely,



Paul Blessington  
Superintendent