



RYAN WALTERS  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Ryan Walters  
**DATE:** May 23, 2024  
**SUBJECT:** Deregulation for Library Media Services

The following School is requesting deregulation for the 2024-2025 school year in order to provide library services to their students by an alternative means. Approval is recommended.

County	District	Regulation	Alternative Means
Caddo	Cyril	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use devoted aides and volunteers to keep the library sites operating at peak efficiency.
Custer	Arapaho-Butler	OAC 210:35-5-71 OAC 210:35-9-71	Use a qualified paraprofessional that will be supervised by the Superintendent.

\* The number in the County category represents the Congressional District.  
See the attached map.

BM/ab

Attachments

210:35-5-71. STAFFING.

The school shall provide staffing for the media program through one of the following arrangements:

(1) OPTION A.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

(2) OPTION B.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

## ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

### 210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

#### ENROLLMENT

#### QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a halftime library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a halftime assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

210:35-9-71. Staffing.

The school shall provide staffing for the library media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

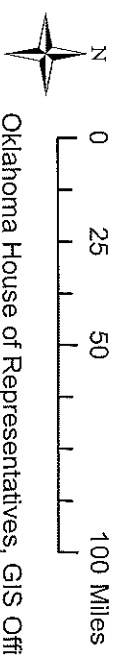
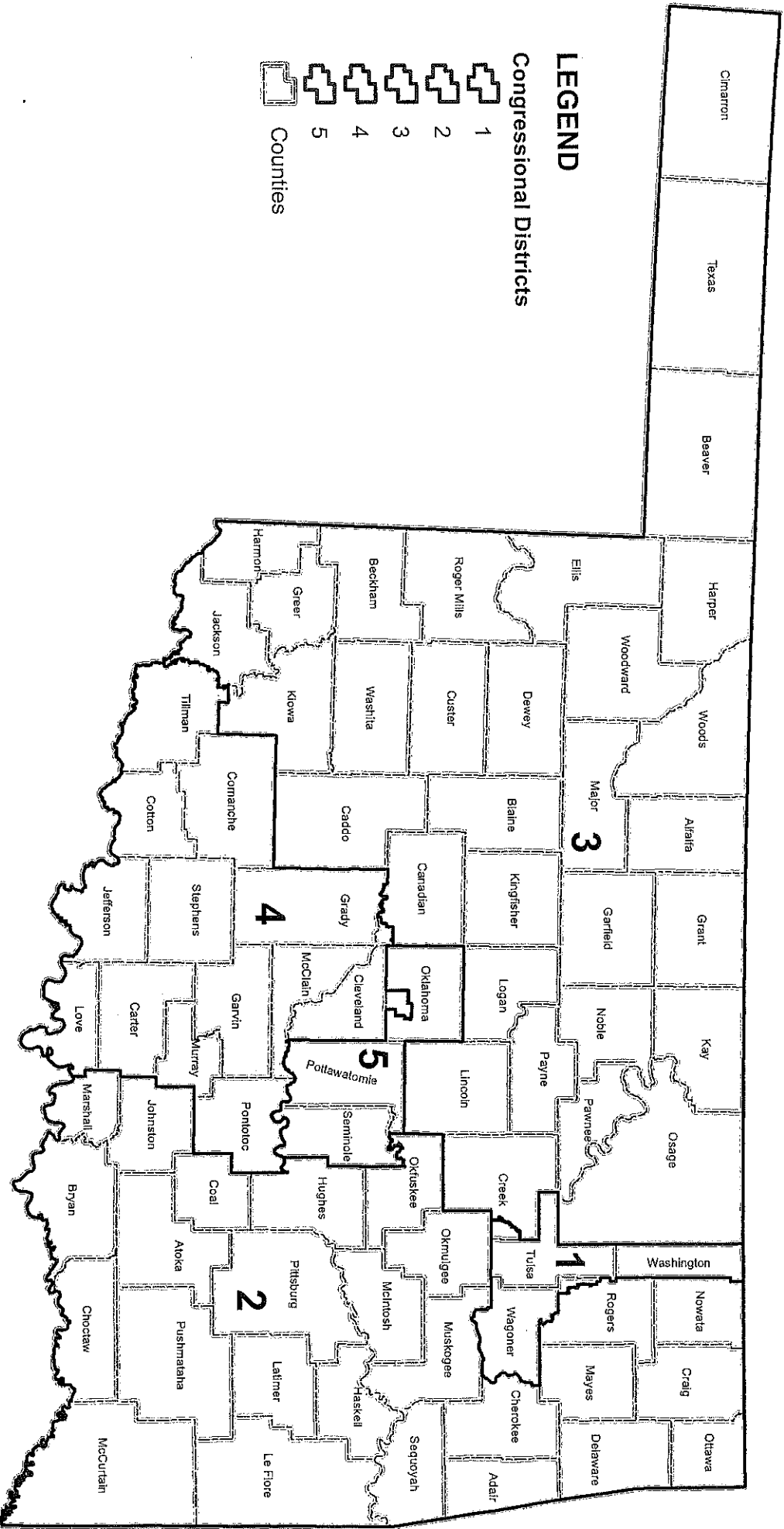
1000 to 1499.

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)

# Oklahoma Congressional Districts Elections



# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 - 20 25 school year

Caddo 08 Cyril I-064  
 COUNTY SCHOOL DISTRICT

PO Box 449 Cyril 73029  
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Cyril Elementary (105), Cyril Junior High (610), Cyril High School (715)  
 NAME OF SITE

Eady McHugh 04/10/2024  
 PRINCIPAL SIGNATURE\* DATE

Aimi Bersorgi 04/10/2024  
 PRINCIPAL SIGNATURE\* DATE

Aimi Bersorgi 04/10/2024  
 PRINCIPAL SIGNATURE\* DATE

Ty Harman  
 SUPERINTENDENT NAME (PLEASE PRINT)

tharman@cyrialschools.org  
 SUPERINTENDENT E-MAIL ADDRESS

Ty Harman 04/10/2024  
 SUPERINTENDENT SIGNATURE\* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on April 10, 20 24

Victoria Woodward  
 BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

Katrina Dennis 4-10-24  
 NOTARY DATE



2/20/27  
 COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:  
 (specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGUALTION IS REQUESTED FOR:**

1 One Year Only  
       Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
2 of 2

**ENROLLMENT**

High School  
 Jr./Middle High  
 Elementary  
 District Total

**RECEIVED MAY 08 2024**

DATE RECEIVED \_\_\_\_\_

70 O.S. \_\_\_\_\_

OAC 210:35-5-41  
210:35-7-61  
210:35-9-41

NAME OF WAIVER  
library media services

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Financially it is not feasible for Cyril Public School to employ a certified library media specialist. We were forced to move our library media specialist to the high school classroom, teaching English. The district has a full-time library aid at each site to maintain a fully functioning library.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

To support our student's library needs, the district has positioned devoted aides and has continued to utilize and host community volunteers to keep our library sites operating at peak efficiency. Our District's heavy investment in technology provides our students with the needed resources in every classroom.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Our students are not denied access to either library site at any time of the day. Much of the district resources once only found in the library are now contained in every classroom at all sites. The goal of our district has been to provide all resources in the most convenient manner to maximize time on task for the students and classroom teacher.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

One of the many benefits of being apart of a small school is the communication. Our district has two library sites, one at each building location. The building principals communicate with teacher, students and parents to build a strong literacy community.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

To add a certified library media specialist to our payroll would force the district to RIF the position of "Reading Specialist". Our district reading specialist is the reason our RSA goals have been met and struggling students are able to progress with their age level peers.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The Cyril Board of Education and Administration hold high academic standards for our students and staff. The district plan is to continue to provide quality specialized staff such as a Reading Specialist and bring in outside resources to assist students with ACT and other post high school career building tools.

\*\* You will be contacted if more information is needed to process this request.





*Cyril Public Schools*

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P.O. BOX 448

CYRIL, OKLAHOMA 73029

PHONE: 580-464-2419

FAX: 580-464-2445

HIGH SCHOOL: 580-464-2272

ELEMENTARY SCHOOL: 580-464-2437

FAX: 580-464-3704

Oklahoma State Board of Education:

I am writing this letter in reference to Cyril Public Schools application for a statutory waiver/deregulation for our Library Media Services. Financially it is not feasible for our school to employ a certified library/media specialist. The application specifies the need for the waiver/deregulation. I appreciate your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Ty Harman".

Ty Harman, Supt.

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 - 20 25 school year

Custer \_\_\_\_\_ Arapaho-Butler \_\_\_\_\_  
 COUNTY SCHOOL DISTRICT

PO Box 160 \_\_\_\_\_ Arapaho \_\_\_\_\_ 73620 \_\_\_\_\_  
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Arapaho Butler Elementary/High School \_\_\_\_\_  
 NAME OF SITE

*[Signature]* \_\_\_\_\_ 5/7/24 \_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

*[Signature]* \_\_\_\_\_ 5/7/24 \_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

\_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

Jay Edelen \_\_\_\_\_  
 SUPERINTENDENT NAME (PLEASE PRINT)

jedelen@arapaho.k12.ok.us \_\_\_\_\_  
 SUPERINTENDENT E-MAIL ADDRESS

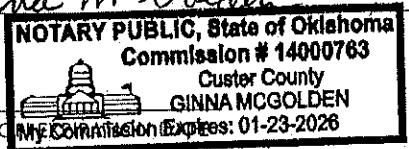
*[Signature]* \_\_\_\_\_ 5/7/24 \_\_\_\_\_  
 SUPERINTENDENT SIGNATURE\* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on May 7, 20 24

*[Signature]* \_\_\_\_\_  
 BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*[Signature]* \_\_\_\_\_ 5/7/24 \_\_\_\_\_  
 NOTARY DATE



Statute/Oklahoma Administrative Code to be Waived:  
 (specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGUALTION IS REQUESTED FOR:**

One Year Only  
 Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
3 of 3

ENROLLMENT

High School  
 Jr./Middle High  
 Elementary  
 District Total

RECEIVED MAY 08 2024

DATE RECEIVED \_\_\_\_\_

70 O.S. \_\_\_\_\_

OAC 210:25-5-11  
210:35-9-11  
 Library Media  
 NAME OF WAIVER Service

**A. Reason for the waiver/deregulation request (be specific).**

AB Public School is requesting a waiver of our single site Library Media Services for school year 24-25(OAC 210 35-5-71 OAC 210 359-71). We currently have a waiver on file and the library is staffed for a full day with an experienced paraprofessional. We have found no suitable applicant to fit our needs.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

The library will be staffed all day with a qualified paraprofessional that has been in the library full time during the 23-24 school year. She will be supervised by Superintendent. The library will be accessible and open to students at all times. Allowing library access to our students will greatly benefit the learning of all students.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

Approval of the waiver will allow us to staff our library with Fida Jubara who has many years of library experience. She does an outstanding job with our students in the library. We believe that the services she provides has a positive impact on the performance levels of our students. We have seen no drop off of student performance during her tenure in the library.

**D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.**

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

The timeline for staffing our library with a certified LMS will be determined by 2 things. First, our budget, by saving a salary on this position, it may allow us to keep additional classroom teachers. Secondly, the ability to find a suitable certified applicant. We will continue to advertise the position and if a suitable replacement can be found, they will be considered.

The library will be staffed and available for students throughout the normal school day.

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

The waiver will have a positive impact on our district due to the fact we will be saving the cost of a certified teacher. The saved funds will be allocated toward Covid Learning loss and additional educational opportunities for our students.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

The Superintendent will meet with Ms. Jubara on a regular basis as well as supervise the library on a daily basis. The program will undergo constant assessment and evaluation. We will ensure that the needs of our students is being met through our library program.



# ARAPAHO - BUTLER PUBLIC SCHOOLS

214 North 12th Street P.O. Box 160 Arapaho, Oklahoma 73620

**JAY EDELEN**  
*Superintendent*  
580/323-3262

**JARED CUDD**  
*High School Principal*  
580/323-3261

**BRAD SOUTHALL**  
*Elementary Principal*  
580/323-7264

5/8/2024

To Whom It May Concern:

Arapaho-Butler Public Schools would like to formally request a statutory/waiver/deregulation for Library/Media Services for school year 2024-2025 for our single site library (OAC 210:35-5-71 & OAC 211:35-9-71) We are requesting the waiver based on two factors, 1) since the position has been advertised, we have received no suitable applicants, 2) it will help with our school budget for school year 24-25. The library will be under the supervision of the Superintendent and will be staffed full time by one of our current paraprofessionals, Fida Jubara. Fida has many years of library experience. The library will be open and accessible to our students at all times. Thank you for your consideration.

Sincerely,

Jay Edelen, Superintendent