# Oklahoma State Department of Education (SDE)
# Child Nutrition Programs (CNP)
# ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Navajo Public Schools County District Code: 33-I001

Superintendent: Ms. Vicki Nance

Address of SFA: 15695 South County Rd 210 City: Altus Zip Code: 73521

Consultant(s) Conducting Review: Jeri Buchanan

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☑ Compliance ☐ Noncompliance

Review Month: January 2020 Date of Review: 2/10&12/2020 Date Review Closed: 2/12/2020

Number of Schools in SFA: 3 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): High School

School Breakfast Program (SBP): High School

After-School Snack Program (ASSP): NA

Special Milk Program (SMP): NA

Fresh Fruit and Vegetable Program (FFVP): NA

Seamless Summer Food Program (SSFP): NA

Does the SFA operate under any special provisions: (Select any that apply)

- ☐ Provision 1
- ☐ Provision 2
- ☐ Provision 3
- ☐ Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- ☐ PS-1 Violations
- ☐ PS-2 Violations
- ☐ Resource Management Violations (Indicate area of violation)
  - ☐ Maintenance of the Nonprofit ☐ Paid Lunch Equity
  - ☐ Revenue from Nonprogram Foods ☐ Indirect Costs
- ☐ General Area Violations

If applicable, mark appropriate boxes:

- ☐ Recalculation required
- ☐ Fiscal Action Workbook completed

| YES | NO | REVIEW FINDINGS | | |
|---|---|---|---|---|
| ○ | ◉ | **A. Program Access and Reimbursement** | | |
| | | YES | NO | |
| | | ○ | ◉ | Certification and Benefit Issuance |
| | | ○ | ◉ | Verification |
| | | ○ | ◉ | Meal Counting and Claiming |

Finding(s) Details:

| YES | NO | REVIEW FINDINGS | | |
|---|---|---|---|---|
| ○ | ◉ | **B. Meal Patterns and Nutritional Quality** | | |
| | | YES | NO | |
| | | ○ | ◉ | Meal Components and Quantities |
| | | ○ | ◉ | Offer versus Serve |
| | | ○ | ◉ | Dietary Specifications and Nutrient Analysis |

Finding(s) Details:

| YES | NO | REVIEW FINDINGS | | |
|---|---|---|---|---|
| ○ | ◉ | **C. School Nutrition Environment** | | |
| | | YES | NO | |
| | | ○ | ◉ | Food Safety |
| | | ○ | ◉ | Local School Wellness Policy |
| | | ○ | ◉ | Competitive Foods |
| | | ○ | ◉ | Other |
| Finding(s) Details: | | | | |
| ○ | ◉ | **D. Civil Rights** | | |
| Finding(s) Details: | | | | |

**Comments/Recommendations:**

**CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[i][2]):** _____

**CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[j][2]):**

_____ **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i][2]) discussing the AR Review findings on: 2/12/2020

with Ms. Vicki Nance/Superintendent (Name and Title of School Representative)

CNP Consultant(s): Jeri Buchanan

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

_____ _____

Signature of School Representative Date

Date Review Summary Was Publicly Posted: February 24, 2020