Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Newkirk Public School County District Code: 36-I125

Superintendent: Brady Barnes

Address of SFA: P.O. Box 91 City: Newkirk Zip Code: 74647

Consultant(s) Conducting Review: K. Schoeling

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☑ Compliance ☐ Noncompliance

Review Month: February 2020 Date of Review: 3/9,11/20 Date Review Closed: 3/11/20

Number of Schools in SFA: 3 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Newkirk Middle School

School Breakfast Program (SBP): Newkirk Middle School

After-School Snack Program (ASSP): N/A

Special Milk Program (SMP): N/A

Fresh Fruit and Vegetable Program (FFVP): N/A

Seamless Summer Food Program (SSFP): Newkirk Elementary School

Does the SFA operate under any special provisions: (Select any that apply)

- ☐ Provision 1
- ☐ Provision 2
- ☐ Provision 3
- ☐ Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- ☐ PS-1 Violations
- ☐ PS-2 Violations
- ☐ Resource Management Violations (Indicate area of violation)
  - ☐ Maintenance of the Nonprofit ☐ Paid Lunch Equity
  - ☐ Revenue from Nonprogram Foods ☐ Indirect Costs
- ☐ General Area Violations

If applicable, mark appropriate boxes:

- ☐ Recalculation required
- ☐ Fiscal Action Workbook completed

YES	NO	REVIEW FINDINGS		
○	◉	**A. Program Access and Reimbursement**		
		YES	NO	
		○	◉	Certification and Benefit Issuance
		○	◉	Verification
		○	◉	Meal Counting and Claiming

Finding(s) Details:

YES	NO	REVIEW FINDINGS		
○	◉	**B. Meal Patterns and Nutritional Quality**		
		YES	NO	
		○	◉	Meal Components and Quantities
		○	◉	Offer versus Serve
		○	◉	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

YES	NO	REVIEW FINDINGS
○	●	**C. School Nutrition Environment**

YES	NO	
○	●	Food Safety
○	●	Local School Wellness Policy
○	●	Competitive Foods
○	●	Other

Finding(s) Details:

○	●	**D. Civil Rights**

Finding(s) Details:

Comments/Recommendations:

Edit checks are required to be reflective of accredited sites.

After completing the Comprehensive Resource Management Review for Paid Lunch Equity, it was found that this was not an area that needed corrective action.

Newkirk Middle School is separating lunch meal service based on gender. Per USDA memo, SP 31-2015; Guidance on Prohibition of Separation by Gender during Child Nutrition Program Meal Service, this is not an allowable practice. An unannounced follow-up will be conducted by consultant to ensure this practice has ceased.

Consultant conducted review on 3/9,11/20. Due to district participating in SSO, exit conference was not conducted on 3/11/20. District had planned on participating in the SSO program. Upon COVID-19 happening, SSO participation began sooner than anticipated. Consultant did SSO observation from vehicle on 5/11/20; Meals are being served on Monday, Wednesday, and Thursday from 9:00am-11:00am. Bus route meals are being done in addition to elementary site. An exit conference was conducted via email due to COVIA-19. An additional report has been completed for the purpose of the SSO review.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[i][2]): N/A

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[j][2]):

N/A **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i][2]) discussing the AR Review findings on: 5/18/20

with Mr. Brady Barnes, Superintendent (Name and Title of School Representative)

CNP Consultant(s): K. Schoeling

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative

Date

Date Review Summary Was Publicly Posted: June 5, 2020