

GENERAL INFORMATION

A Non-Traditional Special Education Provisional Certificate, valid for one year, is issued to applicants who meet the following requirements:

- Provide an official transcript showing at least a bachelor's degree from a regionally accredited college or university. (If not already on file with the OSDE.)
- Submit a certificate of completion issued by an Oklahoma State Board of Education approved boot camp provider
- Must have on file with the Oklahoma State Board of Education (OSBE) a fingerprint-based Oklahoma State Bureau of Investigation (OSBI) and Federal Bureau of Investigation (FBI) (70 O.S. § 6-190; OAC 210:20-9-91) If you already have a certification background check on file another one is not required to obtain this certificate.
- Application and \$50 fee

RENEWAL REQUIREMENTS

- This one-year provisional credential is renewable for **two** additional one year periods upon proof from an accredited institution of higher education that the individual has completed at least six credit hours of prescribed coursework toward completion of an approved special education program or a master's degree in special education. NOTE: The renewals do not require a fee.

Individuals may apply for a standard certificate when all prescribed coursework, is completed, The Oklahoma General Education Test (OGET), Oklahoma Professional Teaching Exam (OPTE), Oklahoma Subject Area Test (OSAT) in either Mild-Moderate Disabilities or Severe/Profound Multiple Disabilities are passed and a new application is submitted with a \$50 fee.

The state agency with authority and responsibility for administering all examinations is the Oklahoma Commission for Teacher Preparation (OCTP). For information regarding testing registration, contact the Oklahoma Commission for Teacher Preparation at (405) 525-2612, 3545 NW 58th Street, Suite 200, Oklahoma City, Oklahoma 73112, <www.ok.gov/octp>.

PROCESSING INSTRUCTIONS

Mail application packet to:

Oklahoma State Department of Education
Teacher Certification Section - Room 212 2500
North Lincoln Boulevard
Oklahoma City, Oklahoma 73105-4599

Telephone: (405) 521-3337
Oklahoma State Department of Education Web site:
<<http://www.ok.gov/sde>>

Did you include:

- | | |
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| <input type="checkbox"/> Official transcripts if applicable | <input type="checkbox"/> Completed application with \$50 fee? |
| <input type="checkbox"/> Boot Camp Completion Certificate | <input type="checkbox"/> Signature/date on Criminal
History Disclosure Statement? |
| <input type="checkbox"/> Completed fingerprint cards and criminal record search fee if applicable. | |