



## GENERAL INFORMATION

A Non-Traditional Special Education Provisional Certificate, valid for one year, is issued to applicants who meet the following requirements:

- Provide an official transcript showing at least a bachelor's degree from a regionally accredited college or university. (If not already on file with the OSDE.)
- Submit a certificate of completion issued by an Oklahoma State Board of Education approved boot camp provider
- Must have on file with the Oklahoma State Board of Education (OSBE) a fingerprint-based Oklahoma State Bureau of Investigation (OSBI) and Federal Bureau of Investigation (FBI) (70 O.S. § 6-190; OAC 210:20-9-91) If you already have a certification background check on file another one is not required to obtain this certificate.
- Application and \$50 fee

### RENEWAL REQUIREMENTS

- This one-year provisional credential is renewable for **two** additional one year periods upon proof from an accredited institution of higher education that the individual has completed at least six credit hours of prescribed coursework toward completion of an approved special education program or a master's degree in special education. NOTE: The renewals do not require a fee.

Individuals may apply for a standard certificate when all prescribed coursework, is completed, Oklahoma Professional Teaching Exam (OPTE) or Praxis Performance Assessment for Teachers (PPAT), Oklahoma Subject Area Test (OSAT) in either Mild-Moderate Disabilities or Severe/Profound Multiple Disabilities are passed and a new application is submitted with a \$50 fee.

The state agency with authority and responsibility for teacher testing is the Office of Educational Quality and Accountability (OEQA). For information regarding testing registration, contact OEQA at (405)522-5399 | [www.ok.gov/oeqa/](http://www.ok.gov/oeqa/)

## PROCESSING INSTRUCTIONS

### Mail application packet to:

Oklahoma State Department of Education  
Teacher Certification Section - Room 212  
2500 North Lincoln Boulevard  
Oklahoma City, Oklahoma 73105-4599

Telephone: (405) 521-3337  
Oklahoma State Department of Education Web site:  
<<https://sde.ok.gov/teacher-certification>>

Did you include:

- |  |  |
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| <input type="checkbox"/> Official transcripts if applicable  | <input type="checkbox"/> Completed application with \$50 fee?                        |
| <input type="checkbox"/> Boot Camp Completion Certificate  | <input type="checkbox"/> Signature/date on Criminal<br>History Disclosure Statement? |
| <input type="checkbox"/> Completed fingerprint cards and criminal record search fee if applicable. |  |

Note: If you have a Master's degree in special education contact OEQA to see if the special education OSAT may be waived. Also, enclose an official transcripts and college letter confirming 18 total credit hours or a master's degree.