
TALENT POOL RECOMMENDATION FORM

Incomplete forms will be eliminated from this process.

We invite you to recommend distinguished classroom teachers and/or principals who have demonstrated all of the following:

- Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession;
- Individuals whose contributions to education are largely unheralded yet worthy of the spotlight;
- Early- to mid-career educators who offer strong long-range potential for professional and policy leadership; and
- Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

Please complete a separate form for each individual including a one-page letter explaining how this person meets the criteria outlined. Please include a resume for each recommendation

THIS IS A CONFIDENTIAL PROCESS

Individuals should not be aware of this recommendation.

NAME OF RECOMMENDED EDUCATOR _____

CLASSROOM TEACHER PRINCIPAL OTHER (please specify) _____

TEACHERS: GRADE(S) CURRENTLY TEACHING

PRINCIPALS: GRADE LEVELS IN BUILDING

MATHEMATICS SOCIAL STUDIES SCIENCE FINE ARTS READING/ENGLISH/LANGUAGE ARTS

FOREIGN LANGUAGE (please specify) OTHER (please specify)

TEACHERS: TOTAL YEARS IN EDUCATION _____

PRINCIPALS: NUMBER OF YEARS AS AN ADMINISTRATOR _____

Will the recommended educator be at the same school site next year? YES NO

SCHOOL DISTRICT

SCHOOL NAME

SCHOOL MAILING ADDRESS

CITY

ZIP

EDUCATOR'S SUPERVISOR

SUPERVISOR'S EMAIL ADDRESS

SCHOOL AREA CODE & PHONE NUMBER

RATE educator from 1-10 (10 being highest) on the following four criteria and provide a paragraph to explain your rating. Be detailed and thorough, with examples whenever possible.

1. Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school.
2. Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession. Include committees, mentoring, awards, publications, and presentations.
3. Strong long-range potential for professional and policy leadership, i.e., predict the educator’s potential to remain in education for at least 25 more years and demonstrate leadership in the profession.
4. Engaging and inspiring presence that motivates and impacts students, colleagues and the community. Do students perform at higher levels due to the educator, pursue certain careers, credit their success to the educator, etc.?

Cite evidence of student achievement gains as a result of the educator’s practices:

Cite awards the educator has received:

Other comments:

Education:

Schools Attended

Degrees

Graduation Years

Indicate ethnicity of educator being recommended:

- WHITE ASIAN HISPANIC OR LATINO BLACK OR AFRICAN AMERICAN NATIVE AMERICAN INDIAN OR ALASKA NATIVE
- NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER OTHER (please specify) _____

List the names and phone numbers of three professional references other than you for the educator. We will call and interview them. They should know the educator currently and very well.

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| NAME | TITLE |
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| YOUR NAME | TITLE |
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| DISTRICT | RELATION TO RECOMMENDED EDUCATOR (principal, colleague, etc.) |
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Oklahoma State Department of Education

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Questions?

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