

**OILTON PUBLIC SCHOOL**

**P.O. BOX 130**

**OILTON, OK. 74052**

***www/oilton.k12.ok.us***

***SUPERINTENDENT***

***PH:918-862-0389 EXT 402***

***FAX: 918-862-3955***

December 9, 2021

Oklahoma State Board of Education  
% Oklahoma State Department of Education  
Oliver Hodge Bldg. 2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

Honorable Members of the Oklahoma State Board of Education:

I am requesting a waiver to the penalty which the Office of Financial Accounting, OCAS and Auditing recently advised me of a report violation missing the deadline by one day. In our particular case, I was hired as an interim superintendent for Oilton Schools for the 2021-22 school year having retired from Claremore Schools in 2017.

The attached email shows that I was in contact with Katherine Black, Executive Director of Financial Accounting, OCAS and Auditing, regarding my difficulty in getting on the Single Sign On system that houses the OCAS reporting data which I initiated Aug. 12, 2021.

In that email, I submitted to Ms. Black's office evidence of my repeated attempts to access SSO for reporting purposes. As you can see on the email dated Oct 1, 2021 there were still two work tickets issued by OMES that were prohibiting me from properly accessing SSO for reporting purposes.

I respectfully request that the penalty of \$1,195.04 be waived due to my being unable to access the SSO reporting system in a proper and timely manner.

Thank you for your consideration in this matter.

Respectfully,

A handwritten signature in cursive script, reading "J Michael McClaren".

J Michael McClaren, Interim Superintendent  
Oilton Public Schools, Creek County

Encl: Email Dated Oct 1, 2021



Michael McClaren &lt;mmclaren@oilton.k12.ok.us&gt;

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## Audit Report

2 messages

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**Michael McClaren** <mmclaren@oilton.k12.ok.us>

Fri, Oct 1, 2021 at 6:04 AM

To: Katherine.Black@sde.ok.gov

Ms. Black&lt;

This is Michael McClaren, interim Superintendent Oilton. I know Tammy Huff conveyed to you my situation. I am enclosing the ticket numbers that I have had to establish a SSO account. The numbers are listed and I will certainly follow-up with copies if needed.

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Aug 18	2192792
Aug 30	2187144
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Sep 22	2231400

Ticket # 2231400 is still active. It is my understanding that my SSO from Claremore Schools (from whence I retired) and Caney Valley (interim) they (OMES) ~~was~~ trying to merge those accounts since as late as this week SSO still had me listed for Claremore and at one time I was accessing some of OKC's data.

I would be more than happy to provide you with the data that you require and can do so via hardcopy or email. However, I was told that was not an option.

Please advise.

Michael McClaren  
9180 645-9975

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**Michael McClaren** <mmclaren@oilton.k12.ok.us>

Fri, Oct 1, 2021 at 6:10 AM

To: Katherine.Black@sde.ok.gov

There is another ticket dated Sep 22, #22331751 that has an urgent status as well as 2231400.

MMc

[Quoted text hidden]

# OKLAHOMA

## State Department of Education

### Oklahoma Cost Accounting System

[✉ Contact Support](#) [🔄 Return to SS02](#)

UserName: KatherineBlack, UserID: 16760

Katherine Black (SystemAdmin)

[Home](#) [Districts](#) [Forum](#) [District Reports](#) [Admin Reports](#) [Admin Tools](#)

### Oilton District OCAS Page

 Oilton 2021 [Change Year](#) 19 1020 [Go](#)

Current Fiscal Year: 2021 · Current Year Selected: 2021 · County: 19 · District: 1020

Certified. Click to show more...

[Expenditure Upload](#) [Revenue Upload](#) [Estimate Of Needs](#) [Per Cap Expenditure](#) [Audit](#) [Coop](#)  
[Additional Info](#)


Upload Expenditure File:

[Upload Expense File](#)
**Last Expenditure Upload:** 9/13/2021 2:11:37 PM

tammy huff

[Reprocess Latest Expenditure File](#)
[View Latest Upload Records](#)
**Status:** Certified By Superintendent

 Locked by **tammy huff** on **9/13/2021**

 Certified by **OCAS** on **9/28/2021**

 Certified by superintendent **Michael McClaren** on **10/1/2021**

**Note:** After July 1st you will be able to "Lock" your submissions when there are no errors with both the Expenditure and Revenue uploads. You will not be able to upload again unless unlocked by an OCAS admin. (Edit)

[View Errors](#)

**Congratulations. No errors were found in your latest expenditure upload**
[Grouped By Count](#)

Fund	Error Count	Description	View Errors
No Errors Found In Your Upload			



### Expenditure totals

View Detailed Report: --- Select One ---

Fund	Encumbered	Warrants	Enc + Warrants	Outlays	Total Expended
11	\$2,906.53	+ \$2,196,063.23	= \$2,198,969.76	- \$117.54	= \$2,198,852.22
21	\$0.00	+ \$50,363.64	= \$50,363.64	- \$0.00	= \$50,363.64
22	\$0.00	+ \$148,715.02	= \$148,715.02	- \$0.00	= \$148,715.02
41	\$0.00	+ \$245,470.00	= \$245,470.00	- \$0.00	= \$245,470.00
60	\$0.00	+ \$95,834.76	= \$95,834.76	- \$1,200.00	= \$94,634.76
<b>TOTAL</b>	<b>\$2,906.53</b>	<b>+ \$2,736,446.65</b>	<b>= \$2,739,353.18</b>	<b>- \$1,317.54</b>	<b>= \$2,738,035.64</b>

### Expenditure upload history



Upload Date	Uploaded By	Errors Existed	Error Count
7/19/2021 11:50:47 AM	Sara Pitts	True	8
7/19/2021 12:11:20 PM	Sara Pitts	True	16
7/21/2021 4:27:18 PM	Matt Posey	True	3
7/21/2021 4:35:52 PM	Matt Posey	True	8
8/11/2021 4:43:52 PM	tammy huff	False	0
8/11/2021 5:10:43 PM	tammy huff	False	0
8/11/2021 5:28:47 PM	tammy huff	True	1
8/11/2021 5:34:54 PM	tammy huff	False	0
8/11/2021 5:45:29 PM	tammy huff	True	4
8/11/2021 5:46:55 PM	tammy huff	False	0
9/13/2021 2:11:37 PM	tammy huff	False	0

Recently Viewed Districts: Oilton • Madill • Mason • Lone Grove • Wilson • Bennington • Bokoshe • Bartlesville • Caney Valley • Collegiate Hall Charter School

Access Level: **SystemAdmin**

**[EXTERNAL] Oilton OCAS Certification**

Tammy Huff <thuff@oilton.k12.ok.us>

Thu 9/30/2021 2:25 PM

To: Katherine Black <Katherine.Black@sde.ok.gov>

Kathy,

Per our phone conversation, Mr. McClaren is not able to access SSO to certify the OCAS data. I called him on his cell phone and was in the hospital getting an MRI. I will forward him your phone number and email address.

Sincerely,

Tammy Huff

918-387-2434 x 2

**[EXTERNAL] Re: Audit Report**

Michael McClaren <mmccclaren@oilton.k12.ok.us>

Fri 10/1/2021 6:14 AM

To: Katherine Black <Katherine.Black@sde.ok.gov>

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**[EXTERNAL] Oilton Schools**

Jay Jenkins <jayj.ocas@gmail.com>

Fri 10/1/2021 8:28 AM

To: Katherine Black <Katherine.Black@sde.ok.gov>

Kathy,

Forgive me for not knowing what to do first. I have been contracted to work with Oilton Schools as their treasurer in the last month and I have requested access to Single Sign On. Mr. McClaren is the new superintendent and says he can't even get access to Single Sign On. Who do we need to contact to get this resolved? I would imagine there are reports that I could review on his behalf to guide him and let him know it is ready to be certified. I don't know where to turn. Please help!

Thanks,

Jay Jenkins

President, Oklahoma Consulting & Accounting Services, LLC

## Superintendent in OCAS access

Katherine Black <Katherine.Black@sde.ok.gov>

Fri 10/1/2021 8:42 AM

To: Jessica Kersey <Jessica.Kersey@omes.ok.gov>; Laura Philbin <Laura.Philbin@omes.ok.gov>

Cc: Matthew Reed <Matthew.Reed@omes.ok.gov>

Jessica and Laura,

The superintendent at Oilton PS has been trying to get Superintendent's Rights within the OCAS application and hasn't been able. He started the process on August 12 and hasn't receive those certifications. Yesterday was an OCAS deadline that the district was not able to meet because the superintendent wasn't able to certify the data.

Is there something the district needs to do?

Respectfully,

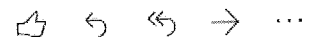


Michael McClaren <mmccclaren@oilton.k12.ok.us>

Fri 10/1/2021 6:09 AM

To: Katherine Black

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## **Katherine Black**


Executive Director of Financial Accounting, OCAS and Auditing

Oklahoma State Department of Education

2500 North Lincoln Boulevard, Suite 4-20

Oklahoma City, OK 73105

Office: (405) 522-0275

 A picture containing object Oklahoma Education logo

**Re: Superintendent in OCAS access**

Jessica Kersey <Jessica.Kersey@omes.ok.gov>

Fri 10/1/2021 9:38 AM

To: Katherine Black <Katherine.Black@sde.ok.gov>

Cc: Matthew Reed <Matthew.Reed@omes.ok.gov>; April Barr <April.Barr@sde.ok.gov>; Laura Philbin <Laura.Philbin@omes.ok.gov>

Katherine,

It does appear several requests have been made by Mr. John McClaren. Several were regarding password resets (which were handled immediately over the phone by OMES help desk staff), access to the WAVE (which was closed since his account did not have WAVE access at the time), and even one to merge several of his SSO accounts. In SSO, I am only able to see one account for him, as the other SSO accounts appear to have been removed. The problem with the merge is that he has different roles at each district. If he needs access to different roles at each district, unfortunately, he will have to use separate SSO log ins for each district. Do you know if he still needs access to Claremore or any other district?

He currently has access to Oilton as superintendent BUT there is no history of him providing any of the required forms to us for his access to be updated. I think this may have been inadvertently done by the help desk when his accounts were merged. Either way, we really do need to have all the documentation to update his access to interim superintendent for Oilton (SSO access form, CNP form, and signed board minutes (showing contract start date and appointment to superintendent or interim superintendent)).

Currently, he has four open cases (all of which are now assigned to me):

- 2192792 - This was his original request for superintendent access - no mention of which district or any forms were included. Our team was waiting on SSO access form, CNP form, and signed board minutes (showing contract start date and appointment to superintendent or interim superintendent).
- 2231400 - (1) Allocation Notices was pulling OKS schools. (2) GMS access appears to be correct on initial review but when trying to access GMS for Title I purposes, he is pulling up Claremore Schools where I was superintendent from 2000 to 2017. It needs to reflect Oilton schools.
  - I think this one may be resolved but will need to follow up with him to be sure. His GMS access now only shows leaDistrictAdmin as his role for Oilton within GMS.
- 2231751 - I recently had 2 of my SSO accounts merged to one account (Ticket 2230492) but now some of the applications are showing OKC and they need to be showing Oilton. I need to make sure all of the federal apps show Oilton as well.
  - I reviewed his SSO account jmmclaren. It only has access to Oilton, including GMS, so I think this is resolved as well but will need to be confirmed.
- 2242650 - created today by April Barr for his superintendent access

Thanks.

*Note: Beginning in early November, I will be on FMLA leave for at least 6-8 weeks and then only working intermittently for several weeks after that. If you have any concerns or items that will need to be addressed during that time, please contact me as soon as possible, so I can make sure proper arrangements are made for your items to be addressed in my absence.*

**Jessica Kersey | Lead Application Developer**

Information Services | Office of Management and Enterprise Services

[Oklahoma.gov](http://Oklahoma.gov) | [omes.ok.gov](http://omes.ok.gov)**OKLAHOMA**

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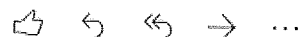
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Oklahoma State Department of Education  
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**Re: [EXTERNAL] Oilton Schools**

Katherine Black <Katherine.Black@sde.ok.gov>

Fri 10/1/2021 9:53 AM

To: Jay Jenkins <jayj.ocas@gmail.com>

Jay,

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**Re: [EXTERNAL] Oilton Schools**

Jay Jenkins <jayj.ocas@gmail.com>

Fri 10/1/2021 10:01 AM

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Thank you for your help!

Thanks,

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Mike,

Do you need SingleSign On access to any other district beside Oilton?

Respectfully,

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Information Services | Office of Management and Enterprise Services

[Oklahoma.gov](https://oklahoma.gov) | [omes.ok.gov](https://omes.ok.gov)



**OKLAHOMA**

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**From:** Katherine Black <Katherine.Black@sde.ok.gov>

**Sent:** Friday, October 1, 2021 8:42 AM

**To:** Jessica Kersey <Jessica.Kersey@omes.ok.gov>; Laura Philbin <Laura.Philbin@omes.ok.gov>

**Cc:** Matthew Reed <Matthew.Reed@omes.ok.gov>

**Subject:** Superintendent in OCAS access

Jessica and Laura,

The superintendent at Oilton PS has been trying to get Superintendent's Rights within the OCAS application and hasn't been able. He started the process on August 12 and hasn't receive those certifications. Yesterday was an OCAS deadline that the district was not able to meet because the superintendent wasn't able to certify the data.

Is there something the district needs to do?

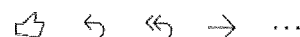
Respectfully,



Michael McClaren <mmccclaren@oilton.k12.ok.us>

Fri 10/1/2021 6:09 AM

To: Katherine Black



Ms. Black<

This is Michael McClaren, interim Superintendent Oilton. I know Tammy Huff conveyed to you my situation. I am enclosing the ticket numbers that I have had to establish a SSO account. The numbers are listed and I will certainly follow-up with copies if needed.

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Sep 22	2231400

Ticket # 2231400 is still active. It is my understanding that my SSO from Claremore Schools(from whence I retired) and Caney Valley (interim) they (OMES) was trying to merge those accounts since as late as this week SSO still had me listed for Claremore and at one time I was accessing some of OKC's data.

I would be more than happy to provide you with the data that you require and can do so via hardcopy or email. However, I was told that was not an option.

There is another ticket dated Sep 22, #22331751 that has an urgent status as well as 2231400.

MMc

On Fri, Oct 1, 2021 at 6:04 AM Michael McClaren <[mmccclaren@oilton.k12.ok.us](mailto:mmccclaren@oilton.k12.ok.us)> wrote:

Ms. Black<

This is Michael McClaren, interim Superintendent Oilton. I know Tammy Huff conveyed to you my situation. I am enclosing the ticket numbers that I have had to establish a SSO account. The numbers are listed and I will certainly follow-up with copies if needed.

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I would be more than happy to provide you with the data that you require and can do so via hardcopy or email. However, I was told that was not an option.

Please advise.

## **Katherine Black**

Executive Director of Financial Accounting, OCAS and Auditing  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 4-20  
Oklahoma City, OK 73105  
Office: (405) 522-0275

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**Re: Superintendent in OCAS access**

Jessica Kersey &lt;Jessica.Kersey@omes.ok.gov&gt;

Fri 10/1/2021 11:51 AM

To: Katherine Black &lt;Katherine.Black@sde.ok.gov&gt;

Cc: Matthew Reed &lt;Matthew.Reed@omes.ok.gov&gt;; April Barr &lt;April.Barr@sde.ok.gov&gt;; Laura Philbin &lt;Laura.Philbin@omes.ok.gov&gt;

Katherine and April,

One of our team members actually found an older case (2192998) that they worked and closed early in September. The team member spoke with Mr. McClaren this morning. Mr. McClaren confirmed that he has access for Wave but says he does not have access for Payment Notices for September, State Aid, & Secure Upload Application, even though he has access two of those (Payment Notices and School Personnel Reports for FY 2021-2022 - Secure Upload Application) within the last week in SSO.

During this morning's call, he did not mention OCAS, but the SSO log shows he has been able to recently access Oklahoma Cost Accounting System, including once this morning.

He also does have access to State Aid Management System, but he may not be aware of the correct name to look for in SSO, as I do not see this one in his access log.

Once we confirmed his access to Payment Notices, School Personnel Reports for FY 2021-2022 - Secure Upload Application, State Aid Management System, and Oklahoma Cost Accounting System, we tried to follow back up with him again, however, he was unable to take the call.

We will try again, however, if someone else could also try to reach him, I think he would benefit from having the correct application names to look for in SSO. Other than a follow-up with the application names, he should be good to go. Please let us know if either of you are able to reach him and if there are any additional issues that need addressed.

Thanks.

*Note: Beginning in early November, I will be on FMLA leave for at least 6-8 weeks and then only working intermittently for several weeks after that. If you have any concerns or items that will need to be addressed during that time, please contact me as soon as possible, so I can make sure proper arrangements are made for your items to be addressed in my absence.*

**Jessica Kersey | Lead Application Developer**

Information Services | Office of Management and Enterprise Services

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**From:** Katherine Black <Katherine.Black@sde.ok.gov>**Sent:** Friday, October 1, 2021 10:52 AM**To:** Jessica Kersey <Jessica.Kersey@omes.ok.gov>**Cc:** Matthew Reed <Matthew.Reed@omes.ok.gov>; April Barr <April.Barr@sde.ok.gov>; Laura Philbin

<Laura.Philbin@omes.ok.gov>

**Subject:** Re: Superintendent in OCAS access

Jesscia,

He said he only needs Oilton.



Michael McClaren <mmccclaren@oilton.k12.ok.us>

Fri 10/1/2021 10:42 AM

To: Katherine Black



No ma'am, just Oilton.

On Fri, Oct 1, 2021 at 9:46 AM Katherine Black <Katherine.Black@sde.ok.gov> wrote:

Mike,

Do you need SingleSign On access to any other district beside Oilton?

Respectfully,

## Katherine Black


Executive Director of Financial Accounting, OCAS and Auditing

Oklahoma State Department of Education

2500 North Lincoln Boulevard, Suite 4-20

Oklahoma City, OK 73105

Office: (405) 522-0275

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**From:** Jessica Kersey <Jessica.Kersey@omes.ok.gov>

**Sent:** Friday, October 1, 2021 9:38 AM

**To:** Katherine Black <Katherine.Black@sde.ok.gov>

**Cc:** Matthew Reed <Matthew.Reed@omes.ok.gov>; April Barr <April.Barr@sde.ok.gov>; Laura Philbin <Laura.Philbin@omes.ok.gov>

**Subject:** Re: Superintendent in OCAS access

Katherine,

It does appear several requests have been made by Mr. John McClaren. Several were regarding password resets (which were handled immediately over the phone by OMES help desk staff), access to the WAVE (which was closed since his account did not have WAVE access at the time), and even one to merge several of his SSO accounts. In SSO, I am only able to see one account for him, as the other SSO accounts appear to have been removed. The problem with the merge is that he has different roles at each district. If he needs access to different roles at each district, unfortunately, he will have to use separate SSO log ins for each district. Do you know if he still needs access to Claremore or any other district?

He currently has access to Oilton as superintendent BUT there is no history of him providing any of the required forms to us for his access to be updated. I think this may have been inadvertently done by the help desk when his accounts were merged. Either way, we really do need to have all the documentation to update his access to interim superintendent for Oilton (SSO access form, CNP form, and signed board minutes (showing contract start date and appointment to superintendent or interim superintendent)).

Currently, he has four open cases (all of which are now assigned to me):

- 2192792 - This was his original request for superintendent access - no mention of which district or any forms were included. Our team was waiting on SSO access form, CNP form, and signed board minutes (showing contract start date and appointment to superintendent or interim superintendent).
- 2231400 - (1) Allocation Notices was pulling OKS schools. (2) GMS access appears to be correct on initial review but when trying to access GMS for Title I purposes, he is pulling up Claremore Schools where I was superintendent from 2000 to 2017. It needs to reflect Oilton schools.
  - I think this one may be resolved but will need to follow up with him to be sure. His GMS access now only shows leaDistrictAdmin as his role for Oilton within GMS.
- 2231751 - I recently had 2 of my SSO accounts merged to one account (Ticket 2230492) but now some of the applications are showing OKC and they need to be showing Oilton. I need to make sure all of the federal apps show Oilton as well.
  - I reviewed his SSO account jmmccclaren. It only has access to Oilton, including GMS, so I think this is resolved as well but will need to be confirmed.
- 2242650 - created today by April Barr for his superintendent access

Thanks.

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2500 North Lincoln Boulevard, Suite 4-20  
Oklahoma City, OK 73105  
Office: (405) 522-0275

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**FY21 OCAS Data - Submission - Oilton**

Katherine Black <Katherine.Black@sde.ok.gov>

Mon 12/6/2021 11:05 AM

To: mposey@oilton.k12.ok.us <mposey@oilton.k12.ok.us>; cardwellsand@aol.com <cardwellsand@aol.com>

Cc: Brad Clark <Brad.Clark@sde.ok.gov>; Terrie Cheadle <Terrie.Cheadle@sde.ok.gov>

Superintendent Posey,

In accordance with OAC 210:25-5-4, no later than September 1 each year, every school district shall transmit a copy of the income and expenditures data according to Oklahoma Cost Accounting System coding to the State Department of Education. This data submission shall be certified by the district superintendent or head of charter school by September 30. Failure to meet this deadline is considered "not operating pursuant to the Oklahoma Cost Accounting System" and can result in the reduction of State Aid funds.


Our records indicate that Oilton Public School did not certify the district's income and expenditure data until 10/1/2020 the penalty assessed in accordance with the aforementioned is \$1,195.04. Per the statute, the penalty may be waived by the State Board of Education if the district can demonstrate that failure to operate pursuant to such system was due to circumstances beyond the control of the district and that every effort is being made by the district to operate pursuant to such system as quickly as possible.

It is anticipated that requests for waivers will be presented for consideration and possible approval at the January 2022 meeting of the State Board of Education. As such, if you intend to request a waiver, I respectfully request that Oilton Public School submit a letter by December 15, 2021 to the Oklahoma State Board of Education explaining the reason for the delay and the steps taken to prevent this from reoccurring in the future. Please email the letter Katherine.Black@sde.ok.gov

Respectfully,

**Katherine Black**

Executive Director of Financial Accounting, OCAS and Auditing  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 4-20  
Oklahoma City, OK 73105  
Office: (405) 522-0275

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**VIA E-MAIL WITH CERTIFIED MAIL TO FOLLOW**

Brad Clark, General Counsel, OSDE  
Terrie Cheadle, Chief Executive Secretary, OSBE



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

December 6, 2021

Mr. Matt Posey, Superintendent  
Oilton Public School  
Post Office Box 130  
Oilton, Oklahoma, 74052-0130

Dear Superintendent,

In accordance with OAC 210:25-5-4, no later than September 1 each year, every school district shall transmit a copy of the income and expenditures data according to Oklahoma Cost Accounting System coding to the State Department of Education. This data submission shall be certified by the district superintendent or head of charter school by September 30. Failure to meet this deadline is considered "not operating pursuant to the Oklahoma Cost Accounting System" and can result in the reduction of State Aid funds.

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Respectfully,

Katherine Black, Executive Director  
Financial Accounting/OCAS/Audits

CC: Brad Clark, General Counsel, OSDE  
Terrie Cheadle, Chief Executive Secretary, OSBE

**FY21 OCAS Data Submission - Wanette**

Katherine Black &lt;Katherine.Black@sde.ok.gov&gt;

Mon 12/6/2021 11:05 AM

To: jsheridan@wanette.k12.ok.us <jsheridan@wanette.k12.ok.us>; alanthecabinetguru@gmail.com  
<alanthecabinetguru@gmail.com>

Cc: Brad Clark <Brad.Clark@sde.ok.gov>; Terrie Cheadle <Terrie.Cheadle@sde.ok.gov>

In accordance with OAC 210:25-5-4, no later than September 1 each year, every school district shall transmit a copy of the income and expenditures data according to Oklahoma Cost Accounting System coding to the State Department of Education. This data submission shall be certified by the district superintendent or head of charter school by September 30. Failure to meet this deadline is considered "not operating pursuant to the Oklahoma Cost Accounting System" and can result in the reduction of State Aid funds.


Our records indicate that Wanette Public School did not submit and lock the district's income and expenditure data until 9/2/2021. The penalty assessed in accordance with the aforementioned is \$ 379.27. The district did not certify the income and expenditure data until 10/1/2020. The penalty assessed in accordance with the aforementioned is \$ 379.27. The total penalty assessed for missing both deadlines is \$ 758.54. Per the statute, the penalty may be waived by the State Board of Education if the district can demonstrate that failure to operate pursuant to such system was due to circumstances beyond the control of the district and that every effort is being made by the district to operate pursuant to such system as quickly as possible.

It is anticipated that requests for waivers will be presented for consideration and possible approval at the January 2022 meeting of the State Board of Education. As such, if you intend to request a waiver, I respectfully request that Wanette Public School submit a letter by December 15, 2021 to the Oklahoma State Board of Education explaining the reason for the delay and the steps taken to prevent this from reoccurring in the future. Please email the letter Katherine.Black@sde.ok.gov

Respectfully,

**Katherine Black**

Executive Director of Financial Accounting, OCAS and Auditing  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 4-20  
Oklahoma City, OK 73105  
Office: (405) 522-0275

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**VIA E-MAIL WITH CERTIFIED MAIL TO FOLLOW**

Brad Clark, General Counsel, OSDE  
Terrie Cheadle, Chief Executive Secretary, OSBE



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

December 6, 2021

Dr. John Sheridan, Superintendent  
Wanette Public School  
Post Office Box 161  
Wanette, Oklahoma, 74878-0161

Dear Superintendent,

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Respectfully,

*Katherine Black*

Katherine Black, Executive Director  
Financial Accounting/OCAS/Audits

CC: Brad Clark, General Counsel, OSDE  
Terrie Cheadle, Chief Executive Secretary, OSBE