

# Oklahoma Alternative Placement Program Evaluation Application 70 O.S. § 6-122.3



Name \_\_\_\_\_  
Last First Middle Maiden

Address \_\_\_\_\_  
Street or Rural Route Number

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

( \_\_\_\_\_ ) \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_  
Daytime Telephone Number Evening Telephone Number

( \_\_\_\_\_ ) \_\_\_\_\_ E-Mail Address \_\_\_\_\_  
Other number where you can be reached

Social Security Number:

If you have ever been certified to teach in Oklahoma, please check.

Name under which certificate was issued? \_\_\_\_\_

If you are renewing, please check.  
 It is not necessary to complete Parts I and III.

If you are applying for additional areas at this time, please indicate certificate area. \_\_\_\_\_

Check if you are in the Troops to Teachers Program

**FEE:**

**LEAVE THIS SPACE BLANK**

**PART I: TYPES OF AVAILABLE CERTIFICATES: Check the area/s which you wish to pursue in your degree field.**

**Certificates offered for grades 5-12**

Business                       Mathematics  
 Driver/Safety Education       Science  
 English                               Social Studies  
 Journalism                           Computer Science  
 Technology Engineering

**Certificates offered for grades PK-12**

Art                                       \*Library Media Specialist  
 \*Counselor                           Music  
 Dance                                   Physical Education/Health/Safety  
 English as a Second Language    \*Reading Specialis  
 Foreign Language                   Speech/Drama/Debate  
*\*Required master's degree in the field or related field*

**Career and Technology Education Certificates: Grades 5-12**

Agricultural Education               Marketing Education               Career and Technology Family and consumer Sciences  
 Family and Consumer Sciences       Career and Technology Business    Trade/Industrial Education

**PART II: EDUCATIONAL INFORMATION**

\_\_\_\_\_ Last College Attended                      \_\_\_\_\_ Dates of Last Semester in Attendance                      \_\_\_\_\_ Highest Degree Conferred

**PART III: SUBJECT-MATTER WORK EXPERIENCE**

Subject-related work experience must be documented by a **current résumé which includes telephone numbers of references who can verify the work experience to be considered.**

• Have you served in the military?  Yes  No    If yes, how many years? \_\_\_\_\_

- The completed application packet should include the following:
- Completed application
  - Official transcripts from all universities attended
  - Current Résumé
  - \$50 application fee

Please mail the complete application packet to

Oklahoma State Department of Education  
 2500 North Lincoln Boulevard – Room 212  
 Oklahoma City, Oklahoma 73105

**PART IV: CRIMINAL HISTORY DISCLOSURE STATEMENT AND STATEMENT OF INTENT**

Pursuant to legislation, Title 70 O.S. 1991, § 3-104 and 3-104.1, every applicant is required to answer each of the following questions:

1. During the preceding ten-year period, have you been convicted of a felony? ..... Yes \_\_\_ No \_\_\_
2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude? ..... Yes \_\_\_ No \_\_\_
3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? ..... Yes \_\_\_ No \_\_\_
4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? ..... Yes \_\_\_ No \_\_\_
5. Have you ever had adverse action taken against any educator certificate or license in Oklahoma or any other state or jurisdiction? ..... Yes \_\_\_ No \_\_\_
6. Is any action now pending against you for alleged misconduct in any school district, court, or before any educator licensing agency in Oklahoma or any other state or jurisdiction? ..... Yes \_\_\_ No \_\_\_
7. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? ..... Yes \_\_\_ No \_\_\_

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant's expense.

**Are you a United States citizen?** ..... Yes \_\_\_ No \_\_\_

If the answer is no, the following applies to you.

Noncitizens of the United States are required to submit an unexpired United States Citizenship and Immigration Services (USCIS) employment authorization document with the application before an Oklahoma teaching credential may be issued. Also include a copy of your social security card.

**Are you a United States military spouse?** ..... Yes \_\_\_ No \_\_\_

**Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**FOR STATE DEPARTMENT OF EDUCATION USE ONLY**

This is to certify that this applicant for certification through the Oklahoma Alternative Placement Program is required to obtain the number of professional education hours listed below as a part of the requirements of the program. The evaluation is based on the degree level and experience presented for review.

| Degree        | Professional Education Requirements  |
|---------------|--------------------------------------|
| Baccalaureate | 18 semester hours or 270 clock hours |
| Master's      | 12 semester hours or 180 clock hours |
| Doctorate     | 6 semester hours or 90 clock hours   |

**ATTENTION:**

There are two college credit courses required before you may qualify for standard certification. One in **classroom management** and one in **pedagogical principles**.

**Other Suggested Professional Education Courses**

- |                          |                                   |   |  |
|--------------------------|-----------------------------------|---|--|
| Developmental Psychology | Educational Technology Evaluation | Foundations of Education Psychology of Learning | Reading in the Content Area<br>Substance Abuse Symptoms Identification<br>Teaching Methods |
|--------------------------|-----------------------------------|---|--|