



Participant Name: \_\_\_\_\_ Evaluator Name: \_\_\_\_\_

**Step 1: Write your professional learning focus (PL Focus)**

I choose Element/Indicator # \_\_\_\_\_. Date Established: \_\_\_\_\_

The specific area within the Element/Indicator I would like to focus is \_\_\_\_\_

**Step 2: Identify the types of professional learning you would like to utilize to build your expertise in the area of focus.**

Presenter-Led Workshop

Action Research Project

Article and/or Book Study

Video Study

Peer Observation (Instructional Rounds)

PLC or RTI

Other: \_\_\_\_\_

**Step 3: Identify Resources**

What available resources do you anticipate using to attain your goal?

**Step 4: Reflect**

Why do you want to improve in this area?

How will it benefit you and/or your students?

**Step 5: Monitor your progress throughout the year. (1 checkpoint mandatory)**

Checkpoint 1

Checkpoint 2

Checkpoint 3

Date	Evaluator Initials

Date	Evaluator Initials

Date	Evaluator Initials

Would you be willing to collaborate and/or be a resource for others who choose the same PL Focus in the future? \_\_\_ Yes \_\_\_ No

Participant Signature: \_\_\_\_\_ Evaluator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Checkpoint 1

Date: \_\_\_\_\_ Targeted Element/Indicator: \_\_\_\_\_

Presenter-Led Workshop  
Article or Book Study

Peer Observation  
Action Research

Video Study  
PLC or RTI

Other: \_\_\_\_\_

*Have you tried anything different/new to specifically address your focus? If so, what?*

*What available resources do you anticipate using to attain your goal?*

## Checkpoint 2

Date: \_\_\_\_\_ Targeted Element/Indicator: \_\_\_\_\_

Presenter-Led Workshop  
Article or Book Study

Peer Observation  
Action Research

Video Study  
PLC or RTI

Other: \_\_\_\_\_

*Have you tried anything different/new to specifically address your focus? If so, what?*

*What available resources do you anticipate using to attain your goal?*

## Checkpoint 3

Date: \_\_\_\_\_ Targeted Element/Indicator: \_\_\_\_\_

Presenter-Led Workshop  
Article or Book Study

Peer Observation  
Action Research

Video Study  
PLC or RTI

Other: \_\_\_\_\_

*Have you tried anything different/new to specifically address your focus? If so, what?*

*What available resources do you anticipate using to attain your goal?*