# POSTSECONDARY OPPORTUNITIES Guidance









Why Postsecondary Opportunities are Important	. 2
The Individual Career Academic Plan (ICAP)	. 2
Postsecondary Opportunities Indicator	. 3
How Data Populates the Postsecondary Opportunities Indicator in the Accountability Reporting Application	
Resolving School Data Conflicts in the Accountability Reporting Application	. 4
Ensuring Coursework Data are Correct in the Accountability Reporting Application	. 5
College Prep Coursework: Advanced Placement (AP) and International Baccalaureate	
nternships	. 8
Oual (Concurrent) Enrollment	. 9
CareerTech	.11
Frequently Asked Questions	17

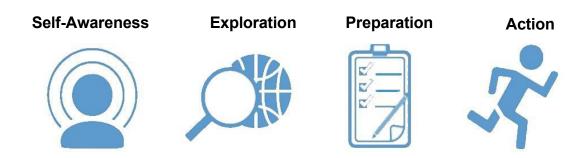


# **Why Postsecondary Opportunities Are Important**

In Oklahoma, we want all students to be successful after high school. Postsecondary Opportunities (PO) help students explore what matches their passions and interests as they consider a technical field, college, or military service. These opportunities provide access to coursework and experiences that align to a student's career goals defined in their Individual Career and Academic Plan (ICAP). An ICAP gives students a personalized road map that ensures they are ready for their next steps and excited about the future.

During the ICAP process, students discover pathways that fit their unique talents and interests. Students also learn what academic preparation and experiences will prepare them for in-demand careers. An ICAP has a strong, intentional connection with readiness for career and college.

# The Individual Career Academic Plan (ICAP)



An ICAP equips students with the awareness, knowledge, and skills to create their own individualized, meaningful exploration of college and career opportunities. The ICAP, developed in collaboration with students, families, and educators, leads to a meaningful plan that charts the progress needed to prepare students for college, career, and life.

#### A student's ICAP includes:

- Career and college interest surveys.
- Written postsecondary and workforce goals that reflect progress toward these goals.
- Scores on assessments (required state and federal assessments and collegeand career-readiness assessments).
- Experience in service learning and/or work environments, including apprenticeships, internships, mentorships, and job shadowing.

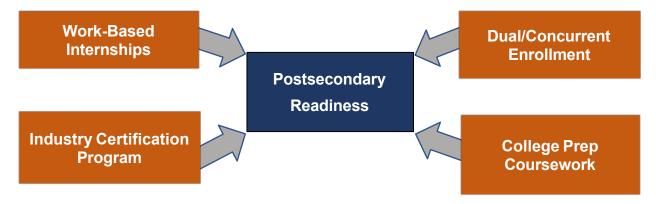


- An intentional sequence of courses that reflects progress toward the postsecondary goal (this may include identified career pathways or career endorsements); and
- Academic progress.

For more information on Individual Career and Academic Plans, please https://www.okedge.com/educators/implementing-the-icap/.

# **Postsecondary Opportunities Indicator**

Aligned with ICAP, the Postsecondary Opportunities indicator in the Oklahoma School Report Card rewards schools for providing access to opportunities that prepare students for life after high school. Acknowledging that students have different, individualized goals, multiple college and career readiness options are included in the indicator to empower districts to highlight local approaches that best support their student's academic and career goals.



Points earned under the Postsecondary Opportunities indicator are based on the percentage of high school juniors and seniors successfully participating in at least one of the approved options. Schools receive a point when their 11th and 12th grade Full Academic Year (FAY) students complete and pass at least one approved postsecondary opportunity by earning a D or higher. Students who may be taking multiple Postsecondary Opportunities can only earn one point. For example, a student enrolled in an approved CareerTech course that leads to industry certification and an Advanced Placement course would earn one point.

Students are considered Full Academic Year (FAY) for the Postsecondary Opportunities indicator if they enrolled within the first 20 instructional days of the school year and do not have a gap of 10 or more consecutive instructional days of enrollment prior to the end of the school year as set by the district calendar. For more information on Full Academic Year, please visit <a href="https://sde.ok.gov/resources-accountability-reporting">https://sde.ok.gov/resources-accountability-reporting</a>.



# How Data Populates the Postsecondary Opportunities Indicator in the Accountability Reporting Application

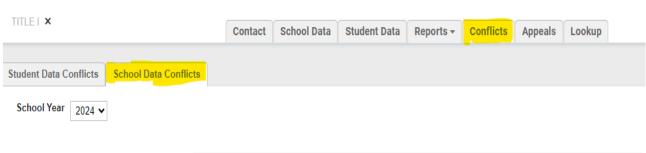


A school's local Student Information System (SIS) sends data to the Wave; this data is used to populate the School Courses and Coursework tabs in the Accountability Reporting application (AR) in Single Sign-On (SSO). The student-level Coursework tab provides data, updated weekly, and allows schools to monitor their PO-eligible data throughout the year to:

- Ensure that ALL their 11th and 12th-grade students have access to at least one postsecondary eligible course; and
- Ensure that grades are being displayed correctly for PO-eligible courses.

# Resolving School Data Conflicts in the Accountability Reporting Application

High school users may view current school year coursework instructional level conflicts in AR at any point during the school year by going to the Conflicts tab and then selecting School Data Conflicts.



Rec	ords 1 to 2	of 2	₹ 💠 🗴
	DVR TypelD	Conflict Type	Conflict Count
	~	V	V
1	60	School Course - State Course Code Conflict	62
2	23	School Course Instructional Level Code Conflict	169





High school users should ensure current school year coursework data are reporting to the Wave from their local SIS by checking the Coursework tab in AR in SSO. These data elements include State Course Code, Instructional Level, Term Span, and Letter Grades. Letter Grades should display in AR in the Coursework tab within a week of posting them in your SIS. Information about each Postsecondary Opportunity type and their reporting requirements, including state course codes, are provided in the following pages.

# College Prep Coursework: Advanced Placement (AP) and International Baccalaureate (IB)

College-prep coursework challenges students to learn at a college-level pace and rigor and may provide the opportunity to earn college credit based on test scores and college policies. Reminder: students must earn a D or higher to be eligible for credit under the PO indicator.

Reporting Requirements for AP and IB				
РО Туре	Instructional Level	Term Span	Number of Grades Expected	
College Prep Coursework	0575 (Advanced Placement) 0574 (International Baccalaureate) 0571 (General; for course code 4550 only)	Two semesters. One grade per semester. Any exceptions must be approved by Accountability.	Two grades expected per two semesters. In general, 2 GRADES (one for each semester).	

College-prep courses that count toward credit for the Postsecondary Opportunities indicator are shown in the table below. Please note: A course may only use the AP state course code if it has been authorized by The College Board's AP Program (Pre-AP courses may not use an AP course code).



	Advanced Placement (AP) OCAS Course Codes				
2536 2815 2816 2838 2839 3055 3115 3125 3165 3167 3180 3190 4010 4057 4614 4615 4616	AP Computer Science Course AP Comp. Science Principles AP Drawing AP Art History AP Studio Art 2-D Art & Design AP Studio Art 3-D Art & Design AP Music Theory AP French Language & Culture AP German Lang. & Culture AP Latin AP Spanish Language & Culture AP Spanish Literature & Culture AP Japanese Lang. & Culture AP Chinese Language & Culture AP Chinese Language & Culture AP English Lit & Comp AP English Lang. & Composition AP Precalculus AP Calculus AB AP Calculus C AP Statistics	5055 5121 5215 5216 5217 5213 5214 5415 5525 5526 5540 5545 5545 5735 5736 5736 5790 5560 5561 8851	Magnetism AP Physics I – Algebra-Based AP Physics II– Algebra-Based AP US History AP Macroeconomics AP Microeconomics AP African American Studies AP Comparative Gov & Politics AP US Government & Politics AP Psychology AP European History AP World History AP Human Geography AP Seminar AP Research AP Computer Science Principles		
		8853	AP Computer Science A		

## **Other College Prep OCAS Course Codes**

4550 \*College Career Math Ready

This course must be taught by an educator who has participated in and completed the College- and Career-Math Ready training.



#### International Baccalaureate (IB) OCAS Course Codes

Please Note: Currently, the only two schools certified to use the IB course codes are Classen High School of Advanced Studies in Oklahoma City and Booker T. Washington High School in Tulsa.

2428	IB Business Education	4065	IB Language Arts
2558	IB Computer Education	4820	IB Mathematical Studies
2911	IB Arts	4821	IB Mathematics Standard Level
2912	IB Arts Higher Level	4822	IB Mathematics Higher Level
3042	IB Music	4823	IB Further Mathematics Advanced Level
3043	IB Music Higher Level	5305	IB Science
3118	IB French	5036	IB Biology
3126	IB German	5053	IB Chemistry
3136	IB Latin	5218	IB Physics
3168	IB Spanish	5547	IB Social Studies
3181	IB Japanese	5565	IB Theory of Knowledge
3189	IB Chinese	5751	IB World Religion

For more information on AP, visit <a href="https://sde ok gov/advanced-placement">https://sde ok gov/advanced-placement</a>.





# **Internships**

An internship (paid or unpaid) is a position for a student to work in an organization for a limited duration to gain work experience, and potentially satisfy requirements for a credential and/or course credit if enrolled in an academic institution. An internship is a component of work-based learning.

Reporting Requirements for Internships			
PO Type	Instructional Level	Term Span	Number of Grades Expected
Internship	<b>0571</b> (General)	1 or 2 semesters	Minimum – 1

Internship course codes that count for credit for the Postsecondary Opportunities indicator are shown in the table below. Reminder: Students must earn a D or higher to be eligible for credit.

#### **Internship Course Codes**

- 2790 Internship I Juniors
- 2791 Internship II Seniors

A paid or unpaid internship is a component of work-based learning. Students who participate in internships can increase their employability skills and use this experience on their resumes for future employment. Current legislation provides authorization for schools to enter into an agreement with private or public organizations as outlined in 70 O.S. § 1210.528-1.2. and are as follows:

- Students must be juniors or seniors to participate in an internship.
- A maximum of 2 high school elective hours of the 6 rigorous course hours required per school day, can be used for such programs. (The 2 hours include student travel to the internship site.)
  - A senior student may petition their local school board to increase to 3 hours if that fits into the student's schedule.
  - Semester course (can be repeated for elective credit) up to ½ credit per semester (per class - consistent with dual enrollment)



- Districts should consider developing local policies and guidelines to govern internship programs.
  - Agreements between the school and business
  - Grading rubrics for school, student, and business
  - Attendance
  - Feedback forms for business
  - Workplace Safety
- Teacher of Record
  - A teacher, administrator, or individual with adjunct certification may be the teacher of record.

For more information on internships, visit <a href="https://www.okedge.com/business-community/service-work-based-learning/">https://www.okedge.com/business-community/service-work-based-learning/</a>

# **Dual (Concurrent) Enrollment**

Dual (concurrent) enrollment enables students who meet specified criteria (GPA or ACT/SAT score) to enroll in a college course offered through a local postsecondary institution.

Reporting Requirements for Dual Enrollment			
PO Type	Instructional Level	Term Span	Number of Grades Expected
Dual Enrollment	0576 (College Level)	1 semester	Minimum – 1

Dual (Concurrent) enrollment requirements:

- Include opportunities for high school students to earn college credit.
- Provide collegiate experience evidenced by the rigor of the course, the
  qualifications of the person delivering the course, and the student's readiness for
  college as defined by the policy of the Oklahoma State Regents for Higher
  Education.



- Students must have a signed statement from their high school principal or counselor stating that they are eligible to satisfy the requirements for graduations no later than spring of their senior year.
- Students cannot enroll in remedial coursework offered by colleges and universities under this program.
- Students may be able to enroll in different types of higher education institutions based on eligibility. This includes research universities, regional universities, and community colleges.
- Eligible high school seniors will receive a tuition waiver for a maximum of 18
  credit hours of concurrent college enrollment. The senior tuition waiver may be
  divided over the three senior semesters: summer, fall, and spring.
- The nine hours of funding for juniors is dependent on the appropriation of the current year and may be divided by the three junior semesters: summer, fall, and spring. Contact your partner college or university for more information about the status of funding for high school juniors.

#### **Dual/Concurrent Enrollment Course Codes**

OCAS Subject Code = most equivalent high school course subject code

 OCAS Subject Codes for 9<sup>th</sup> - 12<sup>th</sup> grades can be found here: <a href="https://sde.ok.gov/accreditation-standards-division">https://sde.ok.gov/accreditation-standards-division</a>

Please Note: Students must successfully complete the course and earn a D or higher. AP course codes may not be used for concurrently enrolled courses. In addition, CareerTech course codes (8000 and 9000 courses) are strictly reserved for CareerTech courses. Please do not use these codes for concurrent enrollment.

An overview of Dual Enrollment can be found here:

https://www.okcollegestart.org/College\_Planning/Prepare\_for\_College/concurrent\_enroll\_ment.aspx.



#### CareerTech

Approved programs that lead to Industry Certification may also earn credit under Oklahoma's accountability system. In Oklahoma, the conveyor of these opportunities is the Oklahoma Department of Career and Technology Education (ODCTE), also known as CareerTech. While there are many programs offered by CareerTech, only those leading to an industry certification are approved for credit under the Postsecondary Opportunities Indicator

CareerTech courses combine classroom work with skill-based practices to train and develop students in preparation for the workforce. Courses may only be taught by CareerTech certified instructors.

CareerTech opportunities are provided through two channels:

- 1) 9000+ Students enroll and complete courses at their local technology center through a program that leads to industry certification; or
- 2) 8000+ Students enroll and complete courses. These courses may include internships. Courses are taught at either the local technology center or at the high school by a certified or endorsed technology instructor.

Reporting Requirements for CareerTech			
PO Type	Instructional Level	Term Span	Number of Grades Expected
CareerTech	0579 (Accepted as a high school equivalent)	1 or 2 semesters	Dependent on the CTE Program: 9000+ or 8000+

#### **Scheduling Best Practices**

9000+ are full year programs that may be two semesters of the same OCAS
code with one grade for each semester OR one full year section with two
grades (i.e.,1S grade and 2S grade).

These subject codes can only be used for programs taught by technology center's certified teachers. High schools SHOULD NOT use 9000+ subject codes for courses offered at the high school unless the course is taught by an instructor from the technology center at the local campus. 9000+ courses should be scheduled in your SIS just as any other course to be brought into Accountability Reporting.



 Approved 8000+ subject codes can be one semester with one grade or two semesters with two grades.

These are used for courses taught by certified Career Tech Educators at the high school and courses taught at technology centers. 8000+ courses should be scheduled in your SIS just as any other course to be brought into accountability Reporting.

For more information on CareerTech coursework, please visit https://oklahoma.gov/careertech/educators/ocas-codes.html.

Approved CareerTech OCAS course and program codes are shown in the following table. Reminder: Students must successfully complete the course or program by earning a grade of D or higher to be eligible for credit under the PO indicator.

#### CareerTech Coursework Approved for Postsecondary Opportunities

#### **Agriculture**

8021 Employment in Agribusiness Seniors Only

#### **Business Information Technology**

8102 Business Information Technology Internship

8106 Career Major Capstone8622 Marketing Internship

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#### **Family and Consumer Science**

8409 Teach Oklahoma

8419 School & Community Partnership I

8420 School & Community Partnership II

8446 FACS Ed Capstone

8468 Culinary Arts Internship

#### **Health Careers**

8554 Health Careers Capstone

#### **Pre-Engineering**

8716 Engineering Design &

Development

8719 Biomedical Innovation

#### **STEM**

8705 STEM Capstone

8883 Aerospace Capstone

#### **Trade and Industry**

8940 Workforce Connection



#### Agriculture, Food & Natural Resources **Architecture & Construction (cont.)** 9094 Finish Carpentry - Specialized 9002 Equine Science 9095 Plumbing - Specialized 9003 Floriculture 9098 Introduction to Construction 9004 Horticulture Technology 9008 Service Careers - Horticulture 9099 Construction Technology -9010 Equine Science - Specialized Specialized 9011 Floriculture - Specialized 9104 Construction Welding -9014 Service Careers - Horticulture -Specialized Specialized 9107 Service Careers Carpentry 9020 Horticulture - Specialized 9108 Service Careers Carpentry -Specialized **Architecture & Construction** 9052 Finish Carpentry Arts, A/V Technology & 9053 Carpentry **Communications** 9054 Computer - Aided Drafting -9127 Audio and Video Technology Construction 9130 Commercial Photography 9056 Construction Welding 9132 Fashion and Apparel Design 9057 Electricity 9133 Graphic Communications 9058 Electrical Trades 9134 Interior Design 9059 Heating, Ventilation, A/C 9136 Printing Technology 9061 Heavy Equipment Operator 9140 Web Design and Development 9065 Masonry 9141 Web Design and Development -9066 Masonry - Specialized Specialized 9067 Plumbing 9144 Graphic Communications-9069 CNC Woodworking Specialized 9071 Service Careers Maintenance 9150 Printing Technology - Specialized 9074 Construction Electronics 9151 3D Gaming Designer 9075 Construction Electronics -9152 3D Gaming Designer - Specialized Specialized 9156 Commercial Photography -9076 Service Careers-Maintenance-Specialized Specialized 9168 Audio and Video Technology -9078 Carpentry - Specialized Specialized 9169 Fashion and Apparel Design -9080 Heating, Ventilation, A/C -Specialized Specialized 9170 Interior Design - Specialized 9084 Computer - Aided Drafting -Construction - Specialized **Business Management &** 9085 Electricity Specialized Administration 9086 Electrical Trades-Specialized 9202 Administrative Support 9089 Heavy Equipment Operator -9204 Court Reporting Specialized 9205 Customer Service 9090 CNC Woodworking - Specialized 9206 Entrepreneurship - BA 9207 Entrepreneurship-BA - Advanced



9210 Administrative Support - Legal

#### **Business Management & Health Science** 9301 Nursing Services-Certified Nurse Administration (cont.) Aide 9213 Administrative Support - Medical 9302 Respiratory Services 9217 Administrative Support - Legal -9311 Dental Services Advanced 9312 Dental Hygiene 9218 Administrative Support - Medical -9314 Diagnostic Medical Sonographer Advanced 9317 Emergency Medical Services 9223 Court Reporting - Advanced 9318 Paramedic 9226 Administrative Support -9321 Health Studies Advanced 9323 Licensed Practical Nurse 9230 Business Information 9326 Medical Services – Medical Management-Medical **Assisting** 9231 Business Information 9329 Behavioral Medicine Management-Medical – Advanced 9331 Nursing Services - Advanced 9232 Business Information Management 9334 Pharmacy Services 9233 Business Information Management 9336 Physical Therapy Assistant Advanced 9338 Radiologic Technology 9234 Customer Service – Advanced 9341 Surgical Services 9343 Surgical Technologist **Education & Training** 9345 Veterinary Services 9241 Teaching/Training 9346 Vision Care Services 9244 Teaching/Training – Specialized 9358 Medical Imaging 9359 Vision Care Services – Advanced **Energy & Power** 9361 Dental Services – Advanced 9736 Energy & Power 9381 Occupational Therapy Assistant 9737 Energy & Power – Specialized 9382 Rehabilitation Services 9961 Electrical Lineman 9383 Medical Imaging – Advanced 9388 Medical Services - Advanced 9962 Electrical Lineman -Specialized 9397 Emergency Medical Services 9398 Orthotics/Prosthetics **Finance** 9400 Health Studies - Advanced 9403 Behavioral Medicine - Advanced 9254 Financial Services 9404 Pharmacy Services - Advanced 9255 Banking Services 9405 Rehabilitation Service Advanced 9258 Accounting 9406 Veterinary Services - Advanced 9259 Insurance Services 9407 Medical Laboratory Technician 9260 Insurance Services - Specialized 9408 Medical Services- Phlebotomist 9266 Accounting – Specialized 9409 Medical Services- Health Unit 9267 Banking Services - Specialized Clerk 9268 Financial Services – Specialized 9410 Medical Services-EKG Technician



#### **Hospitality & Tourism** Information Technology (cont.) 9426 Culinary Arts 9541 Multimedia Technology – 9427 Culinary Arts - Specialized Specialized 9428 Event Planning 9542 Computer/Network Support 9430 Lodging Services 9543 Computer/Network Support -9431 Lodging Services - Specialized Specialized 9434 Service Careers - Culinary Arts 9547 Networking 9435 Service Careers - Lodging 9548 Networking - Specialized 9442 Service Careers - Culinary Arts -9550 Programming Specialized 9551 Programming - Specialized 9444 Event Planning - Specialized 9552 Game Design/Development 9445 Service Careers - Lodging -9553 Game Design/Development -Specialized Specialized 9446 Casino and Gaming 9554 Audio and Video Technology IT 9447 Casino and Gaming - Specialized 9555 Audio and Video Technology IT-Specialized **Human Services** 9557 Web Design and Development IT 9477 Barber 9558 Web Design and Development IT-9478 Cosmetology Specialized 9480 Early Care and Education 9559 ArcGIS Support 9481 Esthetician 9560 ArcGIS Support - Specialized 9483 Manicurist/Nail Technology 9564 Cybersecurity - Specialized 9487 Barber - Specialized 9565 Computer Applications Support 9488 Cosmetology - Specialized 9566 Computer Applications Support -9489 Early Care and Education -Specialized Specialized 9490 Esthetician - Specialized Law, Public Safety, Corrections & 9491 Manicurist/Nail Technology -Security 9629 Criminal Justice Specialized 9630 Firefighter Information Technology 9638 Criminal Justice - Specialized 9526 Animation Technology 9645 Firefighter - Specialized 9527 Animation Technology-Specialized **Manufacturing** 9530 Cybersecurity 9676 Foundations of Manufacturing 9531 Database Administration/ 9679 CNC Machining Development 9680 CNC Machining - Specialized 9532 Database Administration/ 9681 Computer-Aided Drafting MN Development - Specialized 9682 Computer-Aided Drafting MN -9537 Digital Design and Publishing Specialized 9538 Digital Design and Publishing-9684 Electronics MN Specialized 9685 Electronics MN - Specialized 9540 Multimedia Technology 9697 Manual Machinist 9698 Manual Machinist - Specialized 9702 Metal Fabrication



#### Manufacturing (cont.) Science, Technology, Engineering & **Mathematics (cont.)** 9705 Service Careers - Metal Fabricator Assistant 9878 Robotics Engineering program 9707 Welding MN 9879 Aerospace Program 9708 Welding MN - Specialized 9880 Aerospace Program - Advanced 9714 Metal Fabrication – Specialized 9723 Mechatronics **Transportation, Distribution &** 9724 Mechatronics - Specialized Logistics 9734 Foundations of Manufacturing 9901 Aerospace Technology Science – Specialized 9735 Service Careers - Metal Fabricator 9904 Automotive Collision Repair and Refinishing Assistant - Specialized 9905 Automotive Collision Repair and Refinishing - Specialized Marketing Sales & Services 9906 Automotive Service Technology 9783 Marketing Communication 9907 Automotive Service Technology 9784 Marketing Communications -Specialized Advanced 9910 Heavy Equipment Service and 9787 Professional Sales Repair 9789 Management 9911 Marine Repair Technology 9795 Entrepreneurship MK 9912 Medium/Heavy Diesel Service 9802 Entrepreneurship MK – Advanced 9913 Medium/Heavy Diesel Service -9804 Professional Sales – Advanced Specialized 9809 Management - Advanced 9914 Motorcycle Technology 9814 Entrepreneurship MK- Professional 9916 Power Products 9917 Private Pilot 9918 Services Careers-Auto Care Science, Technology, Engineering & 9920 Truck Driver Training **Mathematics** 9922 Aerospace Technology -9852 Biomedical Science & Medicine Specialized **Program** 9925 Heavy Equipment Service and 9862 Pre-Engineering Program Repair Specialized 9870 Biomedical Science and Medicine 9926 Marine Repair Technology -Program – Advanced Specialized 9871 Pre-Engineering Program – 9927 Motorcycle Technology -Advanced Specialized 9872 Biotechnology Program 9929 Power Products-Specialized 9873 Biotechnology Program -9935 Pipeline Technology Advanced 9936 Pipeline Technology - Specialized



9874 Computer Science Program

Advanced

9875 Computer Science Program -

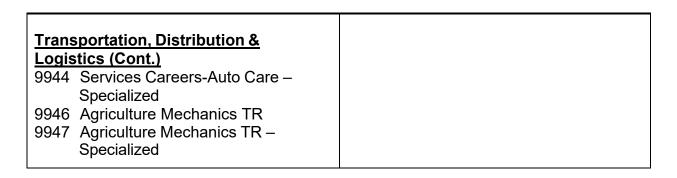
9876 Applied Engineering Technology

9941 Automotive Refinishing

9942 Automotive Refinishing

Technology Specialized 9943 Private Pilot - Specialized

**Technology** 





# **Frequently Asked Questions**

Why does our grade show up under Term grade T1 and T3 instead of T2 and T4 in AR? In Accountability Reporting, the term grade position does not matter. As long as we receive the required term grade count, the student will be eligible to receive postsecondary credit.

# I made changes to our coursework data in our SIS, but those corrections are not showing in AR.

Many tables in Accountability Reporting update nightly but some of the tables required to populate Postsecondary data are updated on the weekends only. So, if changes you make in your SIS do not show up by the following Monday, please reach out to us for assistance.

#### What do I do if there is a conflict? Do I have to fix them?

Yes, all conflicts should be fixed in your SIS. You may hover over the specific conflict for more information on what values are conflicting and how to resolve it.

#### What to do if I entered grades but they are not showing up?

Check with your vendor to make sure all coursework objects are sent in correctly. If everything is entered correctly and your grades are still not showing up, reach out to us for assistance.

### How do I know If I am getting credit?

The PS credit eligible column in Accountability Reporting will show up with a "Y" if the student has at least one course where all requirements for credit are met.

Course Credit	P\$ Courses	PS Credit Eligible	
~	~	~	
13.00	0		
7.50	4	Y	U
7.50	2	N	

## **Additional Questions**

For information on how Postsecondary Opportunities connect with high school



Updated November 2023 | Office of Accountability requirements and transcripts, please visit <a href="https://sde.ok.gov/academic-advisement">https://sde.ok.gov/academic-advisement</a>.

Remember, each of these data elements must be accurate in your SIS and reporting to the Wave correctly for PO credit to generate accurately for students in the Coursework tab.

For cases where your Wave data is still not displaying accurately in the Coursework tab in AR, contact your local Student Information System vendor and have them work with Student Data and Information to resolve the problem.

For questions on Postsecondary Opportunities and the Accountability Reporting app, please contact the Office of Accountability at <a href="mailto:Accountability@sde.ok.gov">Accountability@sde.ok.gov</a> or (405) 522-5169.